

1:1 Technology Initiative - Beginning of Year Check-out Form

As an enrolled School District of Osceola County Student, I understand that I am receiving Technology equipment that is listed below that will be checked out to me for educational uses only. I am responsible for taking care of all equipment and returning it in the same condition it was given to me. If any equipment is intentionally damaged or lost while it is checked out to me, I will contact the school and a fee may be issued based on the situation. A borrower's form will be completed.

Print Student's Full Name: _____

ID: _____ Grade: _____

Student Signature: _____

Parent/Guardian signature: _____

Date: _____

Equipment:

Laptop: ____ Laptop charger: ____ Hotspot: ____ Hotspot Charger: ____ Case: ____

Procedures if Technology equipment is not turned in or broken:

1. Replacement fees for Intentional Damage can be assessed for the following:

- Broken Laptop
- Missing Laptop
- Hot Spot
- Laptop Charger (2 pieces)
- Hotspot Charger
- Cases

2. Deactivate Devices

3. Assess Student Discipline

4. File a police report (stolen equipment)

If you have any questions or need to contact the School District of Osceola County about technology equipment please call us at 407-870-4000.



Device Care Tips:

- Charge device each night with it **turned off**
- Charge and store on a hard surface so it does not overheat laptop or block airflow
- Keep laptop away from food and drinks, small children, and pets.
- Keep protective case on laptops and handle with care.



Student Expectations:

- Bring laptop to school fully charged everyday
- A case must be on the laptop at all times and have your charger with you.
- **Only** the student that the device is checked out to should be using it. Do not lend it out
- Damages must be reported immediately - even if it is accidental.
- Lost/Stolen must be reported immediately, and a police report must be filed.
- Laptops are monitored at all times. Only use it for school appropriate tasks.



Troubleshooting:

- Restart your laptop
- Confirm device is connected to the internet
- Update browser to the latest version
- Confirm device is not on airplane mode
- Fill out a form with TA in the Media Center before you go to lunch.



Hotspot: Partnering with T-Mobile

- 2 GB of high-speed data
 - After data is used, the speed will slow down
- Student Technical Support:
 - Dial: 1-800-937-8997
 - Enter the T-Mobile phone number that is located on the label on the back of your hotspot