

BID # SDOC-09-B-010-CJ

September 4, 2008

**ADDENDUM NO.: 1
(To be attached and become a part of the Bid)**

LAWN CARE SERVICE FOR POINCIANA ELEMENTARY SCHOOL

To be opened, September 10, 2008 at **2:00 P.M.**, in the School District of Osceola County, Purchasing Office, 817 Bill Beck Boulevard, Kissimmee, Florida 34744.

During the Pre-Bid walk-thru there were many areas of concerns that would need to be addressed in a one-time clean up. After discussing the deficiencies with the District's Maintenance Department they have agreed to correct some of the concerns. Listed are the items that were found at the walk-thru and the deficiencies that Maintenance will perform are noted.

Items #1 – 5 will be performed by the Maintenance Department:

1. Fenced in playground where the sand area is full of weeds, our Maintenance Department will remove all the weeds.
2. All portables, and their ramps and steps are overgrown with weeds our Maintenance Department will spray and get those areas under control.
3. The weeds and growth that run along side of the bridge that goes from Poinciana Elementary School to Discovery Intermediate School, our Maintenance will remove all weeds.
4. The hedges and oak trees that run along the sidewalk on the far right hand site of the campus that needs, the hedges trimmed down to approximately 4', the tree pruned, and the fence line found, our Maintenance Department will perform this work.
5. Hedges across the front fence line to be pruned back to approximately 4', our Maintenance Department will perform this work.

Item #6-13, is included in the one-time cleanup fee added to the revised Price Sheet included in this addendum:

6. All weeds in flower beds though-out the campus must be sprayed then pulled, no dead weeds left behind.
7. Rings need to be created around all trees bases; sprayed, then pulled, no dead weeds left behind.
8. All suckers must be removed from around the bases of the wax myrtles through-out campus.
9. All fenced in utility areas must be sprayed, killing all growth and if surrounded by hedges, the hedges must be pruned back to approximately 3'.
10. All sidewalk walks must be hard edged.

11. All trees through-out the campus not addressed in items #1-5, need to have 6' canopies.
12. All perimeter fence lines not addressed in items #1-5, must be sprayed and growth removed from the fencing.
13. All the hedges through-out both parking lots need pruned back to approximately 3' and all weeds and grass growing through the hedges must be removed.

The awarded vendor will be responsible to remove all debris from the campus the district will not provide a dumpster for this as our Maintenance Department will be performing the bulk of the work that would require a lot of debris removal.

The one time cleanup must be completed within 30 days from the award of the contract. Once the cleanup is achieved, the schools head custodial will provide and apply mulch to the bed areas.

Attached is a revised Bid Submittal Form, removal pages 22 and 23 of the original bid and replace with pages 3 and 4 of this addendum.

Acknowledgement of Addendum by Vendor:

This addendum shall be completed by Vendor and returned with the Bid Package. If the Bid package has already been submitted, this addendum must be submitted to the above address in a sealed envelope, which is marked on the outside Addendum to Bid, Bid title and number.

This is to acknowledge receipt of this addendum, which will become part of the Bid document.

AUTHORIZED NAME (TYPED)

TITLE

AUTHORIZED SIGNATURE

COMPANY NAME

REVISED BID SUBMITTAL FORM

_____, 2008

TO: The School District of Osceola County, Florida
 Purchasing Department, Building 2000
 817 Bill Beck Blvd.
 Kissimmee, Florida 34744-4495

The undersigned hereby declare that [firm name] _____
 _____ has carefully examined the specifications to furnish:

LAWN CARE SERVICE FOR POINCIANA ELEMENTARY SCHOOL

for which Bid Submittals were advertised to be received **no later than 2:00 p.m., local time, on Wednesday, September 10, 2008**, and further declare that will furnish the Lawn Care Services according to specifications.

1. Cost of Lawn Care Service for Poinciana Elementary School
 (Includes providing and applying herbicides, pesticides)
 \$ _____/month x 12 = \$ _____ Year
2. One-Time Cleanup for the items addressed in this addendum. \$ _____
3. District to purchase Sod, Contractor to install
 (Approximately 400 sq. ft.) To match existing grass \$ _____ Pallet
4. Contractor to purchase and install Sod
 (Approximately 400 sq. ft.) To match existing grass \$ _____ Pallet
5. District to purchase mulch, Contractor to spread mulch \$ _____/cu.Yard
6. Contractor to purchase mulch, Contractor to spread mulch \$ _____/cu.Yard
7. Contractor to Purchase plants, based on cost-plus percentage markup _____%
8. Hourly rate for additional services related to this bid \$ _____/hour
9. Do you subcontract work out to other lawn care companies? Yes___No___
10. List of lawn care equipment owned by your company attached? Yes___No___
11. Do you have Department of Agriculture Certification to apply
 Herbicides? **(Provide copy of license with bid response)** Yes___No___
12. If no, provide sub-contractors name and a copy of their license from
 the Department of Agriculture. License attached? Yes___No___

Have you supplied all the Submittal Requirements outlined below?

- Invitation to Bid cover page
- Completed and executed Bid Submittal form
- Any addenda pertaining to this ITB
- Drug Free Certification
- Debarment Certification
- Emergency/Storm related catastrophe-Contractor agreement form
- Conflict of Interest form
- References, in accordance with Section 2.11, *Definition of Responsive and Responsible*
- Licenses / Occupational
- Proof of Insurance
- Hold Harmless Agreement and/or Notice of Election to be Exempt, if required
- Copy of Department of Agriculture Certification

Prompt Payment Terms: _____ % _____ Days; Net 45 Days

Do you accept electronic funds transfer (ETF)? YES NO

If yes, does you firm offer a discount? _____ %

Do you accept Purchase/Payment by Visa card? YES NO

The School Board reserves the right to reject any or all proposals, to waive informalities, and to accept all or any part of any proposal as they may deem to be in the best interest of the School Board.

I hereby certify that I have read and understand the requirements of this Invitation to Bid No. **SDOC 09-B-010 CJ, Lawn Care Service for Poinciana Elementary School**, and that I, as the bidder, will comply with all requirements, and that I am duly authorized to execute this proposal/offer document and any contract(s) and/or other transactions required by award of this ITB.

Company _____

Per _____ (Print name)

Signature _____

Address _____

City _____ State _____ ZIP _____

Telephone _____ Fax _____

E-Mail Address: _____

Fed. I.D. # _____