

COMMUNITY SERVICE DOCUMENTATION

NEOCITY ACADEMY

Please Note: Community service hours are NOT required for graduation but are required for the FL Bright Futures Scholarship Program* and many other scholarships.

STEP 1: Student Information

Student Name: _____ ID: _____

STEP 2: Service Details

What type of service will you be participating in?

- Social Issue
- Civic Issue
- Professional Internship

What is your goal in completing this community service?

* Bright Futures Scholarship Program requires students to complete a minimum of 100 hours of community service during high school by graduation. Service hours may include, but are not limited to, a business or governmental internship, work for a nonprofit community service organization, or activities on behalf of a candidate for public office. Except for a credit earned through service-learning courses, the student may not receive remuneration or academic credit for the service work performed. The student must identify a social or civic issue or professional area, develop a plan for personal involvement in addressing the issue or learning about the area, and through papers or other presentations, evaluate and reflect upon the experience.

STEP 3: Approval Before Community Service

Complete the Community Service Documentation form prior to beginning any community service. Present this form to the NeoCity Academy College & Career Counselor.

CCC Signature for Approval: _____ Date: _____

Parent/Guardian Approval: _____ Date: _____

STEP 4: Reflection

After completing your community service, please reflect on your learning.

Student's Signature: _____ Date: _____

STEP 5: Community Service Contact Information

Supervisor's Name: _____

Location: _____ Phone: _____

Supervisor's Signature: _____

Number of Service Hours: _____ Date: _____

Return this form to your School Counselor or the College & Career Counselor in the Guidance Suite.

Data Entry Initials: _____ Date: _____