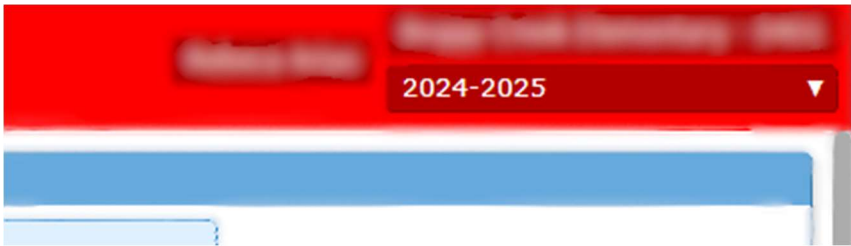


Digital Student Device Loan Forms

Forms for Parents to request a school-based device for a student are now online on the FOCUS Parent Portal. Please follow the steps below to successfully complete a form for your child to receive a device. Reach out to PATHS Front Desk Agents if you have any issues.

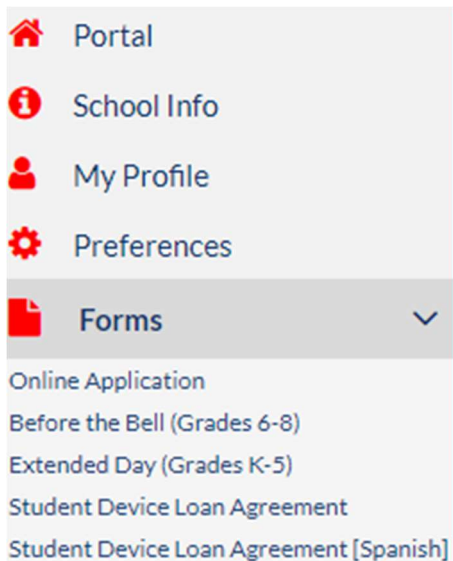
Step 1.

Log into the FOCUS Parent Portal. At the top-right side of the screen, be sure the correct school is shown. Use the drop-down menu to change the school year date to 2024-2025.



Step 2.

On the left-hand side of the screen, choose FORMS and then click on "Student Device Loan Agreement."



Step 3.

After the Student Device Loan Agreement page loads, fill in the ONLY the following information:

1. Select Student name from "Student Name" drop down.
2. Select Relationship of parent to student
3. Select Device and Accessories loaned. MOST all students will receive a Computer, Case, and Power Adapter/Charger
4. Type first and last name of parent/guardian
5. Digitally sign the document where the form says, "Click to Sign."



THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA STUDENT DEVICE LOAN AGREEMENT

School Year:

School:

Student Name: Student ID:

Parent/Guardian: Relationship:

Address and other parent contact information will be referenced in the district student information system.

Items(s) Checked Out

Device: Computer Tablet Manufacturer:

Accessories: Case USB Plug Hotspot
 Power Adapter/Charger USB Cable Hotspot Power Adapter

Serial number(s) associated with devices loaned to your child may be referenced in the Student/Parent Portal in the Technology Assets section. This includes changes to devices loaned to you your child during their enrollment.

I acknowledge that the item(s) listed above are working and operable and that I am financially responsible for the item(s) in case of loss, theft, or damage while the item(s) are checked out to my child. Optional student device insurance may be

I also agree to return said materials immediately if they become needed by the district, or when my child is withdrawn from the school where the item(s) were issued.

Parent/Guardian:

Date Submitted:

Click to Sign

Step 4.

After all information above is completed, scroll down to the bottom of the form and select "Submit Request."

same in good repair, condition, and working order; or, if the School District determines the equipment to be lost, stolen, destroyed, or damaged beyond repair, you shall pay the School District the book value of the equipment.

A negligent act shall include, but not be limited to the following:

- Equipment left in unlocked car or plain view in a locked car
- Equipment left unattended and/or unsecured in public place
- Equipment left unattended in an unlocked personal residence

You also agree that:

- The equipment shall only be used for an educational purpose.
- The equipment will be returned immediately upon request.
- The date checked out and dates returned are correct.

Auth: 274, F.S. Imple: 274, F.S.

An Equal Opportunity Employer

FC-220-0894(Student) (05/20/2024)

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