

**Collection Development Plan
Academic Year 2024-2025**

Knights Point K-8
Library Media Center

Prepared by Ms. Kyndal Maxwell, Educational Media Specialist

Statement of Purpose

The purpose of the Collection Development plan is to serve as a guideline for selecting reading materials for the Knights Point K-8 school community.

The primary goal is to curate a library collection that reflects student demographics with a focus on appropriately diverse book titles.

The philosophy of the school library is to engage every student in reading for personal enjoyment. Students will have access to a variety of diverse books that reflect their own cultures, experiences, and interests.

In addition, Knights Point K-8 Library Media Center will work to uphold the School District of Osceola County's Vision and Mission Statement:

District Vision: "The Osceola School District will work in partnership with families and the community to ensure all learners develop the essential knowledge and skills of successful, future-ready graduates."

District Mission Statement: "Inspiring all learners to reach their highest potential as responsible, productive citizens."

Scope of Collection

Based on data proved by the School District of Osceola County in December 2024, Knights Point K-8 serves a student population with the following demographics:

Total Enrollment	1,253
Female	569
Male	684
Hispanic	878
Non-Hispanic	375
American Indian/Alaska Native	22
Asian	21
Black	189

Multiracial	48
Native Hawaiian/Pacific Islander	11
White	962
ESE	216
Gifted	7
ELL (LY)	473
ELL (ZZ)	418
ELL (TZ)	201
ELL (LA)	76
ELL (LP)	6
ELL (LZ)	4
Free Lunch	809
Reduced Lunch	94
Paid Lunch	350

For updated information, please navigate to the [Interactive Demographic Report](#) on the School District of Osceola County website and select Knights Point K-8 from the menu. Knights Point K-8 Media Center provides materials to all students in Grades Kindergarten through Eighth Grade. Diverse materials that reflect this demographic data will be selected and evaluated for purchase.

Evaluating Materials

Materials will be selected by the Media Specialist and reviewed by both Knights Point K-8 administration and School Advisory Council (SAC). The Media Specialist will utilize professional reviews (e.g. School Library Journal, Kirkus Reviews, Common Sense Media, and more) to curate a list of material suggestions. When curating the materials list, the Media Specialist will consider if the title:

- Supports instruction or curriculum
- Appeals to students' hobbies or interests
- Reflects the diversity of the school community

Moreover, the Media Specialist will maintain a document of titles suggested by students, staff members, and parents or guardians. These suggestions are solicited through individual conversations and SAC meetings.

Funding Methods

Library materials will be purchased primarily with funds allocated by the School District of Osceola County. The Media Specialist will also plan fundraising opportunities to contribute to the Media Center school account.

Weeding Process

Materials will be evaluated for weeding on a continuous basis to keep the library collection current and attractive. Any material that is damaged will be evaluated for repair. Materials that cannot be fixed will be discarded. The Media Specialist will follow the M.U.S.T.I.E criteria for weeding. The criteria is as follows:

M	The library material is misleading .
U	The library material is ugly e.g. yellow, torn, moldy, smelly, or otherwise damaged.
S	The library material is superseded by a better work.
T	The library material is trivial .
I	The library material is irrelevant e.g. does not align to content standards, teacher needs, or student interests.
E	The library material or content can be found elsewhere .

The Media Specialist will also follow a yearly inventory and weeding schedule that will be completed during the second semester:

Year 1	Year 2	Year 3
Fiction: Picture Books Nonfiction: Graphic Novels	Fiction: A-K Nonfiction: 000-599	Fiction: L-Z Nonfiction: 600-999 & Reference and Biography

Collection Analysis

On September 30, 2024, the library collection was submitted for a TitleWise Analysis through Follett. From this report, it was learned that there are 9,197 items in the library collection. There are approximately five books available per student and the average age of materials is five years. In addition, the collection is split between 54% fiction titles and 46% nonfiction titles. The TitleWise Analysis will be one tool that guides purchasing decisions throughout the academic year.

The Media Specialist will also utilize the library catalog to determine circulation statistics. This data will be reviewed on an ongoing basis to establish which book titles, topics, and genres are the most popular with students and staff members.

In May 2025, the library collection will be submitted for a second TitleWise Analysis. The analysis will assist the Media Specialist with identifying which areas of the collection still need further focus.

Reconsideration Policy

Knights Point K-8 Library Media Center will adhere to district policy regarding requests to review or reconsider library materials. Detailed information about this process can be found on the [Media and Instructional Technology webpage](#) of the School District of Osceola County website.

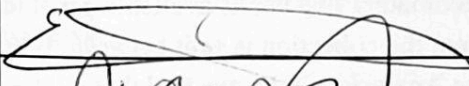
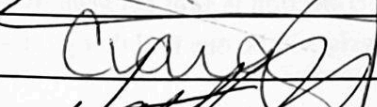


“Per district procedures and school board rules, the first step in any school challenge is to discuss the matter with the school library media specialist and the school principal.” If a parent or resident of Osceola County wishes to continue with the reconsideration process after this step, they may complete the [Specific Objection Form for School or Classroom Library Materials](#).

After receiving a reconsideration request, the Media Specialist and Media Advisory Committee will read and review the book title. The [Checklist for Media Advisory Committee’s Reconsideration of Library Material Fiction and Other Literary Forms](#) will be completed and a decision will be rendered.

“Should the requestor not agree with the local committee decision, they may appeal at the district level. Questions about this process should be directed to Michelle Jarrett, Supervisor of Library Media Services: michelle.jarrett@osceolaschools.net.”

For additional information, please email Kyndal Maxwell, Knights Point K-8 Media Specialist: kyndal.maxwell@osceolaschools.net. Each document referenced can also be found at the end of the Collection Development Plan.

School Advisory Committee (SAC) Signatures

Printed Name	Signature
Elisha McClin	
Ciara Johnson	
Nathan DeRight	
Brandon Cassill	
Media Specialist	
Kyndal Maxwell	Kyndal Maxwell
Administrator	
(Nathan DeRight - signed above)	

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

SPECIFIC OBJECTION FORM FOR SCHOOL OR CLASSROOM LIBRARY MATERIALS

Part I:

Any parent or resident of Osceola County may request reconsideration of a title in a school or classroom library. Per district procedures and school board rules, the first step in any school challenge is to discuss the matter with the school library media specialist and the school principal. If you still wish to continue with this reconsideration process, please complete this form and submit to the school's principal.

All requests for reconsideration originate at the school level. Should the requestor not agree with the local committee decision, they may appeal at the district level.

Questions about this process should be directed to Michelle Jarrett, Supervisor of Library Media Services.
michelle.jarrett@osceolaschools.net

Part II:

Introduction

This form must be used by a parent or resident of this county, in conjunction with district policies and procedures, to submit an objection to the school board for the following material:

1. Materials used in a classroom in the district, except for instructional materials as defined in s. 1006.29(2), F.S. The process and forms to object to instructional materials can be found at <https://www.osceolaschools.net/domain/5405>
2. Materials made available to students in a school or classroom library.
3. Materials included on a school or classroom reading list.
4. Instructional Materials adopted and made available to students without the opportunity for public notice, review and hearing procedures by districts that implement their own instructional materials program under s. 1006.283, F.S. (*Districts that do not implement their own instructional materials program under s. 1006.283, F.S., must remove item 4.*)

Section 1: Parent or Resident Information

Check the box that applies to you. Check all that apply.

☐ Parent/guardian of a student ☐ Resident of this county

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

FORMULARIO DE OBJECCIÓN ESPECÍFICA PARA MATERIALES DE LA BIBLIOTECA ESCOLAR O DEL SALÓN DE CLASES

Parte I:

Cualquier padre o residente del condado Osceola puede solicitar la reconsideración de un título en la biblioteca de una escuela o salón de clases. Según los procedimientos del distrito y las reglas de la Junta Escolar, el primer paso en cualquier desafío escolar es discutir el asunto con el especialista en medios de la biblioteca escolar y el director de la escuela. Si aún desea continuar con este proceso de reconsideración, complete este formulario y envíelo al director de la escuela.

Todas las solicitudes de reconsideración se originan a nivel escolar. Si el solicitante no está de acuerdo con la decisión del comité local, puede apelar a nivel de distrito.

Las preguntas sobre este proceso deben dirigirse a Michelle Jarrett, supervisora de servicios multimedia de la biblioteca.
michelle.jarrett@osceolaschools.net

Parte II:

Introducción

Este formulario debe ser utilizado por un padre o residente de este condado, junto con las políticas y procedimientos del distrito, para presentar una objeción a la junta escolar para el siguiente material:

1. Materiales utilizados en un salón de clases en el distrito, excepto materiales de instrucción como se define en s. 1006.29(2), F.S. El proceso y los formularios para objetar materiales educativos se pueden encontrar en <https://www.osceolaschools.net/domain/5405>
2. Materiales puestos a disposición de los estudiantes en la biblioteca de una escuela o salón de clases.
3. Materiales incluidos en una lista de lectura de la escuela o del salón de clases.
4. Materiales instructivos adoptados y puestos a disposición de los estudiantes sin la oportunidad de notificación pública, revisión y procedimientos de audiencia por parte de los distritos que implementan su propio programa de materiales instructivos según s. 1006.283, F.S. *(Los distritos que no implementan su propio programa de materiales educativos según s. 1006.283, F.S., deben eliminar el artículo 4.)*

Sección 1: Información de padres o residentes

Marque la casilla que corresponda a usted. Marque todo lo que corresponda.

☐ Padre/tutor de un estudiante ☐ Residente de este condado

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA
SPECIFIC OBJECTION FORM FOR SCHOOL OR CLASSROOM LIBRARY MATERIALS

First Name _____ Last Name _____

Address _____

City _____ State _____ Zip Code _____

County _____ Email _____

Phone Number _____

Section 2: Information Regarding Material

Type of material: ☐ Book ☐ Non-print material ☐ Other (identify): _____

Title of the material: _____

Author(s): _____ Publisher or Producer: _____

Copyright Date: _____ Grade Level used: _____

Where is the material found: ☐ Media Center ☐ Classroom Library ☐ Reading List ☐ Other: _____

School(s) where material is found: _____

ISBN, if available: _____

Section 3: Basis for the Objection

Identify the basis for your objection:

- ☐ The material is pornographic.
- ☐ The material is prohibited under Section 847.012, F.S.
- ☐ The material depicts or describes sexual conduct as defined in Section 847.001(19), F.S.
- ☐ The material is not suited to student needs and their ability to comprehend the material.
- ☐ The material is inappropriate for the grade level and age group for which it is used.

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA
FORMULARIO DE OBJECCIÓN ESPECÍFICA PARA MATERIALES
DE LA BIBLIOTECA ESCOLAR O DEL SALÓN DE CLASES

Nombre _____ Apellido _____

Dirección _____

Ciudad _____ Estado _____ Código postal _____

Condado _____ Correo electrónico _____

Número de teléfono _____

Sección 2: Información sobre materiales

Tipo de material: ☐ Libro ☐ Material no impreso ☐ Otro (identifique): _____

Título del material: _____

Autor(es): _____ Editor o productor: _____

Fecha de derechos de autor: _____ Nivel de grado utilizado: _____

¿Dónde se encuentra el material? ☐ Biblioteca ☐ Salón de clases ☐ Lista de lectura ☐ Otro: _____

Escuela(s) donde se encuentra el material: _____

ISBN, si está disponible: _____

Sección 3: Base de la objeción

Identifique la base de su objeción:

- ☐ El material es pornográfico.
- ☐ El material está prohibido bajo la Sección 847.012, F.S.
- ☐ El material representa o describe una conducta sexual según se define en la Sección 847.001(19), F.S.
- ☐ El material no se adapta a las necesidades de los estudiantes ni a su capacidad para comprender el material.
- ☐ El material no es apropiado para el nivel de grado y grupo de edad para el que se utiliza.

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA
SPECIFIC OBJECTION FORM FOR SCHOOL OR CLASSROOM LIBRARY MATERIALS

4. Is there any age or grade you would recommend this material? ☐ Yes ☐ No

If yes, please specify: _____

5. Is there any value in this material?

6. What is your desired outcome for this material?

- ☐ Remove or discontinue use of material.
- ☐ Limit access to certain grade levels: _____
- ☐ Limit my child's access.
- ☐ Other: _____

Signature: _____ Date: _____

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA
FORMULARIO DE OBJECCIÓN ESPECÍFICA PARA MATERIALES
DE LA BIBLIOTECA ESCOLAR O DEL SALÓN DE CLASES

4. ¿Hay alguna edad o grado para el que usted recomendaría este material? ☐ Sí ☐ No

En caso afirmativo, especifique: _____

5. ¿Hay algún valor en este material?

6. ¿Cuál es el resultado deseado para este material?

- ☐ Eliminar o suspender el uso del material.
- ☐ Limitar el acceso a ciertos niveles de grado: _____
- ☐ Limitar el acceso de mi hijo.
- ☐ Otro: _____

Firma: _____ Fecha: _____

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA
CHECKLIST FOR MEDIA ADVISORY COMMITTEE'S RECONSIDERATION OF LIBRARY MATERIAL
FICTION AND OTHER LITERARY FORMS

Please print and use ink

Title: _____

Author: _____

A. PURPOSE

1. What is the purpose, theme, or message of the material? How well does the author / producer / composer accomplish this purpose?

2. If the story is fantasy, is it the type that has imaginative appeal and is suitable for children?
☐ Yes ☐ No; for young adults? ☐ Yes ☐ No
If both are ☒ No, which age group would you recommend? _____
3. Will the reading, viewing, and/or listening to material result in a more compassionate understanding of human beings? ☐ Yes ☐ No
4. Does it offer an opportunity to better understand and appreciate the aspirations achievements, and problems of various minority groups? ☐ Yes ☐ No
5. Are any questionable elements of the story an integral part of a worthwhile theme or message?
☐ Yes ☐ No

B. CONTENT

1. Does a story about modern times give a realistic picture of life as it is now? ☐ Yes ☐ No
2. Does the story avoid an oversimplified view of life, one which leaves the reader with the general feeling that life is sweet and rosy or ugly and meaningless? ☐ Yes ☐ No
3. When factual information is part of the story, is it presented accurately? ☐ Yes ☐ No
4. Is prejudicial appeal readily identifiable by the potential reader? ☐ Yes ☐ No
5. Are concepts presented appropriate to the ability and maturity of the potential readers? ☐ Yes ☐ No
6. Do the characters speak in a language true to the period and section of the country in which they live?
☐ Yes ☐ No
7. Does the material offend some special way the sensibilities of women or a minority group by the way it presents either the chief character or any of the minor characters? ☐ Yes ☐ No
8. Is there a preoccupation with sex, violence, cruelty, brutality and aberrant behavior that would make this material inappropriate for children? ☐ Yes ☐ No

B. CONTENT - continued

9. If there is use of offensive language, is it appropriate to the purpose for the text for children?
☐ Yes ☐ No
10. Is the material free from derisive names and epithets that would offend minority groups?
children? ☐ Yes ☐ No; young adults? ☐ Yes ☐ No
11. Is the material well written or produced? ☐ Yes ☐ No
12. Does the story give a broader understanding of human sexual behavior without stressing differences of class, race, color, sex, education, religion or philosophy in any adverse way? ☐ Yes ☐ No
13. Does the material make a significant contribution to the history of literature or ideas? ☐ Yes ☐ No
14. Are the illustrations appropriate and in good taste? ☐ Yes ☐ No
15. Are the illustrations realistic in relation to the story? ☐ Yes ☐ No

Additional Comments:

Recommendation by School Media Advisory Committee for treatment of challenged materials:

Signatures of Media Advisory Review Committee:

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Date	Date
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Date	Date
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Date	Date