

# School District of Osceola County

## K-12 Mathematics Instructional Materials Adoption 2021-2022

Timeframe	Task
June 2021	Decide District Teacher Committee Members
August 2021	Request publishers send materials to district office along with self-check rubric
September 2021	District preliminary review to narrow list of publishers to present to selection committees in November
September 2021	Open Adoption Committee Applications for Teacher Review Committee - close after 2 weeks
October 2021	Notification of teachers participating in the adoption committee
October 2021	Notification to publishers moving on status
November 2, 2021 Time: 7:30am - 4pm	30 minutes publisher presentations to the adoption committee and evaluation materials <i>Location: Professional Development Learning Center; 2320 New Beginnings Rd, Bldg 1, Kissimmee, FL 34744</i>
November 2021	Adoption committee evaluates and narrows selections for teacher input
November 2021	Notification to publishers moving on status for finalists
November 2021	Request narrowed publishers send sample materials to each school for teacher input
November 2021	Provide digital access, short promo video, and access to physical materials to teachers via department contact and textbook administrator
November - December 2021	Materials are distributed to schools for teacher input and teachers give input
January 2021	Teachers vote at each school site, facilitated by District Adoption Committee members. Adoption committee member will submit the school's vote via online survey. Votes from each school are tallied to ensure transparency.
January 2021	District administration and committee make recommendation to the Superintendent and notify publishers of the recommendation that has been made.

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January 2021	News release on public input sessions and publish public notice on district website
January - February 2021	Public review: public announcement; provide digital access to student materials for parents and/or community members via website; print samples and online access available at for public review
January 2021	Submit recommendations to TLL, Cabinet and Board Docs for School Board meeting
February 2021	announce recommendations and public access to review at a public board meeting
March 2021 Board Meeting	submit recommendations for district adoption to school board for approval
March 2021 Board Meeting	public input at board meeting on proposed adoptions
March 2021 Board Meeting	board meeting to adopt instructional materials agenda items
March 2021 - April 2021	per statute, a 30 day wait period is required for the public to respond to the board action
April 2022 - May 2022	start purchasing adopted materials to ensure materials will arrive in time for new year
April 2022 - May 2022	Collaborate with IT department regarding digital components of adopted textbooks.
April - August 2022	prepare & present staff development programs
July - August 2022	configure and test single sign-on to online resources
July - August 2022	materials delivered to schools