

# THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

## *Purchasing/Property Records/Warehouse*

817 Bill Beck Boulevard, Building 2000 • Kissimmee • Florida 34744-4492  
Phone: 407-870-4630 • Fax: 407-870-4616 • [www.osceola.k12.fl.us](http://www.osceola.k12.fl.us)

### SCHOOL BOARD MEMBERS

- District 1 – Jay Wheeler  
407-390-0505
- District 2 – Julius Melendez  
407-922-5113
- District 3 – Cindy Lou Hartig  
407-832-3999
- District 4 – David Stone, Vice Chair  
407-933-2700
- District 5 – John McKay, Chair  
407-957-4056



Superintendent of Schools  
Michael A. Grego, Ed.D.

October 12, 2009

### **SDOC 10-B-027 CJ**

Lawn Care Service for Gateway High School

Addendum # 1

**(To be attached and become a part of the ITB)**

The original solicitation documents shall remain in full force and effect, except as modified herein, and shall take precedence over any contrary provisions in the prior documents. The Bid opening date and time, Monday, October 19, 2009 at 2:00 p.m. and location will remain the same as stated in original solicitation document.

This addendum is being issued to address questions received and to make revisions to the above referenced solicitation document.

The District's Maintenance Department will remove the PVC piping that is behind the building that is to the far north-west corner of the campus. This PVC pipe used to surround a sand playground area, the District will make this area stable for a mower.

Attached is a revised Bid Submittal Form that includes a one-time clean-up fee. The fee bid will be a "not to exceed" fee based on the condition of the campus at the Pre-Bid Walk-Through on October 8, 2009. The one-time clean-up fee may be used in the evaluation of the lowest responsive, responsible bidder. After Board approval of the contract the one-time clean-up fee will be negotiated with the awarded bidder, this fee will be based on the condition of the campus at that time. The one-time clean shall include but not limited to: removing all weeds from flower beds/planters, edging of all curbs and sidewalks and removing the over growth, removing all the growth from all fence lines; grass, weeds, shrubs, and trees, mowing/weed whacking of the fenced in ponds to the water's edge, remove all the debris and mow the over grown area between the north fence line and pond/cafe/teraria picnic bench area, and all trees on campus that can be shaped to have at least a 6' clearance must be trimmed.

The house on the right when entering the school campus is the vandal watch for the campus. The front and side yard is included in the contract, the fenced in back yard is not part of the contract.

The reel mower that is owned by the District at Gateway High School will not be used by the contractor. The reel mower requirements in the bid must be performed using a reel mower supplied by the contractor. The reel mower requirements **may not** be substituted with a rotary mower.

On page 8, Section 1.11 a, change the last word from week to year, to correct a typed error.

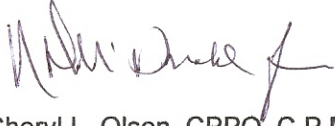
Attached is a revised Spray Program schedule for the Athletic Fields.

### ***Student Achievement – Our Number One Priority***

Districtwide Accreditation by the Southern Association of Colleges and Schools  
School District Main Office: 817 Bill Beck Boulevard • Kissimmee • Florida • 34744-4492 • Phone: 407-870-4600 • [www.osceola.k12.fl.us](http://www.osceola.k12.fl.us)  
An Equal Opportunity Agency

If you should have any questions regarding this addendum, please do not hesitate to contact Cheryl Jessee, the Purchasing Agent responsible for this project at [jesseec@osceola.k12.fl.us](mailto:jesseec@osceola.k12.fl.us) or by phone at 407-870-4627.

Sincerely,



Cheryl L. Olson, CPPO, C.P.M., CPM, FCCN  
Director of Purchasing and Warehouse Services

CLO/cmj

Acknowledgment of Addendum #1 by Vendor:

This addendum shall be completed by the Vendor and returned with the bid response. If a bid has already been submitted, this addendum must be submitted to the above address in a sealed envelope, which is marked on the outside: Addendum to Bid, Bid title and number.

This is to acknowledge receipt of this addendum, which will become part of the Bid document.

\_\_\_\_\_  
NAME (TYPED OR PRINTED)

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
VENDOR NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PHONE NUMBER

**REVISED BID SUBMITTAL FORM**

TO: The School District of Osceola County, Florida  
Purchasing Department, Building 2000  
817 Bill Beck Blvd.  
Kissimmee, Florida 34744-4495

The undersigned hereby declare that [firm name] \_\_\_\_\_  
\_\_\_\_\_ has carefully examined the specifications to furnish:

**LAWN CARE SERVICE FOR GATEWAY HIGH SCHOOL**

for which Bid Submittals were advertised to be received **no later than 2:00 p.m., local time, on October 19, 2009**, and further declare that will furnish the Lawn Care Service according to specifications.

1. Cost of Lawn Care Service for Gateway High School  
(Includes providing and applying fertilizer, herbicides and pesticides)  

\$ \_\_\_\_\_/month x 12 = \$ \_\_\_\_\_ Year
2. One-time clean-up "not to exceed" fee based on the condition of the Campus at the Pre-Bid Walk-Through. 

\$ \_\_\_\_\_
3. District to purchase Sod, Contractor to install  
(Approximately 400 sq. ft.) To match existing grass 

\$ \_\_\_\_\_ Pallet
4. Contractor to purchase and install Sod  
(Approximately 400 sq. ft.) To match existing grass 

\$ \_\_\_\_\_ Pallet
5. District to purchase mulch, Contractor to spread mulch 

\$ \_\_\_\_\_/cu.Yard
6. Contractor to purchase mulch, Contractor to spread mulch 

\$ \_\_\_\_\_/cu.Yard
7. Contractor to Purchase plants, based on cost-plus percentage markup \_\_\_\_\_%
8. Hourly rate for additional services related to this bid 

\$ \_\_\_\_\_/hour
9. Do you subcontract work out to other lawn care companies? Yes \_\_\_ No \_\_\_
10. List of lawn care equipment owned by your company attached? Yes \_\_\_ No \_\_\_
11. Do you have Department of Agriculture Certification to apply Herbicides? **(Provide copy of license with bid response)** Yes \_\_\_ No \_\_\_
12. If no, provide sub-contractors name and a copy of their license from the Department of Agriculture. License attached? Yes \_\_\_ No \_\_\_



Have you supplied all the Submittal Requirements outlined below?

- Invitation To Bid cover page
- Completed and executed Bid Submittal form
- Any addenda pertaining to this ITB
- Complete and attached Certified Business Program Reciprocity Affidavit – If Applicable
- Drug Free Certification
- Debarment Certification
- Emergency/Storm related catastrophe-Contractor agreement form
- Conflict of Interest form
- References, in accordance with Section 2.11, *Definition of Responsive and Responsible*
- Licenses / Occupational
- Proof of Insurance
- Hold Harmless Agreement and/or Notice of Election to be Exempt, if required
- Did you include a CD, as required in the section entitled **Bid Submittal Form**?
- Department of Agriculture Certification
- List of lawn care equipment

Prompt Payment Terms:

\_\_\_\_\_ % \_\_\_\_\_ Days; Net 45 Days

Do you accept electronic funds transfer (ETF)?

YES  NO

If yes, does you firm offer a discount?

\_\_\_\_\_ %

Do you accept Purchase/Payment by Visa card?

YES  NO

The School Board reserves the right to reject any or all proposals, to waive informalities, and to accept all or any part of any proposal as they may deem to be in the best interest of the School Board.

I hereby certify that I have read and understand the requirements of this Invitation To Bid No. **SDOC 10-B-027 CJ, "Lawn Care Service for Gateway High School"**, and that I, as the bidder, will comply with all requirements, and that I am duly authorized to execute this proposal/offer document and any contract(s) and/or other transactions required by award of this ITB.

Company \_\_\_\_\_

Per \_\_\_\_\_ (Print name)

Signature \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Dunn & Bradstreet # \_\_\_\_\_ Fed. I.D. # \_\_\_\_\_

Division of Corporation Registration Number: \_\_\_\_\_

**REVISED SPRAY PROGRAM FOR BASEBALL, FOOTBALL & SOFTBALL  
FIELDS**

Month	Fertilizer	Spray	Other
		The following are not necessarily provided each month but on a as needed basis	
November 2009	15-5-15	Weed 1-2-3*** on an as needed basis	Rye Grass*
December		Weed 1-2-3*** on an as needed basis	
January 2010		Weed 1-2-3*** on an as needed basis	
February		Weed 1-2-3*** on an as needed basis	
March	15-5-15	Weed 1-2-3*** on an as needed basis	
April	15-5-15	Weed 1-2-3*** on an as needed basis	Mole Cricket**
May	15-5-15	Weed 1-2-3*** on an as needed basis	
June	15-5-15	Weed 1-2-3*** on an as needed basis	
July	21-0-0	Weed 1-2-3*** on an as needed basis	
August	15-5-15	Weed 1-2-3*** on an as needed basis	
September	15-5-15	Weed 1-2-3*** on an as needed basis	Mole Cricket**
October	15-5-15	Weed 1-2-3*** on an as needed basis	
November	15-5-15	Weed 1-2-3*** on an as needed basis	Rye Grass
December		Weed 1-2-3*** on an as needed basis	
January 2011		Weed 1-2-3*** on an as needed basis	
February		Weed 1-2-3*** on an as needed basis	
March	15-5-15	Weed 1-2-3*** on an as needed basis	
April	15-5-15	Weed 1-2-3*** on an as needed basis	Mole Cricket**
May	15-5-15	Weed 1-2-3*** on an as needed basis	
June	15-5-15	Weed 1-2-3*** on an as needed basis	
July	21-0-0	Weed 1-2-3*** on an as needed basis	
August	15-5-15	Weed 1-2-3*** on an as needed basis	
September	15-5-15	Weed 1-2-3*** on an as needed basis	Mole Cricket**
October	15-5-15	Weed 1-2-3*** on an as needed basis	
November	15-5-15	Weed 1-2-3*** on an as needed basis	Rye Grass
December		Weed 1-2-3*** on an as needed basis	
January 2012		Weed 1-2-3*** on an as needed basis	
February		Weed 1-2-3*** on an as needed basis	
March	15-5-15	Weed 1-2-3*** on an as needed basis	
April	15-5-15	Weed 1-2-3*** on an as needed basis	Mole Cricket**
May	15-5-15	Weed 1-2-3*** on an as needed basis	
June	15-5-15	Weed 1-2-3*** on an as needed basis	
July	21-0-0	Weed 1-2-3*** on an as needed basis	
August	15-5-15	Weed 1-2-3*** on an as needed basis	
September	15-5-15	Weed 1-2-3*** on an as needed basis	Mole Cricket**
October	15-5-15	Weed 1-2-3*** on an as needed basis	

- NOTES:
- \* Rye Grass – “Transtar” or equal
  - \*\* Mole Cricket – Duraspan Bait” or equal
  - \*\*\* Weed Spray #1, Broadleaf Spray – “3 Way” or equal  
 Weed Spray #2, Crabgrass – “MSMA” or equal  
 Weed Spray #3, Sedges – “Lescogran” or equal