



GATEWAY HIGH SCHOOL ATHLETIC PARTICAPATION REQUIREMENTS

- *REGISTER ATHLETE ON ATHLETICCLEARANCE.COM
- *HAVE A COMPLETED PHYSICAL ON FILE @GATEWAY
- *HAVE A COMPLETED ECG/EKG ON FILE WITH CLEARANCE @GATEWAY
- *BASELINE IMPACT CONCUSSION TEST- INSTRUCTIONS IN PACKET
- *PAID ATHLETIC FEE---\$35.00 REQUIRED BEFORE TRYOUTS
- THESE FEES CAN BE PAID ON ATHLETIC CLEARANCE, STUDENT FINANCE OR ON MYSCHOOLBUCKS.

HOMESCHOOL STUDENTS- FORMS FOUND ON FHSAA.COM (PARENTS TAB)

- ***EL 7 AND EL 7 V** FORMS MUST BE HANDED IN AND COMPLETED
- *OFFICIAL TRANSCRIPTS
- *****MUST BE ZONED FOR GATEWAY HIGH SCHOOL*****

NON-MEMBER PRIVATE SCHOOL (FORMS FOUND ON FHSAA.COM (PARNETS TAB)

- ***EL 12 AND EL 12V - ***STUDENT MUST BE ZONED FOR GATEWAY HIGH SCHOOL*****
- * OFFICIAL TRANSCRIPTS

ALTERNATIVE SCHOOL STUDENTS- NEO CITY, OTECH, ZENITH ETC...

- GA4 AND TOP PORTION OF EL 14



Gateway High School Athletic Clearance Instructions



Online Athletic Clearance

1. Visit AthleticClearance.com
2. **Select Florida**
3. **First Time Users:**
 - Create an Account. PARENTS/GUARDIANS will register with a valid email username and password.
4. **Returning Users:**
 - Enter login information and click "Sign In"
5. **Sign In** using your email address that you registered with
6. Select "**Start Clearance Here**" to start the process.
7. Choose:
 - School Year in which the student plans to participate. Example: Football in Sept 2021 would be the 2021-2022 School Year.
 - School at which the student attends and will compete at. (Gateway Kissimmee)
 - Sport/s (**We recommend that if the student will be participating in multiple sports, that those sports are added all at once**)
8. Complete all required fields for Student Information, Parent/Guardian Information, Medical History, Signature Forms and upload a File if applicable. (If you have gone through the Athletic Clearance process before, you will select the Student and Parent/Guardian from the dropdown menu on those pages and the information will autofill)
9. Once you reach the **Confirmation Message** you have completed the online registration process.
10. **THE STUDENT IS NOT CLEARED YET!** This data will be electronically filed with your school's athletic department for review. When the student has been cleared for participation, an email notification will be sent.
11. **Print out "Confirmation Page" and have both parent & student sign the form,** then turn form into Athletic Office with your eligibility packet.

Questions? Use the yellow Help option on the bottom right of the screen and submit a ticket.

Online Athletic Clearance FAQ

What is my Username?

Your username is the email address that you registered with.

How do I register for multiple Sports?

If you know you are going to play multiple sports when registering, it is best to add all sports on the first step where you also select the school year and school. Just select "Add Sport" on the link below the drop-down menu and add many sports as you like. If you register for additional sports after completing your initial clearance for the year, you will have to complete a new registration. The good news is that if you select the student & parent/guardian info from the dropdown on those respective pages, the information will autofill.

Physicals

The physical form your school uses can be downloaded on Medical History page. Most schools will accept the physical online (done by uploading the completed form on the File's page) as well as turning in a hard copy to the athletic department.

Your Files

This area is meant to store your files so they can be accessed later in the year or perhaps years following.

Why haven't I been cleared?

Your school will review the information you have submitted before clearing you for participation. Once they review your clearance, they will change the status. You will receive an email when you have been cleared for participation

My sport is not listed!

Please contact your school's athletic department and ask for your sport to be activated.

I was "Denied" clearance, now what?

You should have received an email with the reason for denial. Please update your clearance

accordingly, then contact your school's athletic department and ask them to review your

information again.

Questions? Use the yellow Help option on the bottom right of the screen and submit a ticket

ImPact Concussion Test

Test must be completed on a computer. *Turn off pop-up blockers*

Before beginning the test, make sure every student has a valid email address. If they don't, they need to make one!

Website: www.impacttestonline.com/testing

Launch Code: NRZ2BM6JIE

Select a language

Click Ok

Click next

Click next

Enter the correct birthdate.

Fill out your name, height, weight in entirety. If you don't know your height or weight, enter your best guess. Make sure everything is spelled correctly!

Enter your gender and hand you write with. Click next.

Do **NOT** fill out your address. The only thing you need to provide is your email address. At the end of the exam, it will ask you to verify your email and send you a copy of the receipt. Make sure it is spelled correctly! Click next.

Select a second language is optional. Click next.

Ethnicity is optional. Click next.

Years of education does not mean the grade you are currently in. It means how many years you have completed not including kindergarten. Ex. If you are in 9th grade, you will put 8. If you are in 10th grade, you will put 9. If you are in 11th grade, you will put 10. If you are a senior, you will put 11.

If any of the following apply to you, please check. Rate the type of student you are (below, average, or above average). Click next.

Select your current sport. If you do not know the position you are going to play, you can leave it blank where it asks. The current level of participation should be high school. Years of experience means how many years have you played your sport in high school. Do **NOT** include any years outside of high school! Click next.

If you have never had a concussion put "0" and click next. If you have, select the correct number of times you have had a concussion and fill out the entire page. Click next when done.

If you have had a concussion, provide information on the most recent one, then click next when you are done. If you have not had a concussion click next.

Answer the following questions by selecting yes or no. Click next when done.

Again, answer the following questions by selecting yes or no. The last question is asking if you have participated in any physical activity in the past 3 hours. If you have you will select yes, if you haven't select no. Click next when done.

If you have not had a concussion, just put the hours of sleep you had last night and click next. If you have had a concussion, answer the questions.

You will now see “Thank you for taking the demographics section.” The next 6 pages are asking if you are currently experiencing symptoms. If you are not experiencing any symptoms, select “not experiencing this symptom”. If you are, please rate 1-6 where 6 is the most severe. If you wear glasses and are not having any issues with your glasses, please select “not experiencing this symptom”. Once you have completed all 6 pages, please **WAIT ON THE LAST PAGE!!!**

The next section is the memory test. Please make sure you do not have any cell phones on or in front of you during the test. If for any reason the computer freezes, the only thing you can do is hit F5 and start over. Do **NOT** make a scene. Once you are done, confirm your email, click send receipt, and close everything out and exit **QUIETLY!**



Florida High School Athletic Association

Affidavit of Compliance with the Policies on Athletic Recruiting & Non-Traditional Student Participation

- For:** Any student who changes attendance to a member school at any time, regardless of whether the change occurs during the school year (i.e. a transfer) or during the summer period between school years, including youth exchange, international and immigrant students, or is a "Non-Traditional" student (i.e. home education, certain charter and special/alternative school, certain private school, FLVS Full Time Public Program, etc.) participating for your school. ***This form is not required for students entering from a terminating grade school (i.e. 5th grade to 6th, 8th grade to 9th grade).***
- Action:** Must be read and signed by the student and his/her parent(s)/legal guardian(s) appointed by a court of competent jurisdiction. **This form only needs to be done once for each change of schools or change in participation as a "Non-Traditional" student at a member school.**
- Due date:** Must be received by the school prior to participation in the first sport in which the student wishes to participate.
- Required by:** FHSAA Policies.
- Purpose:** To heighten the awareness of and compliance with rules prohibiting athletic recruiting on the part of student-athletes, their parents legal guardians, and member schools, as well as participation with a member school as a "Non-Traditional" student.
- Verification:** Page 3 will be checked for completeness. **Submission of this form DOES NOT grant eligibility.**

TO: STUDENT-ATHLETE

The school that you have chosen to attend, or participate for as a "Non-Traditional" student, is a member of the Florida High School Athletic Association (FHSAA). The FHSAA has rules that prohibit a member school from making any effort to encourage or entice a student to attend or participate there for athletic purposes. This is called athletic recruiting, and it is not permitted on the high school level. The Florida Legislature, in fact, has directed the FHSAA to "adopt bylaws that specifically prohibit the recruiting of students for athletic purposes." Florida law also regulates the participation in interscholastic athletics by "Non-Traditional" students.

What follows is an explanation of athletic recruiting rules, as well as regulations related to participation by "Non-Traditional" students, and the penalties for violating them. You and your parent(s) or legal guardian(s) must read this document and declare that you were not recruited to attend or participate for the school for athletic purposes and that you are aware of the regulations regarding participation as a "Non-Traditional" student by signing the attached "Affidavit of Compliance". The signed affidavit must be submitted to the member school prior to a date not earlier than the first day of practice of the first sport in which the student wishes to participate, as posted on the FHSAA Website.

Please read this information carefully. Sign the affidavit truthfully and honestly. Do not sign the affidavit if you have any questions about these rules or believe that a violation of these rules may have occurred. Instead, have your school's athletic director contact the FHSAA Office by phone at 352.372.9551 ext. 340 or by e-mail at compliance@fhsaa.org. Violations of these rules and regulations can and do result in severe penalties for the school and the student-athlete. Making an inaccurate statement by signing the affidavit when you know you should not will only make these penalties worse for all involved if violations are later determined to have occurred.

What is athletic recruiting?

Athletic recruiting is any attempt by any employee or athletic department staff member of an FHSAA member school, a representative of the school's athletic interests or a third party to pressure, urge or entice a student who does not currently attend or participate for that school to change his/her attendance or participation there for the purpose of athletic participation. This occurs when the school employee, athletic department staff member or representative of the school's athletic interests makes improper contact with the student or a member of his/her family in an effort to pressure or urge the student to go to that school OR promises, offers or gives the student an impermissible benefit in an effort to entice the student to go to or participate for that school.

Who is "a representative of the school's athletic interests?"

Any person, business or organization that participates in, assists with, and/or promotes a school's athletic program is considered to be a representative of the school's athletic interests. This includes, but is not limited to:

- A student-athlete or other student participant in the athletic program at that school;
- The parents, guardians or other family members of a student-athlete or other student participant in the athletic program at that school;
- Immediate relatives of a coach or other members of the athletic department staff at that school;
- A volunteer with that school's athletic program;
- A member of an athletic booster organization of that school;
- A person, business or organization that makes financial or in-kind contributions to the athletic department or that is otherwise involved in promoting the school's interscholastic athletic program.

What is improper contact with a student who does not attend a school?

Any contact or communication of any kind with a student who does not attend or participate for a particular school, or a member of the student's family, in attempt to pressure, urge or entice the student to change attendance to a different school for athletic reasons is improper. The improper contact can either be in person, through written or electronic means such as letters, flyers, e-mails, text messages, social media or through a third party. Did someone talk you into changing to this school to play athletics? Did someone urge you to change to this school to play athletics? If so, you may have been athletically recruited.



Affidavit of Compliance with the Policies on Athletic Recruiting & Non-Traditional Student Participation

What is an impermissible benefit?

An impermissible benefit is any benefit that is promised, offered or given to a student or a member of his/her family but is not offered or generally made available to all students who apply to or attend or participate for the school. Did someone promise, offer or give you anything more than what any other student who attends or participate for this school is generally promised, offered or given that caused you to decide to change to this school? If so, it probably is an impermissible benefit.

What is a "third party"?

A "third party" is an independent person, business or organization who may or may not be a representative of the school's athletic interests.

What are the penalties for violations of athletic recruiting rules by a member school?

A member school that violates athletic recruiting rules will be assessed one or more of the following penalties:

- A public reprimand;
- A financial penalty;
- Forfeiture of all contests and awards won in which the student who was athletically recruited or received an impermissible benefit participated or contributed;
- One or more forms of probation (administrative, restrictive or suspension) for one or more years;
- Prohibition against participating or coaching in certain competitions, including state playoffs, for one or more years in the sport(s) in which the violation(s) occurred;
- Prohibition against participating in any competitions for one or more years in the sport(s) in which the violation(s) occurred;
- Restricted membership for one or more years during which some or all of the school's membership privileges are restricted or denied;
- Expulsion from membership in the FHSAA.

What are the penalties for a student who is found to have been athletically recruited or receives an impermissible benefit?

A student who is found to have accepted an impermissible benefit will be ineligible for athletic competition for one or more years at the school where the violation occurred, and may be declared ineligible for athletic competition at all FHSAA member schools for one or more years.

What are the regulations regarding the participation of "Non-Traditional" students?

A Non-Traditional student is eligible to participate provided:

- The student meets the same residency requirements as other students in the school at which he/ she participates; and
- The student meets the same standards of acceptance, behavior and performance as required of other students in extracurricular activities; and
- The student registers with the school his/her intent to participate in interscholastic athletic competition as a representative of the school, utilizing the official Association process as approved by the Executive Director, prior to participation in the sport(s) in which he/she wishes to participate, as posted on the FHSAA website; and
- The student complies with all FHSAA regulations, including eligibility requirements regarding age and limits of eligibility, and local school regulations during the time of participation; and
- The student provides proof of basic medical insurance coverage and both independently secured catastrophic insurance coverage and liability insurance coverage which names the FHSAA as an insured party in the event the school's insurance provider does not extend coverage to such students; and
- The student provides his/her own transportation to and from the school; and
- The student provides to school authorities all required forms (including, but not limited to, the EL2, EL3 and, where applicable, the EL7, EL7V, EL12, EL12V and EL14) and provisions.

What are the penalties for violations of regulations regarding "Non-Traditional" student by a member school?

Allowing students to participate without properly registering a non-traditional student will subject the school to a monetary penalty.



Florida High School Athletic Association

Affidavit of Compliance with the Policies on Athletic Recruiting & Non-Traditional Student Participation

The student/parent must complete, obtain all applicable signatures and submit this form to the school on or before the first day of practice for the first sport in which the student wishes to participate, as established on the FHSAA Calendar. Submission of this form DOES NOT grant eligibility. The student must be ELIGIBLE in all other respects.

We, the undersigned, being sworn, certify that the following statements are true:

1. Student {full legal name} _____ ("THIS STUDENT"), who was born on {date} _____, 19/20 _____, and who is currently in the {number} _____th grade, now attends or wishes to participate for {school now attending/participating for} _____ ("THIS SCHOOL"), commencing on {date} _____, 20 _____.

THIS STUDENT has previously attended/participated for {list all previous secondary schools beginning with the most recent and working back in time} _____

2. I have read and understand the definition of athletic recruiting, including the explanation of the terms "representatives of the school's athletic interests", "improper contact" and "impermissible benefit", or I have read and understand the regulations regarding participation as a "Non-Traditional" student.

3. No employee, athletic department staff member, representative of the athletic interests of THIS SCHOOL, any person or organization acting on their behalf or a third party has had communication, directly or indirectly, through intermediaries, or otherwise with THIS STUDENT or any member of his/her family in an attempt to pressure, urge or entice THIS STUDENT to change attendance to or participation for THIS SCHOOL for the purpose of participation in interscholastic athletics.

4. No employee, athletic department staff member, representative of the athletic interests of THIS SCHOOL, any person or organization acting on their behalf or a third party is giving, has given, has offered or promised to give, directly or indirectly, through intermediaries, or otherwise any impermissible benefit to THIS STUDENT or any member of his/her family for the purpose of participation in interscholastic athletics.

5. If THIS STUDENT is a "Non-Traditional" student, THIS STUDENT has submitted to THIS SCHOOL the EL2 and EL3 forms and, where applicable, the EL7, EL7V, EL12, EL12V and EL14 forms prior to participation in the first sport in which the student wishes to participate.

6. If THIS STUDENT is a youth exchange (J-1 and F-1 Visas), international or immigrant student, THIS STUDENT has submitted to THIS SCHOOL the EL2 and EL3 forms and, where applicable, the EL4 Form.

Under penalties of perjury, I declare that I have read the foregoing Affidavit and that the facts stated therein are true and correct and that the punishment for knowingly making a false statement includes fines and/or imprisonment. I further understand that the penalties for knowingly making a false statement may subject THIS SCHOOL to fines, forfeitures, probations and possible expulsion from membership in the FHSAA, and may subject THIS STUDENT to a loss of athletic eligibility.

FOR STUDENT/PARENT(S)/LEGAL GUARDIAN(S):

_____/_____
Signature of Student / Date

_____/_____
Signature of Parent/Legal Guardian / Date

Printed Name of Student

Printed Name of Parent/Legal Guardian

_____/_____
Signature of Parent/Legal Guardian / Date

Printed Name of Parent/Legal Guardian



Florida High School Athletic Association
Verification of Student Controlled Open Enrollment
Option with Public School District or Charter/Lab School Board

This form is only to be completed if the “**Non-Traditional**” student wishes to participate for a public school (including a charter school) that is not the public school the student is zoned to attend pursuant to § 1002.31, F.S. **Section A** of this form must be completed by student’s parent/legal guardian. **Section B** must be completed by the public school district or charter/lab school board of the school at which the student wishes to participate (Note: this may be in a county different than the county in which the student resides). **Note: this form must be submitted to the FHSAA office prior to participation.** Address questions to eligibility@fhsaa.org.

Section A: To Be Completed By the Parent/Legal Guardian (please print)

TO: Florida High School Athletic Association Office of Eligibility and Compliance Services

FOR: _____ County School District Charter/Lab School Board

FROM: _____
Name of Parent/Guardian E-mail Address

RE: Student’s full name _____ Student’s DOB {mm/dd/yy} ____/____/____
 Home Address _____
Street Address City Zip Code

Daytime Telephone Number (____) _____

Student Currently Attends {name of school} _____

Student Wishes to Participate for {name of school} _____

Sports in Which Student Wishes to Participate _____

Section B: To Be Completed By the Public School District or Charter/Lab School Board

Based on this student’s address, this student is zoned to attend _____
{name of school}

*Based on this school district’s or charter/lab school governing board’s “Controlled Open Enrollment Policy”, although this student would not physically occupy a seat at the school listed in Section A, this student meets all of the requirements necessary to attend this school had he/she chose to do so, including, but not limited to, meeting established deadlines for admission, space availability, etc., pursuant to § 1002.31, F.S. [___ Yes][___ No] *Required**

If you have questions or need additional information concerning this matter, please call the School District/Charter School/Lab School Office at:

(____) _____
{telephone number}

_____/_____
Signature of School District/Charter School/Lab School Board Official Date

Printed name School District/Charter School/Lab School Board Official

e-mail of School District/Charter School/Lab School Board Official

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