

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

Purchasing/Property Records/Warehouse

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Superintendent of Schools

Michael A. Grego, Ed.D.

June 18, 2009

Bid # SDOC 09-B-113 KR

Custodial Services for the Osceola County School for the Arts and Performing Arts Center

Addendum # 1

The original Invitation To Bid (ITB) documents shall remain in full force and effect, except as modified herein, and shall take precedence over any contrary provisions in the prior documents. The Bid opening date and time, Thursday, June 25, 2009 at 2:00 p.m. and location will remain the same as stated in the original bid documents. If you have any questions regarding this Addendum please feel free to contact Kristy L. Rumping, Buyer 1 by email at rumpink@osceola.k12.fl.us or by phone at (407) 870-4611.

This addendum is being issued to address questions received, make revisions to the ITB document, to release the Performing Arts Center Sample Cleaning Schedule (Attachment E), Walk-thru Sign In Sheet (Attachment F), and Site Maps that were distributed at the walk-thru (Attachment G).

Question: If a company's name has changed in less than five years will they still be considered?

Answer: Please see the revisions portion of this addendum.

Question: Will a company be considered if they have no school experience?

Answer: Paragraph 2.10 Definition of Responsive and Responsible for this bid, Item B. 2. states that bidders are required to complete the Custodial Services Questionnaire (Attachment A) which requires a list of three (3) most significant commercial projects completed in the last three years with similar scope (school and/or airport experience) and magnitude to this project.

Question: What is the Ratio of carpet to tile?

Answer: The carpet to tile ratio is not available.

Question: Who is the current cleaning company and what is the current yearly contract price?

Answer: The current vendor is Bralich d/b/a All-Kleen which was awarded under Bid # 06-094 KB. The tabsheet for this bid is available at the following website:

<http://www.osceola.k12.fl.us/depts/Purchasing/Pages/documents/06-094KBRevised.pdf>.

The current annual spend for the School for the Arts is \$99,600.00. In 2008, the annual spend for the Performing Arts Center was \$6,045.00 and to date in 2009 we've spend \$4,100.00.

Student Achievement – Our Number One Priority

Districtwide Accreditation by the Southern Association of Colleges and Schools

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An Equal Opportunity Agency

Question: Could we have a copy of the companies that attended the walk through?

Answer: The walk-thru sign in sheet is Attachment F.

Question: Is it possible to receive a schedule of events for the Performing Arts Center?

Answer: The Performing Arts Center Sample Cleaning Schedule is Attachment E.

Question: Are there any summer programs? If so, what is the schedule?

Answer: July 27, 2009 thru July 30, 2009 there will be a summer program with 65 students present using 6 classrooms. August 3, 2009 thru August 13, 2009 there will be a band camp with 250 students using 5 classrooms and occasionally using two other rooms on campus.

Question: How many seats are in the Performing Arts Center theatre?

Answer: There are 1,974 seats in the theatre.

The following are revisions to the Invitation To Bid document:

Page 23 of 60, Section 2.10 Definition of Responsive and Responsible for this bid, B. 6. shall be amended to read:

6. Documentation shall accompany information provided on questionnaire showing that company has adequate experience in the Custodial/Janitorial Business. The Vendor must have been providing Custodial Services for the past five (5) years, Please refer to Section 1.03.2, Vendor Requirements- Staffing for details on requirements.

Page 6 of 60, Section 1.03.2 Vendor Requirements, Staffing, 1. Company shall be amended to read:

1. Company- The Vendor is required to have the necessary licenses and permits as required by law to conduct business as a professional Custodial contract in Osceola County and must have been providing Custodial Services for the past five (5) years.

Page 15 of 60, Section 1.03.8 Custodial Schedule, 1-2 shall be amended to read:

1. Custodial work for the School for the Arts shall be accomplished outside of normal school hours, between the hours of 5:00 p.m. and 10:00 p.m., Monday through Friday. There are three classrooms (daily), two sets of group restrooms (daily), one single restroom (cleaned once a week) and offices (trash dumped daily) that are located inside the Performing Arts Center that will be included of the cost for the School for the Arts. There are eight portable classrooms on property that are also part of the School for the arts. There is a separate line item on the price sheet for the cost for the School for the Arts Portables.
2. Custodial work for the Performing Arts Center (excluding the three classrooms, two sets of group restrooms, single restrooms and offices as mentioned above) will be on an as needed basis per hour with various hours. The awarded vendor will be given a schedule of events to be held at the center. The awarded vendor shall supply the appropriate labor at anytime they are required to perform tasks related to the event.

Page 15 of 60, Section 1.03.9 Event Related Services for the Performing Arts Center shall be amended to read:

1. The Awarded vendor shall provide labor and equipment at the request of the center to perform duties related to the set-up, maintenance and strike of events in the exhibit hall and theatre. Examples include:
 - General Cleaner- All general cleaning duties including, but not limited to restroom cleaning, vacuuming, mopping, emptying trash, sweeping, glass cleaning and picking up loose trash. These services may be required prior to, during and after events. Bidder's personnel shall wear polo style shirt with collar with company logo, jeans and closed toe shoes while doing event cleaning.
 - Event Set Up- May be required to but not limited to setting up tables, chairs and other equipment as needed for functions in the theatre and exhibit hall. Bidder's personnel shall wear T-Shirt with company logo, jeans and closed toe shoes while doing event set up.

Acknowledgment of Addendum #1 by Vendor:

This addendum shall be completed by the Vendor and returned with the bid response. If a bid has already been submitted, this addendum must be submitted to the above address in a sealed envelope, which is marked on the outside: Addendum to Bid, Bid title and number.

This is to acknowledge receipt of this addendum, which will become part of the Bid document.

NAME (TYPED OR PRINTED)

TITLE

SIGNATURE

VENDOR NAME

DATE

PHONE NUMBER