

# COMMUNITY SERVICE GUIDELINES



School District of Osceola County  
Guidance Services Department

## How to Document Community Service

Please provide the following:

1. Who did the community service
2. What service was performed
3. When and where it occurred
4. Number of hours completed
5. Signature of supervisor

Community service at school: Please use your school's community service form.

Community service outside the school: Please have the information on company letterhead.

### **What are the requirements for community service?**

- Students must perform volunteer services on their own time, which can include lunch breaks and after school.
- Fundraising for non-profit organizations or charities is acceptable.
- Service may be volunteered to the school and/or the community.
- Service may be performed for profit-making organizations only if they are institutions like hospitals or nursing homes.
- Volunteer work for a religious or political organization will only count as volunteer hours if, for example, your church youth group helps with the Special Olympics or the political organization promotes non-partisan activities, such as voter registration.
- Vacation Bible School and working in church nursery are acceptable.

### **What does NOT count towards community service:**

- Service rendered as a prerequisite for employment
- Service performed for a student's family, neighbors or friends or for profit-making organization
- Attendance at self-improvement workshops, conferences, or competitions
- Service performed as a result of disciplinary action taken by the school or courts
- Participation in Varsity or Junior Varsity athletics or regularly scheduled band or chorus performances
- Common activities such as acolyte, altar server, lay reader, church choir and clerical work for religious organizations
- Babysitting
- Any paid service
- Volunteer service involving academic requirements for a class

**\*The above criteria will not cover all circumstances. If a question exists regarding the acceptance of an activity for volunteer service, the student's counselor should approve the service prior to the student's participation.**