



Board of Directors' Meeting

Tuesday, May 1, 2018
2:30 PM



Four Corners Charter School, Inc.
Board of Director Meeting

Tuesday, May 1, 2018
2:30 p.m.
School District of Osceola County
817 Bill Beck Blvd | Purchasing Conf. Rm
Kissimmee, FL 34744



Agenda

Call to Order

Roll Call

	Page:
I. Administrative	3
• Approval of February 20, 2018 Minutes	4-9
II. Old Business	10
• Playground Quotes	11-40
III. New Business	41
• Security System Quotes	42-50
• Approval of 2018-19 FCCS Academic Calendar	51
• Approval of 2018-19 FCC Board Meeting Calendar	52
IV. CSUSA Reports	53
• Enrollment Update	54
• School Dashboard	55
V. Financials	56
• CSUSA – FCCS Quarter 3 Financial Report	57-58
• FCCS Chiller Replacement Request	
• CSUSA – FCCS FY2018-19 Proposed Budget	59-61
• Osceola School District – FCCS Quarter 3 Financial Report	63-65
• Osceola School District – FCCS FY2018-19 Proposed Budget	66-67
• Audit Planning	68-85
VI. Public Comments	
VII. Adjournment	

◀ Next Meeting: TBD ▶

Section Cover Page

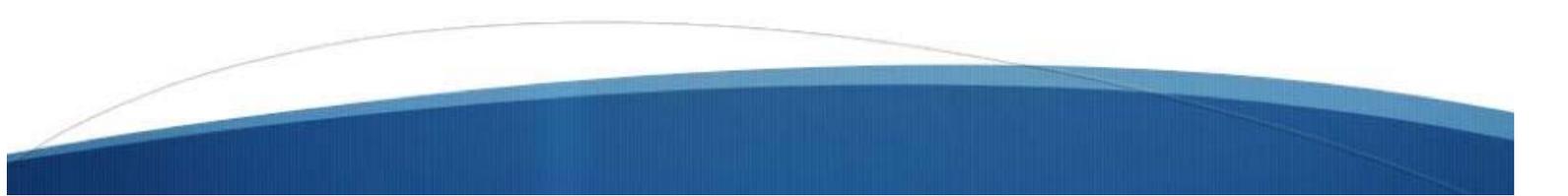


I. ADMINISTRATIVE

Approval of Board Minutes

- Informational
- For Discussion
- For Action

Notes:



MEETING MINUTES

Name of Foundation: Four Corners Charter School, Inc.
Board Meeting: Tuesday, February 20, 2018
School(s): Four Corners Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
February 20, 2018	2:02 PM	3:09 PM	May 1, 2018	2:30 PM	K. Robertson
Meeting Location:					
Four Corners Charter School: 9100 Teacher Lane, Davenport, FL 33837					

Attended by:	
Board Members: Ricky Booth, Chairman Jay Wheeler, Director Tim Weisheyer, Director Absent: Jim Miller, Director Marc Dodd, Director	Other Attendees: Denise Thompson, Principal, Four Corners Charter School Kimberly Linden, Parent Facilitator, Four Corners Charter School Marc Clinch, Chief Facilities Officer, Osceola School District Dan Olson, Construction Systems Analyst, Osceola School District Frank Kruppenbacher, Boar Attorney Angela Barner, Sr. Accountant, Osceola School District Kerrian Robertson, Governing Board Manager, CSUSA Aaron Murray, Regional Facilities Manager, CSUSA Debra Leite, Sr. Financial Analyst, CSUSA Lechyana Knight, Manager of FP&A, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 2:02 p.m. with a Call to Order by Chairman Ricky Booth. Roll call was taken and quorum established.

I. ADMINISTRATIVE

Approval of October 10, 2017 Minutes

- The board reviewed the minutes of the October 10, 2017 meeting.
- The October 10, 2017 minutes was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Tim Weisheyer and seconded by Jay Wheeler to approve the minutes of the October 10, 2017, Four Corners Charter School, Inc. Board Meeting. Motion was approved unanimously. (3-0)(2-absent).

II. OLD BUSINESS

Quotes for Covered PE Area

- The Board reviewed and discussed the quotes for the covered PE area for FCCS presented by Marc Clinch.
- Mr. Clinch explained that the proposed project for the covered PE Area would not be a new project external donor since the project would be completed by the School District of

Osceola. The covered structure would have no sides and would be done over the existing concrete structure.

- Mr. Clinch proposed an estimated cost of \$583,234 for the project including a 15% management and oversight fee paid to the School District of Osceola.
- The Board asked if the maintenance of this structure would be done by CSUSA or by the School District of Osceola, and was told that Aaron Murray would provide an answer at a later date.
- The Board reviewed the replacement playground information at a quoted cost of \$39,339.80 by Creative Playthings. Ms. Thompson suggested the playground be included in the remodeling of the PE structure.
- The Board asked Ms. Thompson to partner with Mr. Clinch in deciding the best resolution for the PE and playground remodeling.
- The Board tabled this discussion until further notice. The quotes discussed for the covered PE area was part of the agenda and was made a part of these minutes.

III. NEW BUSINESS

Approval of ESOL/Out of Field Waivers

- The Board reviewed the ESOL/Out of Field Waivers for FCCS, and all questions were answered by Principal Thompson.
- The ESOL/Out of Field Waivers was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Tim Weisheyer and seconded by Jay Wheeler to approve the ESOL/Out of Field Waivers as presented at the Four Corners Charter School, Inc. Board Meeting. (See Attachment). Motion was approved unanimously. (3-0)(2-absent).

IV. CSUSA REPORTS

NWEA Fall and Winter Results

- Denise Thompson explained the NWEA fall and winter results for FCCS, and noted that in comparison to the network schools, FCCS is on track in meeting its goals. Ms. Thompson also explained that the school is offering tutoring on Saturdays and she currently has 138 students enrolled.
- The NWEA fall and winter results were part of the agenda and were made a part of these minutes.

Staff/Parent Survey Results

- Principal Thompson shared the staff and parent survey results highlighting the top results and opportunities for growth. Ms. Thompson explained that the results for administration establishing clear school-wide goal was lower than last year because of a change in the current staff. She explained that the loss in staff was more significant than the previous years.
- The staff and parent survey results were part of the agenda and were made a part of these minutes.

Enrollment Update

- Principal Thompson presented the enrollment update for FCCS which showed 994 students attending of 1,019 budgeted students. Ms. Thompson explained that the school is on track in meeting its enrollment target for the next school year.
- The enrollment update was part of the agenda and was made a part of these minutes.

School Dashboard

- Principal Thompson presented the dashboard report which is representative of the NWEA fall and winter results, staff and parent survey results, and the enrollment update for FCCS. This dashboard report is used to track the school's performance towards intended goals.
- The school dashboard was part of the agenda and was made a part of these minutes.

V. FINANCIALS

CSUSA – FCCS Quarter 2 Financial Report

- Debra Leite presented the CSUSA, quarter 2 financial report for FCCS, and all questions were answered by Ms. Leite.
- Tim Weisheyer asked CSUSA to present a more realistic budget going forward since the school funding is based on performance.
- The Board questioned the ownership of the FCCS school building, and was told that the building is owned by the School District of Osceola.
- The CSUSA, FCCS quarter 2 financial report was part of the agenda and was made a part of these minutes.

MOTION: Motion was made and withdrawn by Jay Wheeler to refuse the HB7069 funding.

MOTION: Motion was made by Jay Wheeler and seconded by Tim Weisheyer to approve the CSUSA, FCCS quarter 2 financial report as presented to Four Corners Charter School, Inc. Motion was approved unanimously. (3-0)(2-absent).

CSUSA – FCCS Budget Amendment

- Debra Leite presented the CSUSA, budget amendment for FCCS, and all questions were answered by Ms. Leite.
- The CSUSA, FCCS budget amendment was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Jay Wheeler and seconded by Tim Weisheyer to approve the CSUSA, FCCS budget amendment as presented to Four Corners Charter School, Inc. Motion was approved unanimously. (3-0)(2-absent).

Osceola School District – FCCS Quarter 2 Financial Report

- Angela Barner presented the Osceola School District, quarter 2 financial report for FCCS, and all questions were answered by Ms. Barner.
- The Osceola School District, FCCS quarter 2 financial report was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Jay Wheeler and seconded by Tim Weisheyer to approve the Osceola School District, FCCS quarter 2 financial report as presented to Four Corners Charter School, Inc. Motion was approved unanimously. (3-0)(2-absent).

Osceola School District – FCCS Budget Amendment

- Angela Barner presented the Osceola School District, budget amendment for FCCS, and all questions were answered by Ms. Barner.
- Ms. Barner explained that the School District of Osceola will resume charging the FCCS, Inc. a management fee of \$20,000 annually to manage the corporation.
- Mr. Weisheyer requested a review of the records to show how much was paid out in management fees to the School District of Osceola, and when the payments occurred.
- The Osceola School District, FCCS budget amendment was part of the agenda and was made a part of these minutes.

MOTION: Motion was made by Jay Wheeler and seconded by Tim Weisheyer to approve the Osceola School District, FCCS budget amendment as presented to Four Corners Charter School, Inc. Motion was approved unanimously. (3-0)(2-absent).

VI. PUBLIC COMMENTS

- Mr. Booth requested a change in the next meeting date from May 8th to May 1st at 2:30p.

VII. ADJOURNMENT

Chairman, Ricky Booth adjourned the Four Corners Charter School, Inc. Board Meeting at 3:09 p.m. February 20, 2018.

Ricky Booth, Chairman

Date: _____

Out of Field Report

Charter School Name Four Corners Charter School

Board Meeting D

Teacher	Out-of-Field Assignment	Current Certification(s)
Antido, Rina	ESOL	Elementary Education (Grades K-6)
Apgar, Codi	ESOL	Elementary Education (Grades K-6)
Ausua, Carol	ESOL	Elementary Education (Grades K-6)
Banchs, Lilian	ESOL	Permanent Substitute
Barbosa, Marilda	ESOL	Permanent Substitute
Betts, Marie	ESOL	Temp. Cert. Elem. Education (Grades K-6)
Brown, Terria	ESOL	Temp. Cert. Elem. Education (Grades K-6)
Bultron, Gabriela	ESOL	Permanent Substitute
Calhoun, Curtis	ESOL	Permanent Substitute
Carter, Deborah	ESOL	Temp. Cert. Elem. Education (Grades K-6)
Casillo, Kimberly	ESOL	Permanent Substitute
Cruz, Michelle	ESOL	Permanent Substitute
Dettloff, Kortney	ESOL	Permanent Substitute
Detres, Cindy	ESOL	Permanent Substitute
DuPont, Erica	ESOL	Prof. Cert. Elementary Ed. (K-6)
Faughn, Kirstin	ESOL	Elem Ed.(k-6), General Science (5-9)
		Music (K-12), Family and Consumer (6-12)
		Middle grades Integrated Curr. (5-9)
Haigh, Alissa	ESOL	Permanent Substitute
Levine, Briana	ESOL	Elementary Education (Grades K-6)
Luna, Martha	ESOL	Elementary Education (Grades K-6)
Marchese, Emily	ESOL	Elementary Education (Grades K-6)
McDavid, Barbara	ESOL	Permanent Substitute

Morales, Yasenia	ESOL	Permanent Substitute
Natson-Levels, Patrice	ESOL	Permanent Substitute
Nazario, Zena	ESOL	Permanent Substitute
Nickless, Annabell	ESOL	Permanent Substitute
Novoa, Farah	ESOL	Permanent Substitute
Octive, Christina	ESOL	Temp. Cert. Pre-Kindr/Primary Ed
Poole, Nicole	ESOL	Permanent Substitute
Quevedo, Marisol	ESOL	Permanent Substitute
Riahi, Marie	ESOL	Elementary Education (K-6)
Rodriguez, Evy	ESOL	Elementary Education (Grades K-6)
Shelton, Steven	ESOL	Elementary Education (Grades K-6)
Shepperd, Hayley	ESOL	Prof. Cert. Physical Ed. (K-12)
Smith, Arthur	ESOL	Permanent Substitute
Sulyk, Jennifer	ESOL	Elementary Education (Grades K-6), ES
Swartwood, Sean	ESOL	Temp. Cert. Elem. Education (Grades K-6)
Thomas, Lorraine	ESOL	Permanent Substitute

Section Cover Page

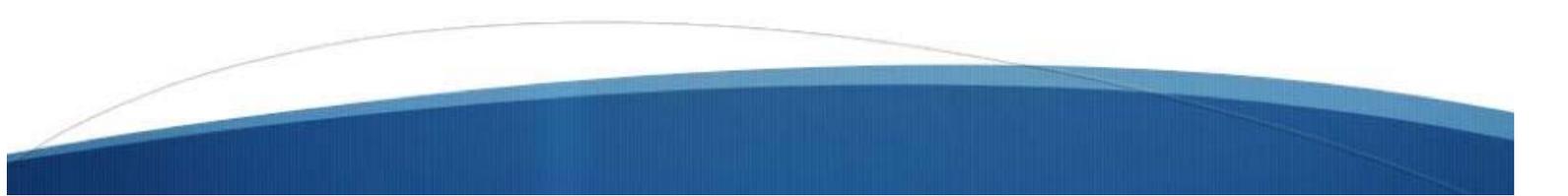


II. OLD BUSINESS

Playground Quotes

- Informational
- For Discussion
- For Action

Notes:



<p>TABULATION SHEET FOR: BID# SDOC-16-B-087-LH DATE/TIME: March 10, 2016@ 2:00 PM Playground Equipment Surfacing, Installation & Repair READ BY: <u>Linda Hysell</u> RECORDED BY <u>Arima Santana</u> This "Tab Sheet" is the evaluated tab pending Board Approval on April 19, 2016. Recommend award to the highlighted vendors. Failure to file a protest within the time prescribed in Section 120.56(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes</p>	<p>ADVANCED RECREATIONAL CONCEPTS, LLC 3125 Skyway Circle Melbourne, FL 32934</p>	<p>*BLISS PRODUCTSS AND SERVICES, INC. 6831 S. Sweetwater Road Lithia Springs, GA 30122</p>	<p>*CREATIVE SHADE SOLUTIONS, INC. 719 Wesley Avenue Tarpon Springs, FL 34689</p>	<p>FLORIDA PLAY STRUCTURES & WATER FEATURES, INC. 1808 James Redman Pkwy #178 Plant City, FL 33563-6914</p>	<p>*KOMPAN. INC.</p>
Bid Signed - Non Collusion Form	YES	YES	YES	YES	
Division of Corporations Reg. No.	YES	YES	YES	YES	
Bankruptcy	NO	NO	NO	NO	
Litigation	NO	NO	NO	NO	
Drug Free Workplace Certification	YES	YES	YES	YES	
Certificate of Debarment	YES	YES	YES	YES	
Emergency Form	YES	YES	NO	YES	
Conflict of Interest	YES	YES	NO	YES	
References	YES	YES	NO	YES	
Proof of Insurance	YES	NO	NO	YES	
Local Business Tax	YES	Douglas County Does not issue	NO	YES	Pierce/ Does
Hold Harmless	YES	YES	NO	YES	
Non-Disclosure Agreement	NO	NO	NO	NO	
Certified Business Program	YES	NO	NO	NO	
Addendum 1	YES	NO	NO	YES	
Addendum 2	YES	NO	NO	YES	
PRICE SHEET					
1. Playground Equipment Catalogs					

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

**ADVANCED RECREATIONAL CONCEPTS,
 LLC**
 3125 Skyway Circle
 Melbourne, FL 32934

***BLISS PRODUCTSS AND SERVICES, INC.**
 6831 S. Sweetwater Road
 Lithia Springs, GA 30122

***CREATIVE SHADE SOLUTIONS, INC.**
 719 Wesley Avenue
 Tarpon Springs, FL 34689

**FLORIDA PLAY STRUCTURES & WATER
 FEATURES, INC.**
 1808 James Redman Pkwy #178
 Plant City, FL 33563-6914

***KOMPAN. INC.**

A. Manufacturer/Catalog Name & % Discount

Playcraft Systems
 3%
 35% Install

Play & Park
 Structures
 10%

Shade
 Replacement
 \$2.00 psft

Superior
 5%

Produ
 2

B. Manufacturer/Catalog Name & % Discount

Berliner
 3%
 40% Install

Big Toys
 5%

Dynamo
 2%

C. Manufacturer/Catalog Name & % Discount

Bison
 5%
 35% Install

Ultra Play
 8%

Eco Play
 5%

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

**ADVANCED RECREATIONAL CONCEPTS,
 LLC**
 3125 Skyway Circle
 Melbourne, FL 32934

***BLISS PRODUCTSS AND SERVICES, INC.**
 6831 S. Sweetwater Road
 Lithia Springs, GA 30122

***CREATIVE SHADE SOLUTIONS, INC.**
 719 Wesley Avenue
 Tarpon Springs, FL 34689

**FLORIDA PLAY STRUCTURES & WATER
 FEATURES, INC.**
 1808 James Redman Pkwy #178
 Plant City, FL 33563-6914

***KOMPAN. INC.**

D. Manufacturer/Catalog Name

Freenotes
 Harmony Park
 3%
 35%

Elephant Play
 5%

E. Manufacturer/Catalog Name

R3 Recreation
 3%
 35% Erection Only
 Concrete Footers
 to be Priced
 Separately

Dynamo
 5%

F. Manufacturer/Catalog Name

Superior Shelter
 3%
 35% Erection Only
 Concrete Footers
 to be Priced
 Separately

Sports Play
 10%

G. Manufacturer/Catalog Name

Superior Shade
 3%
 35% Erection Only
 Concrete Footers
 to be Priced
 Separately

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

**ADVANCED RECREATIONAL CONCEPTS,
 LLC**
 3125 Skyway Circle
 Melbourne, FL 32934

***BLISS PRODUCTSS AND SERVICES, INC.**
 6831 S. Sweetwater Road
 Lithia Springs, GA 30122

***CREATIVE SHADE SOLUTIONS, INC.**
 719 Wesley Avenue
 Tarpon Springs, FL 34689

**FLORIDA PLAY STRUCTURES & WATER
 FEATURES, INC.**
 1808 James Redman Pkwy #178
 Plant City, FL 33563-6914

***KOMPAN. INC.**

H. Manufacturer/Catalog Name

Sky Span
 Structures
 3%

I. Manufacturer/Catalog Name

Site Amenities
 3%
 35% Install

J. Manufacturer/Catalog Name

Ultra Site
 3%
 35% Erection Only
 Concrete Footers
 to be Priced
 Separately

K. Manufacturer/Catalog Name

Ultra Shelter
 3%
 35% Erection Only
 Concrete Footers
 to be Priced
 Separately

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

**ADVANCED RECREATIONAL CONCEPTS,
 LLC**
 3125 Skyway Circle
 Melbourne, FL 32934

***BLISS PRODUCTSS AND SERVICES, INC.**
 6831 S. Sweetwater Road
 Lithia Springs, GA 30122

***CREATIVE SHADE SOLUTIONS, INC.**
 719 Wesley Avenue
 Tarpon Springs, FL 34689

**FLORIDA PLAY STRUCTURES & WATER
 FEATURES, INC.**
 1808 James Redman Pkwy #178
 Plant City, FL 33563-6914

***KOMPAN. INC.**

L. Manufacturer/Catalog Name

Ultra Shade
 3%
 35% Erection Only
 Concrete Footers
 to be Priced
 Separately

M. Manufacturer/Catalog Name

RCP Shelters Inc.
 3%

N. Manufacturer/Catalog Name

The Park &
 Facilities
 3%
 35% Install

O. Manufacturer/Catalog Name

Paris
 3%
 35% Install
 35% Erection Only
 Concrete Footers
 to be Priced
 Separately

P. Manufacturer/Catalog Name

Ball Fabrics
 3%

<p>TABULATION SHEET FOR: BID# SDOC-16-B-087-LH DATE/TIME: March 10, 2016@ 2:00 PM Playground Equipment Surfacing, Installation & Repair READ BY: <u>Linda Hysell</u> RECORDED BY <u>Arima Santana</u> This "Tab Sheet" is the evaluated tab pending Board Approval on April 19, 2016. Recommend award to the highlighted vendors. Failure to file a protest within the time prescribed in Section 120.56(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes</p>	<p>ADVANCED RECREATIONAL CONCEPTS, LLC 3125 Skyway Circle Melbourne, FL 32934</p>	<p>*BLISS PRODUCTSS AND SERVICES, INC. 6831 S. Sweetwater Road Lithia Springs, GA 30122</p>	<p>*CREATIVE SHADE SOLUTIONS, INC. 719 Wesley Avenue Tarpon Springs, FL 34689</p>	<p>FLORIDA PLAY STRUCTURES & WATER FEATURES, INC. 1808 James Redman Pkwy #178 Plant City, FL 33563-6914</p>	<p>*KOMPAN. INC.</p>
<p>2. Installation of playground Equipment To be based on a firm fixed percentage of the equipment cost (the total cost after discount has been taken, but before freight has been added). The firm, fixed percentage is _____%</p>	<p>See Attached</p>	<p>30%</p>	<p>50%</p>	<p>35%</p>	
<p>3. Is your written factory certification for the installation of playground equipment attached? _____ Yes _____ No</p>	<p>Yes</p>	<p>Yes</p>	<p>Yes</p>	<p>Yes \$150.00/hour</p>	
<p>4. If you are using a subcontractor for the installation of playground equipment list the Certified Installer's Company Name: Name: _____</p>	<p>N/A</p>	<p>Precision Playgrounds</p>		<p>N/A</p>	<p>Pr Play</p>
<p>5. Does your company provide repair service? _____ Yes _____ No \$ _____/hour</p>	<p>Yes \$167.50/hour</p>	<p>Yes \$160.00/hour</p>	<p>Yes \$75.00/hour</p>	<p>Yes \$150.00/hour</p>	<p>Quo</p>
<p>6. Rubber Mulch</p>					

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

**ADVANCED RECREATIONAL CONCEPTS,
 LLC**
 3125 Skyway Circle
 Melbourne, FL 32934

***BLISS PRODUCTSS AND SERVICES, INC.**
 6831 S. Sweetwater Road
 Lithia Springs, GA 30122

***CREATIVE SHADE SOLUTIONS, INC.**
 719 Wesley Avenue
 Tarpon Springs, FL 34689

**FLORIDA PLAY STRUCTURES & WATER
 FEATURES, INC.**
 1808 James Redman Pkwy #178
 Plant City, FL 33563-6914

***KOMPAN, INC.**

Is price table attached
 Yes No

Yes

Yes

No

Yes

Is manufacturer's specification data sheet
 attached? Yes No

Yes

Yes

Yes

Have samples been submitted?
 Yes No

Yes

No

Yes

7. Surfacing Products (Pour-In-Place)

Is price table attached
 Yes No

Yes

Yes

Yes

Is manufacturer's specification data sheet
 attached? Yes No

Yes

Yes

Yes

Have samples been submitted?
 Yes No

Yes

Yes

Yes

8. Have you submitted catalog(s), CD(s) or
 printed price sheet(s) to be considered as part
 of this bid? Failure to submit may disqualify
 your bid.
 Yes No

Yes

Yes

Yes

Yes

<p>TABULATION SHEET FOR: BID# SDOC-16-B-087-LH DATE/TIME: March 10, 2016@ 2:00 PM Playground Equipment Surfacing, Installation & Repair READ BY: <u>Linda Hysell</u> RECORDED BY <u>Arima Santana</u> This "Tab Sheet" is the evaluated tab pending Board Approval on April 19, 2016. Recommend award to the highlighted vendors. Failure to file a protest within the time prescribed in Section 120.56(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes</p>	<p>ADVANCED RECREATIONAL CONCEPTS, LLC 3125 Skyway Circle Melbourne, FL 32934</p>	<p>*BLISS PRODUCTSS AND SERVICES, INC. 6831 S. Sweetwater Road Lithia Springs, GA 30122</p>	<p>*CREATIVE SHADE SOLUTIONS, INC. 719 Wesley Avenue Tarpon Springs, FL 34689</p>	<p>FLORIDA PLAY STRUCTURES & WATER FEATURES, INC. 1808 James Redman Pkwy #178 Plant City, FL 33563-6914</p>	<p>*KOMPAN, INC.</p>
<p>9. Minimum Order? ___ Yes ___ No If so, \$ _____</p>	<p>No</p>	<p>Yes Stated on Price Tables</p>	<p>No</p>	<p>Yes \$1,000.00</p>	<p>\$1,000.00</p>
<p>10. List any Exclusions: _____ _____ _____</p>					
<p>11. Contact Information</p>					
<p>Name: _____</p>	<p>Zak Knoepfel</p>	<p>Ross Smith</p>	<p>Werner</p>	<p>Cindy S. Hoffstall</p>	<p>Ralph</p>
<p>Phone: _____</p>	<p>(321)775-0600</p>	<p>(800)248-2547</p>	<p>(727)455-7604</p>	<p>813.704.4395</p>	<p>(800)</p>
<p>Cell: _____</p>		<p>(407)620-2372</p>	<p>(727)455-7604</p>	<p>813.967.1487</p>	<p>(407)</p>
<p>Email: _____</p>	<p>zknoepfel@arcflorida.com</p>	<p>ross@blissproducts.com</p>	<p>werner@creativeshadesolutions.com</p>	<p>cindy@floridaplaystructures.com</p>	<p>ralbid@kompan.com</p>
<p>*Insurance was not submitted.</p>					

<p>TABULATION SHEET FOR: BID# SDOC-16-B-087-LH DATE/TIME: March 10, 2016@ 2:00 PM Playground Equipment Surfacing, Installation & Repair READ BY: <u>Linda Hysell</u> RECORDED BY <u>Arima Santana</u> This "Tab Sheet" is the evaluated tab pending Board Approval on April 19, 2016. Recommend award to the highlighted vendors. Failure to file a protest within the time prescribed in Section 120.56(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes</p>	<p>LEGACY CONSTRUCTION SERVICES, INC. dba PRO PLAYGROUNDS 3539 Apalachee Pkwy, Ste #, #144 Tallahassee, FL 32311</p>	<p>MILLER RECREATION EQUIPMENT & DESIGN, INC. 91st Street N.W. Bradenton, FL 34209</p>	<p>MIRACLE RECREATION C/O MILLER RECREATION EQUIPMENT & DESIGN, INC. 91st Street N.W. Bradenton, FL 34209</p>	<p>PLAY SPACE SERVICES, INC. 3125 Skyway Circle Melbourne, FL 32934</p>	
Bid Signed - Non Collusion Form	YES	YES	YES	YES	
Division of Corporations Reg. No.	YES	YES	YES	YES	
Bankruptcy	NO	NO	NO	NO	
Litigation	NO	NO	NO	NO	
Drug Free Workplace Certification	YES	YES	YES	YES	
Certificate of Debarment	YES	YES	YES	YES	
Emergency Form	YES	YES	YES	YES	
Conflict of Interest	YES	YES	YES	YES	
References	YES	YES	YES	YES	
Proof of Insurance	YES	YES	YES	YES	
Local Business Tax	No Leon/Tallahassee Does Not Issue	No Manatee, FL Does Not Issue	No Manatee, FL Does Not Issue	YES	
Hold Harmless	YES	YES	YES	YES	
Non-Disclosure Agreement	NO	NO	YES	NO	
Certified Business Program	YES	NO	NO	YES	
Addendum 1	YES	YES	YES	YES	
Addendum 2	YES	YES	YES	YES	
PRICE SHEET					
1. Playground Equipment Catalogs					

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

LEGACY CONSTRUCTION SERVICES, INC.
 dba **PRO PLAYGROUNDS**
 3539 Apalachee Pkwy, Ste #, #144
 Tallahassee, FL 32311

**MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

**MIRACLE RECREATION
 C/O MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

PLAY SPACE SERVICES, INC.
 3125 Skyway Circle
 Melbourne, FL 32934

A. Manufacturer/Catalog Name & % Discount

Pro Playgrounds
10%

No Fault Sport
Group

Miracle
Recreation
8% 0-\$4,999
12% \$5,000-
\$9,999
15% \$10,000-
\$14,000
20% \$25,000-
above
10% Bleachers
Doesn't include
freight, specials,
parts

Playcraft Systems
3%
35% Install

B. Manufacturer/Catalog Name & % Discount

Online Store
10%

Berliner
3%
40% Install

C. Manufacturer/Catalog Name & % Discount

Bison
5%
35% Install

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

LEGACY CONSTRUCTION SERVICES, INC.
dba PRO PLAYGROUNDS
 3539 Apalachee Pkwy, Ste #, #144
 Tallahassee, FL 32311

**MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

**MIRACLE RECREATION
 C/O MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

PLAY SPACE SERVICES, INC.
 3125 Skyway Circle
 Melbourne, FL 32934

D. Manufacturer/Catalog Name

Freenotes
 Harmony Park
 3%
 35%

S

E. Manufacturer/Catalog Name

R3 Recreation
 3%
 35% Erection Only
 Concrete Footers
 to be priced
 separately

Ra

F. Manufacturer/Catalog Name

Superior Shelter
 3%
 35% Erection Only
 Concrete Footers
 to be priced
 separately

G. Manufacturer/Catalog Name

Superior Shade
 3%
 35% Erection Only
 Concrete Footers
 to be priced
 separately

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

LEGACY CONSTRUCTION SERVICES, INC.
dba PRO PLAYGROUNDS
 3539 Apalachee Pkwy, Ste #, #144
 Tallahassee, FL 32311

**MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

**MIRACLE RECREATION
 C/O MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

PLAY SPACE SERVICES, INC.
 3125 Skyway Circle
 Melbourne, FL 32934

H. Manufacturer/Catalog Name

Sky Span
Structures
3%

I. Manufacturer/Catalog Name

Site Amenities
3%
35% Install

J. Manufacturer/Catalog Name

Ultra Site
35%
35% Erection Only
Concrete Footers
to be priced
separately

K. Manufacturer/Catalog Name

Ultra Shelter
3%
35% Erection Only
Concrete Footers
to be priced
separately

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

LEGACY CONSTRUCTION SERVICES, INC.
 dba **PRO PLAYGROUNDS**
 3539 Apalachee Pkwy, Ste #, #144
 Tallahassee, FL 32311

**MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

**MIRACLE RECREATION
 C/O MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

PLAY SPACE SERVICES, INC.
 3125 Skyway Circle
 Melbourne, FL 32934

L. Manufacturer/Catalog Name

Ultra Shade
 3%
 35% Erection Only
 Concrete Footers
 to be priced
 separately

M. Manufacturer/Catalog Name

RCP Shelters Inc.
 3%

N. Manufacturer/Catalog Name

The Park &
 Facilities
 3%
 35% Install

O. Manufacturer/Catalog Name

Paris
 3%
 35% Install
 35% Erection Only
 Concrete Footers
 to be priced
 separately

P. Manufacturer/Catalog Name

Ball Fabrics
 3%

<p>TABULATION SHEET FOR: BID# SDOC-16-B-087-LH DATE/TIME: March 10, 2016@ 2:00 PM Playground Equipment Surfacing, Installation & Repair READ BY: <u>Linda Hysell</u> RECORDED BY <u>Arima Santana</u> This "Tab Sheet" is the evaluated tab pending Board Approval on April 19, 2016. Recommend award to the highlighted vendors. Failure to file a protest within the time prescribed in Section 120.56(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes</p>	<p>LEGACY CONSTRUCTION SERVICES, INC. dba PRO PLAYGROUNDS 3539 Apalachee Pkwy, Ste #, #144 Tallahassee, FL 32311</p>	<p>MILLER RECREATION EQUIPMENT & DESIGN, INC. 91st Street N.W. Bradenton, FL 34209</p>	<p>MIRACLE RECREATION C/O MILLER RECREATION EQUIPMENT & DESIGN, INC. 91st Street N.W. Bradenton, FL 34209</p>	<p>PLAY SPACE SERVICES, INC. 3125 Skyway Circle Melbourne, FL 32934</p>	
<p>2. Installation of playground Equipment To be based on a firm fixed percentage of the equipment cost (the total cost after discount has been taken, but before freight has been added). The firm, fixed percentage is _____%</p>	35%		28%	See Attached	
<p>3. Is your written factory certification for the installation of playground equipment attached? _____Yes _____No</p>	Yes		Yes	Yes	
<p>4. If you are using a subcontractor for the installation of playground equipment list the Certified Installer's Company Name: Name: _____</p>	N/A		Playtime Installation Marie Flouders	N/A	
<p>5. Does your company provide repair service? _____Yes _____No \$ _____/hour</p>	Yes \$125.00/hour		Yes \$75.00/hour	Yes \$167.50	\$1
6. Rubber Mulch					

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

LEGACY CONSTRUCTION SERVICES, INC.
 dba **PRO PLAYGROUNDS**
 3539 Apalachee Pkwy, Ste #, #144
 Tallahassee, FL 32311

**MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

**MIRACLE RECREATION
 C/O MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

PLAY SPACE SERVICES, INC.
 3125 Skyway Circle
 Melbourne, FL 32934

Is price table attached
 Yes No

Yes

Yes

Yes

Is manufacturer's specification data sheet
 attached? Yes No

Yes

Yes

Yes

Have samples been submitted?
 Yes No

Yes

Yes

Yes

7. Surfacing Products (Pour-In-Place)

Is price table attached
 Yes No

Yes

Yes

Yes

Is manufacturer's specification data sheet
 attached? Yes No

Yes

Yes

Yes

Have samples been submitted?
 Yes No

Yes

Yes

Yes

8. Have you submitted catalog(s), CD(s) or
 printed price sheet(s) to be considered as part
 of this bid? Failure to submit may disqualify
 your bid.
 Yes No

Yes

Yes

Yes

Yes

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

LEGACY CONSTRUCTION SERVICES, INC.
 dba **PRO PLAYGROUNDS**
 3539 Apalachee Pkwy, Ste #, #144
 Tallahassee, FL 32311

**MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

**MIRACLE RECREATION
 C/O MILLER RECREATION EQUIPMENT &
 DESIGN, INC.**
 91st Street N.W.
 Bradenton, FL 34209

PLAY SPACE SERVICES, INC.
 3125 Skyway Circle
 Melbourne, FL 32934

9. Minimum Order?
 ___ Yes ___ No
 If so, \$ _____

Yes
 \$7,500.00

Yes
 \$6,080.00
 PIP - 100 sq ft
 Rubber Mulch 1
 Supersack
 \$900.00

No

No

10. List any Exclusions: _____

Sales, Flyers,
 Parts

11. Contact Information

Name: _____

Paul Adrianse

Susan Miller

Susan Miller

Zak Knoepfel

Lu

Phone: _____

(800)573-7529

(941)792-4580

(941)792-4580

(321)775-0600

(23

Cell: _____

(850)559-8799

(941)232-1230

(941)232-1230

(23

Email: _____

info@playgrounds.com

mrecfla@tampa.rr.com

mrecfla@tampa.rr.com

zknoepfel@playspacesurfaces.com

info@

***Insurance was not submitted.**

<p>TABULATION SHEET FOR: BID# SDOC-16-B-087-LH DATE/TIME: March 10, 2016@ 2:00 PM Playground Equipment Surfacing, Installation & Repair READ BY: <u>Linda Hysell</u> RECORDED BY <u>Arima Santana</u> This "Tab Sheet" is the evaluated tab pending Board Approval on April 19, 2016. Recommend award to the highlighted vendors. Failure to file a protest within the time prescribed in Section 120.56(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes</p>	<p>SITE HORIZONS, LLC 13750 W. Colonial Dr. Ste 350-134 Winter Garden, FL 34787</p>	<p>TOP LINE RECREATION, INC. P.O. Box 391138 2922 Howland Blvd, St 3 Deltona, FL 32739</p>	<p>XCCENT, INC. 5240 257th Street Wyoming, MN 55092</p>
Bid Signed - Non Collusion Form	YES	YES	YES
Division of Corporations Reg. No.	YES	YES	NO
Bankruptcy	NO	NO	NO
Litigation	NO	NO	NO
Drug Free Workplace Certification	YES	YES	YES
Certificate of Debarment	YES	YES	YES
Emergency Form	YES	YES	YES
Conflict of Interest	YES	YES	YES
References	YES	YES	YES
Proof of Insurance	YES	YES	YES
Local Business Tax	YES	YES	NO Chisago County does not issue
Hold Harmless	YES	NO	NO
Non-Disclosure Agreement	NO	NO	NO
Certified Business Program	YES	NO	NO
Addendum 1	YES	YES	YES
Addendum 2	YES	YES	YES
PRICE SHEET			
1. Playground Equipment Catalogs			

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

SITE HORIZONS, LLC
 13750 W. Colonial Dr.
 Ste 350-134
 Winter Garden, FL 34787

TOP LINE RECREATION, INC.
 P.O. Box 391138
 2922 Howland Blvd, St 3
 Deltona, FL 32739

XCCENT, INC.
 5240 257th Street
 Wyoming, MN 55092

A. Manufacturer/Catalog Name & % Discount

Victor Stanley
 create a Timeless
 Monument
 5%
 25% Install

BCI Burke
 7%

Xccent Play
 5%

B. Manufacturer/Catalog Name & % Discount

Wabash Valley
 5%
 25% Install

Frog Furnishing
 5%

C. Manufacturer/Catalog Name & % Discount

PW Athletic 96th
 Anniversary
 5%
 25% Install plus
 footings

Forever Lawn
 5%

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

SITE HORIZONS, LLC
 13750 W. Colonial Dr.
 Ste 350-134
 Winter Garden, FL 34787

TOP LINE RECREATION, INC.
 P.O. Box 391138
 2922 Howland Blvd, St 3
 Deltona, FL 32739

XCCENT, INC.
 5240 257th Street
 Wyoming, MN 55092

D. Manufacturer/Catalog Name

Iconography
 5%
 35% Install

Patterson Williams
 5%

E. Manufacturer/Catalog Name

Superior Shade
 5%
 30% Install

Shade Systems
 25%

F. Manufacturer/Catalog Name

Forestry
 Resources
 5%
 \$14.00 per cy

Americana
 10%

G. Manufacturer/Catalog Name

Xgrass Rubber
 Surfacing
 5%
 Install incl in price

Forestry
 Products/Go
 Mulch
 10%

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

SITE HORIZONS, LLC
 13750 W. Colonial Dr.
 Ste 350-134
 Winter Garden, FL 34787

TOP LINE RECREATION, INC.
 P.O. Box 391138
 2922 Howland Blvd, St 3
 Deltona, FL 32739

XCCENT, INC.
 5240 257th Street
 Wyoming, MN 55092

H. Manufacturer/Catalog Name	Xgrass Synthetic Turf 5% Install included in price	Safety 1st Playgrounds 5%	
I. Manufacturer/Catalog Name	Xgrass Mulch 5% Install included in price	PW Athletics 5%	
J. Manufacturer/Catalog Name	Rainbow Surfacing 5% Install Included in Price		
K. Manufacturer/Catalog Name			

TABULATION SHEET FOR:
 BID# **SDOC-16-B-087-LH**
 DATE/TIME: **March 10, 2016@ 2:00 PM**
**Playground Equipment Surfacing,
 Installation & Repair**
 READ BY: Linda Hysell RECORDED
 BY Arima Santana This "Tab Sheet"
 is the evaluated tab pending Board Approval
 on April 19, 2016. Recommend award to the
 highlighted vendors.
 Failure to file a protest within the time
 prescribed in Section 120.56(3), Florida
 Statutes, or failure to post the bond or other
 security required by law within the time
 allowed for filing a bond shall constitute a
 waiver of proceedings under Chapter 120,
 Florida Statutes

SITE HORIZONS, LLC
 13750 W. Colonial Dr.
 Ste 350-134
 Winter Garden, FL 34787

TOP LINE RECREATION, INC.
 P.O. Box 391138
 2922 Howland Blvd, St 3
 Deltona, FL 32739

XCCENT, INC.
 5240 257th Street
 Wyoming, MN 55092

L. Manufacturer/Catalog Name

M. Manufacturer/Catalog Name

N. Manufacturer/Catalog Name

O. Manufacturer/Catalog Name

P. Manufacturer/Catalog Name

<p>TABULATION SHEET FOR: BID# SDOC-16-B-087-LH DATE/TIME: March 10, 2016@ 2:00 PM Playground Equipment Surfacing, Installation & Repair READ BY: <u>Linda Hysell</u> RECORDED BY <u>Arima Santana</u> This "Tab Sheet" is the evaluated tab pending Board Approval on April 19, 2016. Recommend award to the highlighted vendors. Failure to file a protest within the time prescribed in Section 120.56(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes</p>	<p>SITE HORIZONS, LLC 13750 W. Colonial Dr. Ste 350-134 Winter Garden, FL 34787</p>	<p>TOP LINE RECREATION, INC. P.O. Box 391138 2922 Howland Blvd, St 3 Deltona, FL 32739</p>	<p>XCCENT, INC. 5240 257th Street Wyoming, MN 55092</p>
<p>2. Installation of playground Equipment To be based on a firm fixed percentage of the equipment cost (the total cost after discount has been taken, but before freight has been added). The firm, fixed percentage is _____%</p>	<p>Included with discount</p>	<p>32% Shade Systems 120% Americana 90%</p>	<p>25%</p>
<p>3. Is your written factory certification for the installation of playground equipment attached? _____Yes _____No</p>	<p>Yes</p>	<p>Yes</p>	<p>Yes</p>
<p>4. If you are using a subcontractor for the installation of playground equipment list the Certified Installer's Company Name: Name: _____</p>	<p>Johnny Pitts Construction Rainbow Xgrass</p>	<p>AL Bosgraaf & Sons, Inc D.W. Recreation Johnny Pitts Construction The Playground Guys, Inc.</p>	<p>Johnny Pitts Construction</p>
<p>5. Does your company provide repair service? _____Yes _____No \$ _____/hour</p>	<p>Yes N/A Based on percentage or minimum</p>	<p>Yes \$62.50/hour Min charge \$625.00</p>	<p>Yes N/A Based on % or min</p>
<p>6. Rubber Mulch</p>			

<p>TABULATION SHEET FOR: BID# SDOC-16-B-087-LH DATE/TIME: March 10, 2016@ 2:00 PM Playground Equipment Surfacing, Installation & Repair READ BY: <u>Linda Hysell</u> RECORDED BY <u>Arima Santana</u> This "Tab Sheet" is the evaluated tab pending Board Approval on April 19, 2016. Recommend award to the highlighted vendors. Failure to file a protest within the time prescribed in Section 120.56(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes</p>	<p>SITE HORIZONS, LLC 13750 W. Colonial Dr. Ste 350-134 Winter Garden, FL 34787</p>	<p>TOP LINE RECREATION, INC. P.O. Box 391138 2922 Howland Blvd, St 3 Deltona, FL 32739</p>	<p>XCCENT, INC. 5240 257th Street Wyoming, MN 55092</p>
<p>Is price table attached ___ Yes ___ No</p>	<p>Yes</p>	<p>Yes</p>	<p>N/A</p>
<p>Is manufacturer's specification data sheet attached? ___ Yes ___ No</p>	<p>Yes</p>	<p>Yes</p>	<p>N/A</p>
<p>Have samples been submitted? ___ Yes ___ No</p>	<p>Yes</p>	<p>Yes</p>	<p>N/A</p>
<p>7. Surfacing Products (Pour-In-Place)</p>			
<p>Is price table attached ___ Yes ___ No</p>	<p>Yes</p>	<p>Yes</p>	<p>N/A</p>
<p>Is manufacturer's specification data sheet attached? ___ Yes ___ No</p>	<p>Yes</p>	<p>Yes</p>	<p>N/A</p>
<p>Have samples been submitted? ___ Yes ___ No</p>	<p>Yes</p>	<p>Yes</p>	<p>N/A</p>
<p>8. Have you submitted catalog(s), CD(s) or printed price sheet(s) to be considered as part of this bid? Failure to submit may disqualify your bid. ___ Yes ___ No</p>	<p>Yes</p>	<p>Yes</p>	<p>Yes</p>

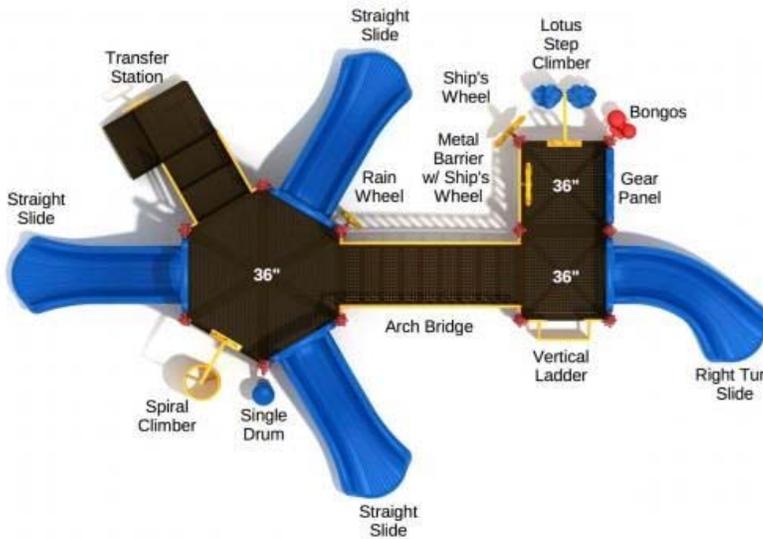
<p>TABULATION SHEET FOR: BID# SDOC-16-B-087-LH DATE/TIME: March 10, 2016@ 2:00 PM Playground Equipment Surfacing, Installation & Repair READ BY: <u>Linda Hysell</u> RECORDED BY <u>Arima Santana</u> This "Tab Sheet" is the evaluated tab pending Board Approval on April 19, 2016. Recommend award to the highlighted vendors. Failure to file a protest within the time prescribed in Section 120.56(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes</p>	<p>SITE HORIZONS, LLC 13750 W. Colonial Dr. Ste 350-134 Winter Garden, FL 34787</p>	<p>TOP LINE RECREATION, INC. P.O. Box 391138 2922 Howland Blvd, St 3 Deltona, FL 32739</p>	<p>XCCENT, INC. 5240 257th Street Wyoming, MN 55092</p>
<p>9. Minimum Order? ___ Yes ___ No If so, \$ _____</p>	<p>No</p>	<p>Yes \$2,500.00</p>	<p>N/A</p>
<p>10. List any Exclusions: _____ _____ _____</p>	<p>Discount does not apply to Victor Stanley hot dip galvanizing, plaques, decals</p>		
<p>11. Contact Information</p>			
<p>Name: _____</p>	<p>Mary Langley</p>	<p>Laura Porretta</p>	<p>Mary Langley</p>
<p>Phone: _____</p>	<p>(407)641-0241</p>	<p>(386)575-8356</p>	<p>(407)641-0241</p>
<p>Cell: _____</p>	<p>(407)947-6318</p>		<p>(407)947-6318</p>
<p>Email: _____</p>	<p>marylangley3@gmail.com</p>	<p>info@toplinerec.com</p>	<p>marylangley3@gmail.com</p>
<p>*Insurance was not submitted.</p>			

Charter Schools USA Equipment Options

Kindergarten play area

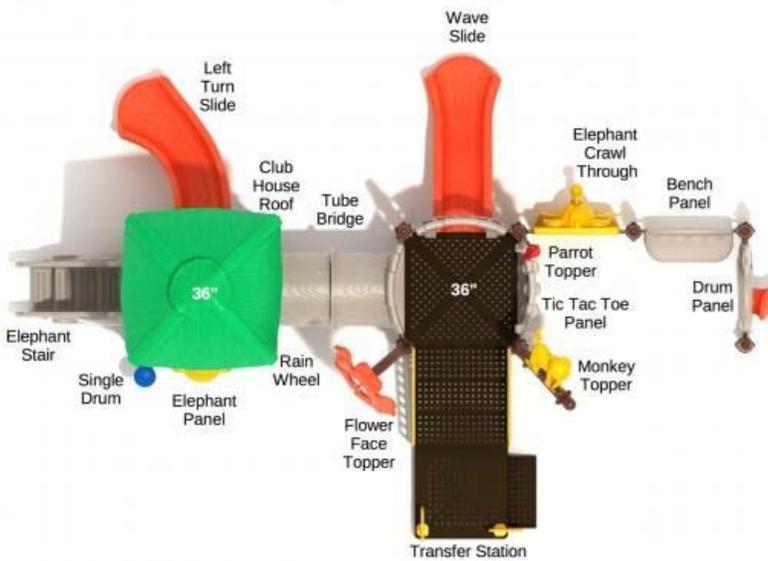
Eugene

Safe Play Zone: 28' x 38'

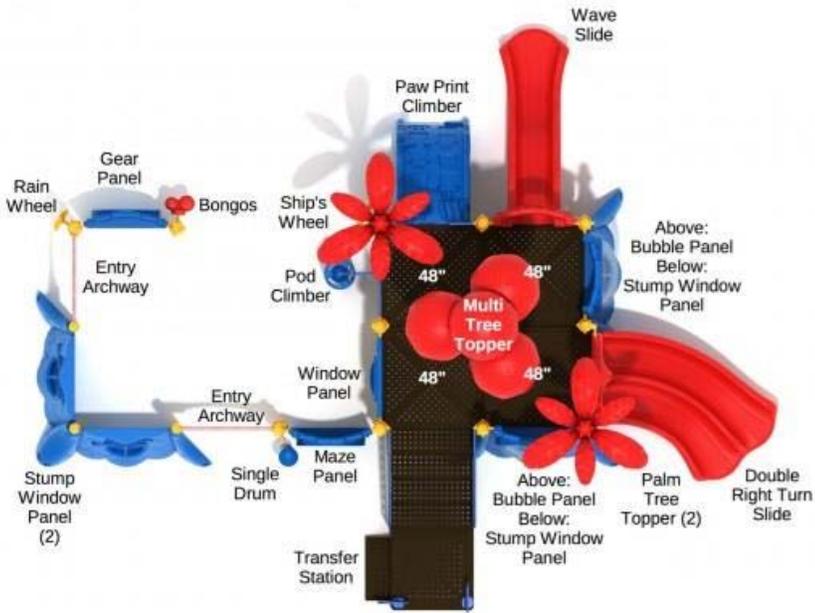


Jumping Jaguar

Safe Play Zone: 29' x 30'



Brown Bear
Safe Play Zone: 34' x 37'

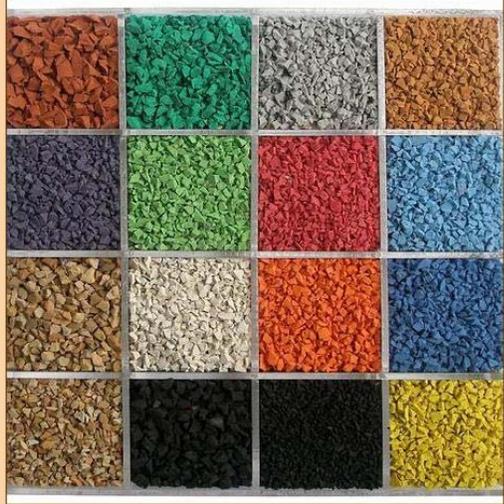


Poured in Place Rubber Mulch

Rubber Mulch Colors

 Rustic
 Jungle
 Rainbow

EPDM Colors



EPDM can come in many different colors. You can choose to combine colors together to create your own mixtures. Designs and graphics are made easier with this product and can be created to perfectly match the scenery of your choice.

5 Year Warranty
Maintenance Plans
available

EPDM Color Choices

BLACK	RED	COCO	DK PURPLE	EGGSHELL	TEAL	EARTH YELLOW	BEIGE	BROWN	LT BLUE	LT PURPLE	BLUE	YELLOW	GREY	GREEN	ORANGE
-------	-----	------	-----------	----------	------	--------------	-------	-------	---------	-----------	------	--------	------	-------	--------

Note: for EPDM cap – add \$1.25/ SF



Recent PIP installation – Eustis, FL



3000 Kananwood Ct.
 Oviedo, FL 32765
 (407) 695-8855
 CreativePlaythingsOrlando.com

Quote

Date	Quote #
2/2/2018	3622

Bill To
Charter Schools USA 800 Corporate Dr Suite 124, Fort Lauderdale, FL 33334

Ship To
Four Corners Charter School Davenport, FL

Qty	Description	Price	Total
1	KINDERGARTEN PLAYGROUND		
1	Eugene Metal Commercial Play System	14,104.00	14,104.00
1	Installation	5,650.00	5,650.00
1	Inbound Freight	1,500.00	1,500.00
1,064	SAFE PLAY ZONE - 28' x 38' Poured-in-Place Rubber Safety Surfacing (SF) - Includes 4" compacted stone sub-base. - Up to 5' fall ht, choice of colors. - 5 yr. warranty, rolled edge perimeter. - On-site disposal of spoils from site prep included. Off-site extra. - For EPDM - add \$1.25/SF	12.90	13,725.60
1	Inbound Freight for Rubber	650.00	650.00
1	OTHER SERVICES Removal and Disposal of existing equipment - includes metal play set and dump fees	3,150.00	3,150.00
	NOTES: • Deposit for Materials Total due with order. • Balance due upon completion. • Excessive underground obstacles may result in additional labor. • Permitting services available (if applicable). • See Terms doc for additional details.		
	Subtotal		\$38,779.60
	Sales Tax (7.0%)		\$0.00
	Total		\$38,779.60

This quote is valid for 30 days from the above date or until the expiration of the current sales promotion.



Section Cover Page



III. NEW BUSINESS

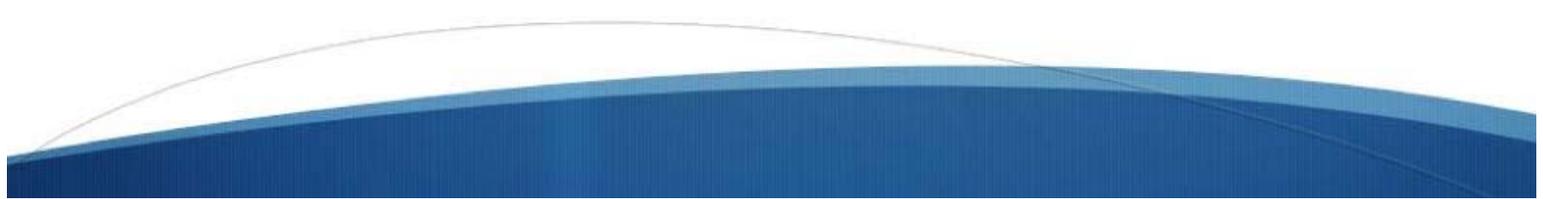
Security System Quotes

Approval of 2018-19 FOCS Academic Calendar

Approval of 2018-19 FOCS Board Meeting Calendar

- Informational
- For Discussion
- For Action

Notes:





**Colwill Engineering
Technologies, Inc.**

Date: 10/19/16 rev 1
Reference: Four Corners Lower School
Attn: Mike Santoro

Colwill Engineering Technologies, Inc. (CET) shall provide the necessary labor and materials for the installation of **(1)** Aiphone Intercom System at Four Corners Lower Charter School facility located in Davenport, FL 33897. This project shall be managed by a BICSI RCDD.

General scope of work as follows:

Aiphone Video Intercom system \$5,574.74

- (1)** Outdoor Aiphone Video Intercom Systems surface mounted, **(1)** Wall mounted Indoor Station, **(1)** Electrified Exit Device with Power Supply shall be installed at the Front Right Entry door.
- (1)** Non-Electrified Exit Device to match Right shall be installed at the Front Left Entry door.
- All necessary wire, wall penetrations, programing and certification is included.

General Notes:

- Colwill shall provide and install all necessary termination hardware.
- County permit fees are excluded in pricing.
- All new cabling shall be tested, labeled and terminated according to NFPA 70/72/101 and County Codes, Ordinances Statutes.

We sincerely appreciate this opportunity and we look forward to working with you on this project. If this proposal meets your approval, please indicate by signature below and return via fax or email.

Very truly yours,
Robert Bayron, CRL

ACCEPTED BY: _____

TITLE: _____

DATE: _____

AIPHONE®

JF Series

Hands **F**ree Video Intercom



Reliable Security
Simple Functionality
Sophisticated Design

JF Series



- **Affordable Video System**

The JF Series has a color monitor to view images clearly and with great detail, at affordable prices.

- **Clear Identification Day & Night**

In low light conditions, the video door station's built-in white LED illuminators will activate. Identify visitors even at night.

- **Both Hands-Free & Push-to-Talk**

When a call comes in, press the TALK button to begin hands-free VOX (voice operated exchange) communication.

- **LED Talk Indicator**

The LED lights turn on when talking to visitors and turn off when listening, making communication easy.

- **Option Button**

Controls an external device, such as an outdoor entrance light or secondary door release (with supplied option connector)

NOTE: Not available on JF-2SD

Get started with Easy-to-Install Box Sets!



JFS-2AED Includes:

- JF-DA - Video Door Station
- JF-2MED - Video Master Station
- PS-1820UL - Power Supply

JFS-2AEDV Includes:

- JF-DV - Video Door Station
- JF-2MED - Video Master Station
- PS-1820UL - Power Supply

JFS-2AEDF Includes:

- JF-DVF - Video Door Station
- JF-2MED - Video Master Station
- PS-1820UL - Power Supply

Identify visitors safely from inside



JF-2MED
Video Master Station
• Picture Memory
H: 7" W: 5-5/16" D: 1-1/16"

Expand inside...



JF-2HD
Video Sub Master Station
H: 7" W: 5-5/16" D: 1-1/16" or

JF-2SD
Audio Sub Master Station
H: 6-5/16" W: 3-9/16" D: 1"

Add a door station outside...



JF-DV
Video Door Station
• Fixed camera
• Zinc die cast
• Surface mount
H: 6-13/16" W: 3-7/8" D: 1-1/16"



JF-DA
Video Door Station
• Fixed camera
• Plastic cover
• Surface mount
H: 5-1/8" W: 3-7/8" D: 1-9/16"



JF-D
Audio Door Station
• Plastic cover
• Surface mount
H: 5-1/8" W: 3-7/8" D: 1-1/8"



JF-DVF
Video Door Station
• Fixed camera
• Stainless steel
• Flush mount
H: 8-1/4" W: 5-5/16" D: 1-3/4"



JF-DVF-HID
Card Access Video Door Station
• HID® ProxPoint® Plus Proximity Card Reader
• Fixed camera
• Stainless steel
• Flush mount
H: 11-5/8" W: 5-3/4" D: 1-7/8"

JF-DVF-HID-I (not shown)
Card Access Video Door Station
• HID® iCLASS® Smart Card Reader
• Fixed camera
• Stainless steel
• Flush mount
H: 11-5/8" W: 5-3/4" D: 1-7/8"



Markets

Commercial

Controlled entrances, interior offices, retail stores, parking garages, loading docks, and employee only areas.



Educational

Primary and secondary schools, college campuses, controlled entrances, service areas, and faculty rooms.



Government

Local, state, and federal government branches, courtroom security, airports, and embassies.



Healthcare

Hospitals, medical clinics, administrative offices, exam rooms, nurseries, pharmacies, and staff lounges.



Residential

Single-family residences, gated entries, housing developments, and multi-tenant buildings with individual entrances.



JF Series Features & Functions

Simple. Sophisticated. Security.

DOOR **2** MASTER **3**



Easy Installation
Connect the door station to the master station using only 2 wires!

2 Wires

Picture Memory
Playback pre-recorded images of visitors who were automatically recorded after pushing the CALL button.

Voice Memo & Entrance Message
Leave up to 3 voice memos (15 seconds each) to be heard at the master station. In addition, pre-record up to 2 entrance messages (10 seconds each) to manually control from the master station, but to be heard at the door station.

Auto LED Illumination
When environmental conditions are dim, LEDs automatically turn on so visitors can be seen in the dark.

All Call
Send a call out to all inside stations with a 1-button answer back.

Manually Record Visitors
Once communication is open between the door and master stations, visitors can be recorded manually by pressing the REC button.

Monitor Activities Outside
Discreetly keep an eye out for suspicious behavior through the door station lens.

Hands-Free Communication
Simply push the TALK button for VOX communication or hold down for push-to-talk.



Box Sets and Accessories



Easy-to-Install Box Sets = 1 door + 1 master + 1 power supply
JFS-2AED: JF-DA, JF-2MED, PS-1820UL
JFS-2AEDV: JF-DV, JF-2MED PS-1820UL
JFS-2AEDF: JF-DVF, JF-2MED, PS-1820UL

AC-105 Stand-Alone Access Control Keypad (body style matches JF-DV)	KAW-D 30° Angle Box for JF-DA	MKW-P 1-Gang Mounting Plate for JF-DV	KMB-43 45° Mullion Mounting Bracket for JF-DA	JK-MB Mullion Mounting Bracket for JF-DV	SBX-LSE Security Lock Box for JF-DV or JF-DVF (lock not included)	SBX-LSP Security Lock Box for JF-DVF-HID or JF-DVF-HID-I (lock not included)	SBX-DV30 30° Angle Box for JF-DV	SBX-DVF Surface Mount Box for JF-DVF	SBX-DVF-P Surface Mount Box for JF-DVF-HID or JF-DVF-HID-I	SBX-ACE Surface Mount Box for JF-D or JF-DA and one Access Control Device	RY-3DL Selective Door Release Adaptor (for 2 doors)	RY-1BL Form C Door Release Relay (for 1 door)	RY-ES External Signaling Relay	MCW-S/A Desk Stand for JF-2MED or JF-2HD
---	---	---	---	--	---	--	--	--	--	---	---	---	--	--

MKW-DK/A Motion Detector Adaptor for Video Door Stations	JBW-BA Long Distance Adaptor for Video Door Stations	IER-2 Call Extension Speaker	EL-125 Electric Door Strike (requires PT-121DN)
--	--	--	---

JF Series Brochure
08/2015
Digital Copy



ISO 14001 Certified 	ISO 9001:2008 Certified 	Deming Prize
-------------------------	-----------------------------	------------------

The information in this brochure is subject to change without notice.

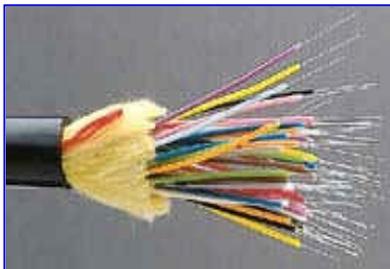


Colwill Engineering Technologies, Inc.

Colwill Engineering Technologies Capabilities

- ☐ Voice / Data Infrastructure Design & Installation
- ☐ CCTV Camera Systems Design & Installation
- ☐ Hosted VoIP Telephony Solutions

- ☐ Access Control Systems Design & Installation
- ☐ Wireless LAN Design and Installation
- ☐ Outside Plant / Aerial Cable Plant



Please call us today to receive a free physical layer consultation and network survey to ensure your I.T. Systems are optimized and effectively serving your needs. Let us show you how we can reduce your I.T. Systems expenses by providing a unified communications platform tailored to your needs.

Colwill Engineering Technologies *Designing For Value* *Building With Integrity*

Contact us:
Phone: 813.344.8590
Email: mikecessna@colwillengineering.com
Web: www.colwillengineering.com

State of FL License # ES12000401

Ph: 813-241-2525

4750 East Adamo Drive Tampa, FL 33605
www.colwillengineering.com

Fax: 813-241-2424

COL WILL ENGINEERING TECHNOLOGIES, INC.
STANDARD GENERAL TERMS AND CONDITIONS
DESIGN BUILD PROPOSALS
11/1/2011

DESIGN

- Drawings will be prepared in Autocad or Microstation at the discretion of CET unless otherwise stated. Background files (including reflected ceiling plans where applicable) are to be prepared by others and furnished for CET use at no charge. This proposal assumes that one set of backgrounds will be issued. Unless stated otherwise, multiple background issues will be treated as additional services.
- Unless otherwise stated, specifications will be in general conformance with the CSI 17 division format, and can be included on the drawings or in book form.
- This proposal assumes the use of standard CET format (including symbols). Unless otherwise stated, conversion to other formats, if required, will be treated as additional services.
- Changes to documents required to conform to comments by permitting agencies reviewing the work covered by this proposal are included, as well as minor items resulting from required changes for other disciplines and reasonable redline review comments from owner, tenant, or other design professionals. All such revisions are to be executed simultaneously and incorporated into a single revision to the documents.
- Except for specific written agreements to the contrary, all documents will be considered instruments of service in respect to this project; however, and CET will retain all property and ownership interests including right of re-use.
- All work products will be in the form of plots, prints, or copies as defined in the proposal. Except for specific written agreements to the contrary, final work product will not be furnished in electronic media. In certain cases, at the discretion of CET, portions of work product may be furnished to other parties in electronic form to aid in coordination, but then only at the risk of the receiving party.
- Best efforts will be used to achieve stated project design schedules, provided they are reasonable and consistent with the professional care required to properly complete the work.
- The services and fees in this proposal anticipate orderly and contiguous progress of the project design through completion. Unless otherwise noted, this proposal assumes that the entire project will be completed in one phase, with one set of documents.
- The standard of care for professional engineering and related services under this agreement will be the care and skill ordinarily used by members of the profession practicing under similar circumstances. No other warranties are made, either express or implied in connection with the design services rendered.
- Except as otherwise stated, the level of analysis and comparison of alternate systems is limited to general information. In depth analysis of alternate systems, initial or life cycle cost analysis is not included.

SCHEDULE / TIME OF PERFORMANCE

- Work will commence upon receipt of background files, necessary information, and a signed proposal. Direction to proceed with the work whether written or oral will be deemed as acceptance of all terms and conditions contained herein.
- Pricing stated in this proposal is firm for acceptance within 30 days of the date of this proposal and subject to revision or escalation thereafter.
- Upon completion and approval of the construction documents, a project construction schedule will be established. Unless otherwise stated in this proposal, time limits are assumed to be reasonable in nature, allowing for proper skill and care in the execution of the work, and orderly progress of the project.
- Pricing is based on a normal, straight time, 40 hour work week.
- In the event that CET is delayed for any reason beyond its control, then the time for completion of the work shall be similarly extended.

INSURANCE / INDEMNITY

- Insurance will be provided in accordance with standard coverage and limits maintained by CET on the date of acceptance of the proposal. Certificates are available upon request.
- To the fullest extent permitted by law, the parties to this agreement agree to indemnify and hold harmless each other and their officers, directors, partners, employees, and consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration, or other dispute resolution costs), arising from their actions, except for costs, losses and damages, caused solely by their own negligent acts or omissions. CET's total liability shall not exceed the percentage share that CET's negligence bears to the total negligence of all other negligent parties.
- Unless otherwise stated, it is assumed that the owner will provide a Builder's Risk policy for the project, protecting the interests of CET.

DISPUTES

- This proposal / agreement will be governed under the laws of the State of Florida, except with respect to lien laws which will be under the laws of the state in which the project is located.
- Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association under its Construction Industry Arbitration Rules, and the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.
- As a condition precedent to arbitration, the parties will first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Construction Industry Mediation Rules.

PAYMENTS

- Invoicing will be issued prior to the end of each month, in accordance with any breakdowns that have been established. Invoices will be calculated based on the percent complete in each category. Unless stated otherwise, sales taxes are included.
- Invoices are due and payable in 30 days from date of invoice. Past due invoices will bear interest at the rate of 1.5% per month. In the event of delinquent payments, all further work on this project or other projects may be suspended until all amounts due have been paid in full.
- Unless stated otherwise in this proposal, retainage will not apply.

CHANGES

- Changes to the work shall be determined on the basis of reasonable expenditures and savings of those performing the work attributable to the change, including the expenditures for design services and revisions to the contract documents. In case of an increase in the contract sum, the cost shall include an allowance of 15% for overhead and 10% for profit. Unless otherwise provided, costs for these purposes shall include the following:
 1. costs of labor, including social security, old age and unemployment insurance, fringe benefits normally provided by CET, and workers' compensation insurance;
 2. costs of materials, supplies and equipment, including cost of transportation, whether incorporated or consumed;
 3. rental costs of machinery and equipment exclusive of hand tools, whether rented from CET or others;
 4. costs of premiums for all bonds and insurance permit fees, and sales, use or similar taxes;
 5. additional costs of supervision and field office personnel directly attributable to the change.
- Design services not included within the scope of this proposal will be provided at the standard CET hourly rates then in effect.

REIMBURSABLE EXPENSES

- Unless noted otherwise, the costs of reproduction, travel, express, couriers, and similar services are not included. When outside services are used, they will be involved at cost plus a 10% markup.
- In house printing and plotting charges are listed below

Vellum plots	\$ 2.00 / square foot
First copy black line bond plots or prints	\$ 1.50 / square foot
All other black line plots	\$.20 / square foot

MISCELLANEOUS

- A one year warranty is included on all work. The effective date of the warranty is the date of substantial completion or beneficial occupancy, whichever occurs first. Manufacturer warranties that exceed the standard warranty will be extended to the Owner.
- Except as stated otherwise in this proposal:
 - o Permit fees are assumed to be included in overall project permitting and are not included.
 - o Trash removal is included to a central point on site only. Removal from the site is by others.
 - o The cost of performance and payment bonds is not included.
 - o Cutting and patching of existing surfaces is not included.
- No utility charges of any kind are included.

Complete Custom Fence

1295 W. Hwy 50
Bay 4
Clermont, FL 34711 US
(352) 708-8330
completecustomfence@gmail.com
www.completecustomfence.com



ESTIMATE

ADDRESS

Carlos
Charter Schools USA

ESTIMATE # 1092

DATE 02/16/2018

EXPIRATION DATE 03/02/2018

ACTIVITY	QTY	RATE	AMOUNT
Installation 7' tall with 4" square header powder coated black x 74" Double opening with 3' DAC model 6045 with keyed removable mullion core drilled in breezeway area	2	6,200.00	12,400.00
Installation Hess 9600 electric door strike with Aiphone C-123 intercom with gate release button (Customer to supply power source at areas where units will be installed)	1	950.00	950.00
Installation 6' Black 6 gauge chain link with bottom tension wire through asphalt	96	30.09375	2,889.00
Installation Add new ties to 225' of Ties to the (kindergarten play area)	1	150.00	150.00
Installation Add 1- 4' tall x 4' wide walk gate with hardware, latch and 2- post (kindergarten play area)	1	500.00	500.00

9100 Teacher Lane
Davenport Fl. 33837

TOTAL

\$16,889.00

Revised quote 2/27/18

Accepted By

Accepted Date

Four Corners Charter School 2018-2019 School Calendar

July 30-August 3	New Teacher Induction (NTI)
August 6-10	Teacher Orientation (RTO)
August 13	First Day for Students – Quarter 1 Begins
September 3	Labor Day Holiday – School Closed
September 14	Quarter 1 Progress Reports
October 12	Quarter 1 Ends (44 Days)
October 15-16	Professional Development Day – No School for Students (Inclement Weather Make Up Day)
October 17	Quarter 2 Begins
October 26	Quarter 1 Report Cards
November 12	Veterans' Day Holiday – School Closed
November 16	Quarter 2 Progress Reports
November 19-23	Thanksgiving Break – No School for Teachers and Students
	Nov. 22-23: Thanksgiving Holiday – School Closed
December 21	Quarter 2 Ends (42 Days)

End of First Semester (86 Days)

December 24-January 4	Winter Break – No School for Teachers and Students Dec. 24-25: Holiday – School Closed Dec. 31-Jan. 1: Holiday – School Closed
January 7	Professional Development Day – No School for Students (Inclement Weather Make Up Day)
January 8	Quarter 3 Begins
January 21	Martin Luther King, Jr. Holiday – School Closed
January 25	Quarter 2 Report Cards
February 14	Quarter 3 Progress Reports
February 15	Rodeo Day – No School for Teachers and Students
March 15	Quarter 3 Ends (47 Days)
March 18-22	Spring Break – No School for Teachers and Students
March 25	Professional Development Day – No School for Students (Inclement Weather Make Up Day)
March 26	Quarter 4 Begins
April 5	Quarter 3 Report Cards
April 26	Quarter 4 Progress Reports
May 27	Memorial Day Holiday – School Closed
May 30	Last Day for Students / Quarter 4 Ends (47 Days) Quarter 4 Report Cards
May 31	Last Day for Teachers

End of Second Semester (94 Days)

Pending Board Approval

2018-2019 Meeting Calendar

Four Corners Charter School Board Meeting Calendar 2018-2019

July 2018: No Meeting

August 2018:

- 2nd Tuesday – 14th
- School District of Osceola County
- 2:30 p.m.

September 2018: No Meeting

October 2018:

- 2nd Tuesday – 9th
- Four Corners Charter School
- 10:00 a.m.

November 2018: No Meeting

December 2018: No Meeting

January 2019: No Meeting

February 2019:

- 2nd Tuesday – 12th
- School District of Osceola County
- 2:30 p.m.

March 2019: No Meeting

April 2019: No Meeting

May 2019:

- 2nd Tuesday – 14th
- School District of Osceola County
- 2:30 p.m.

June 2019: No Meeting

*dates subject to change
*Minimum of 4 board meetings required

Section Cover Page

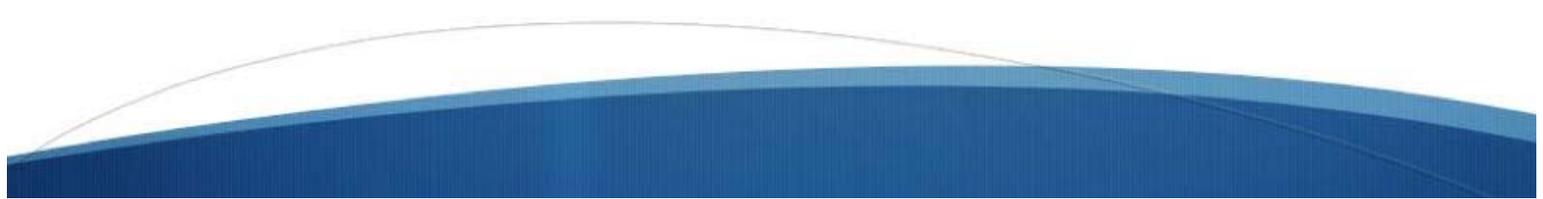


IV. CSUSA REPORTS

Enrollment Update
School Dashboard

- Informational
- For Discussion
- For Action

Notes:



FCCS:Enrollment Summary Report -4/25/2018 7:44:21 AM

	Capacity	Attending	Open Seats	Pipeline*	Wait List
Schoolwide	1,019	975	44	14	30
K	154	142	12	0	2
1	198	185	13	2	5
2	184	165	19	3	4
3	161	155	6	1	11
4	161	158	3	2	3
5	161	170	-9	6	5

*Pipeline:Offered + Accepted + Confirmation Pending

est.2006

FCCS K-5

FRL% 63%

Minority % 70%

Strategic Initiatives Linked to KIOs	
Design interactive science lessons	1.08
Improve communication planning time	1.02,1.03,1.04,1.05,1.06,1.07,1.08
Incentivize student/teacher accomplishments	1.02,1.03,1.04,1.05,1.06,1.07,1.08,3.2,4.4
Target students on FLG grade calculations	1.02,1.03,1.04,1.05,1.06,1.07,1.08

Legend

Monitoring

Projected to meet KID

Projected to not meet KID

Most recent **In-Process Measures***
 ▲ % or ▼ % change from last time)

Difference from KID

▲ 2% Above KID
 ◆ 2% Within KID
 ▼ 2% Below KID

Student Success | State Accountability

School Grade	End-of-Year Outcomes			KIOs	Progress Towards KIOs	
	2015-2016	2016-2017	2017-2018		Monitoring	Diff. from KID
	C	C		B	In-Process Measures	
1.01 Points	46%	53%		57%		
1.02 Math Proficiency	51%	58%		61%	46% (▼ -10%)	▼ -15%
1.03 Math Learning Gains	49%	59%		62%		
1.04 Math Learning Gains -Low est 25%	37%	48%		51%		
1.05 EIA Proficiency	55%	57%		60%	50% (▼ -5%)	▼ -10%
1.06 EIA Learning Gains	50%	56%		60%		
1.07 EIA Learning Gains Low 25%	34%	46%		50%		
1.08 Science Proficiency	45%	48%		52%		

Current & Next Updates

NW EA

*Projected proficiency

Current Update

NW EA Winter Projection*
(Compared to Fall's)

Next Updates

Jul/Aug: NW EA Spring Projection*
(compared to Winter)

Enrollment

Current Update

March Enrollment and Recommendation
(Compared to February's)

Next Updates

April Enrollment and Recommendation
(Compared to March's)

Survey

Current Update

Fall Staff & Parent Survey
(Compared to last Fall's)

Main Resources

2.1 Enrollment	1,061	1,015		1,019	975 (▼ -22)	▼ -44
2.2 Recommendation %		82%		97%	96% (782)	▼ -1%

Refer to the Financial Report for financial updates

Customer Focus

3.1 Safe/Orderly Environment	SA	N/A	35%	40%	41% (0%)	◆ 1%
	TA		89%	94%	92% (▼ -1%)	◆ -2%
3.2 School Level Factors	SA	35%	35%	50%	39% (▼ -1%)	▼ -11%
	TA	89%	88%	90%	91% (▲ 1%)	◆ 1%
4.1 Marzano 21 (Leadership)	SA	56%	44%	50%	48% (▼ -5%)	◆ -2%
	TA	90%	81%	85%	84% (▼ -7%)	◆ -1%
4.2 Parent Loyalty	SA	44%	42%	50%	46% (▲ 4%)	▼ -4%
	TA	89%	89%	93%	91% (0%)	◆ -2%
4.3 Staff Loyalty	SA	58%	42%	50%	53% (▲ 9%)	▲ 3%
	TA	92%	83%	88%	81% (▼ -8%)	▼ -7%
4.4 Workforce Engagement	SA	56%	48%	60%	50% (▼ -1%)	▼ -10%
	TA	92%	83%	90%	82% (▼ -7%)	▼ -8%
4.5 Staff Particip..		79%	87%	75%	58% (▼ -19%)	▼ -17%
4.6 Parent Particip..		25%	22%	25%	26% (0%)	◆ 1%

Next Updates

May/June: Spring Staff & Parent Survey
(Compared to last Spring's)

World Class Team & Culture

Section Cover Page

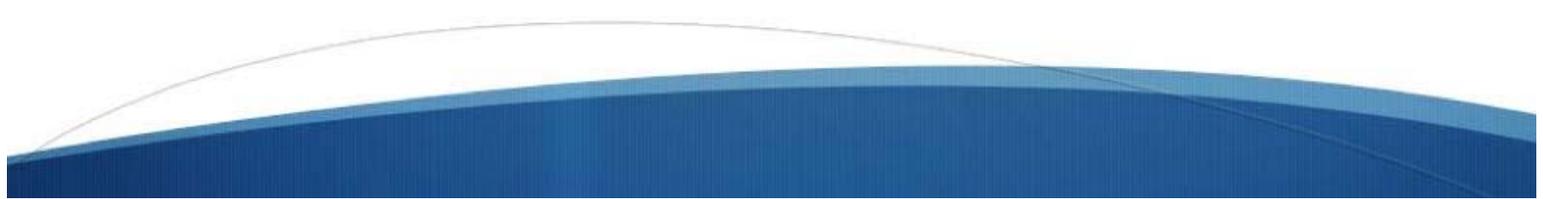


V. FINANCIALS

CSUSA – FCCS Quarter 3 Financial Report
FCCS Chiller Replacement Request
CSUSA – FCCS FY2018-19 Proposed Budget

- Informational
- For Discussion
- For Action

Notes:



Four Corners Charter Schools
Actual vs. Budget vs. Forecast Variance Analysis
For the Period Ended 2/28/2018

	YTD	YTD		%	Annual	Annual		%	
	Actual	Budget	Variance	Variance	Forecast	Budget	Variance	Variance	
1	ENROLLMENT (per school's record)	997	1,057	(60)	-6%	997	1,057	(60)	-6%
2	ENROLLMENT (per funding source)	1,014	1,057	(43)	-4%	997	1,057	(60)	-6%
3	RATE PER STUDENT	\$ 6,770	\$ 6,601	\$ 169	3%	\$ 6,776	\$ 6,601	\$ 175	3%
REVENUES									
Earned Capitation									
4	State/Local Per Student Funding	\$ 4,504,306	\$ 4,651,429	\$ (147,123)	-3%	\$ 6,755,693	\$ 6,977,135	\$ (221,442)	-3%
5	Florida Teacher Lead Program	9,486	-	9,486	100%	9,486	-	9,486	100%
6	Capital Outlay Funding	123,324	203,169	(79,845)	-39%	184,010	297,088	(113,078)	-38%
7	Local Capital Outlay Funding	50,879	-	50,879	100%	76,318	-	76,318	100%
8	District Fee Refund [>250 students]	168,579	177,567	(8,988)	-5%	252,740	266,350	(13,610)	-5%
9	Total Earned Capitation	4,856,574	5,032,165	(175,591)	-3%	7,278,247	7,540,573	(262,326)	-3%
10	Food Service Revenue	368	-	368	100%	368	-	368	100%
11	Before and Aftercare Revenue	75,169	111,119	(35,950)	-32%	116,363	162,531	(46,168)	-28%
12	Miscellaneous Income	46,698	54,274	(7,576)	-14%	81,411	81,411	-	0%
13	TOTAL REVENUES	4,978,809	5,197,558	(218,749)	-4%	7,476,389	7,784,515	(308,126)	-4%
EXPENSES									
Cost of Compensation									
14	School Leadership	120,420	125,853	5,433	4%	182,253	188,779	6,526	3%
15	Administrative	67,426	73,458	6,032	8%	97,494	110,185	12,691	12%
16	Teachers	1,026,578	1,393,550	366,972	26%	1,589,297	2,189,863	600,566	27%
17	ESE/Special Education	15,890	40,200	24,310	60%	15,890	63,171	47,281	75%
18	Resource Teachers	53,393	60,312	6,919	11%	82,860	90,467	7,607	8%
19	Guidance	-	30,360	30,360	100%	-	45,540	45,540	100%
20	Other Support	-	33,933	33,933	100%	-	50,900	50,900	100%
21	IT Support	14,173	11,842	(2,331)	-20%	21,652	17,764	(3,888)	-22%
22	Substitute Teachers	444,756	49,467	(395,289)	-799%	692,717	74,200	(618,517)	-834%
23	Aides - Instructional	37,494	64,409	26,915	42%	51,084	88,393	37,309	42%
24	Other Support/Aides	18,271	30,563	12,292	40%	28,978	45,844	16,866	37%
25	Aftercare	52,294	41,894	(10,400)	-25%	71,480	59,660	(11,820)	-20%
26	Nurse	13,842	10,575	(3,267)	-31%	21,866	16,617	(5,249)	-32%
27	Plant Operations	17,467	12,098	(5,369)	-44%	25,115	18,147	(6,968)	-38%
28	Tutoring	394	17,455	17,061	98%	26,182	26,182	-	0%
29	Bonuses	30,087	48,333	18,246	38%	77,500	77,500	-	0%
30	Stipends	17,669	16,662	(1,007)	-6%	25,000	25,000	-	0%
31	Contracted SPED - Instruction	22,799	-	(22,799)	-100%	33,745	-	(33,745)	-100%
32	Total Taxes & Benefits	351,522	381,777	30,255	8%	529,944	572,555	42,611	7%
33	Total Cost of Compensation	2,304,475	2,442,741	138,266	6%	3,573,057	3,760,767	187,710	5%
Professional Services									
34	Legal Fees	7,286	1,861	(5,425)	-292%	9,286	2,791	(6,495)	-233%
35	Accounting Services - Audit	9,150	7,000	(2,150)	-31%	10,500	10,500	-	0%
36	Outside Staff Development	395	2,743	2,348	86%	4,115	4,115	-	0%
37	Support Center General Overhead	677,005	336,333	(340,672)	-101%	516,608	504,500	(12,108)	-2%
38	Computer Service Fees	67,143	66,346	(797)	-1%	99,496	99,519	23	0%
39	Fee: County School Board	224,998	232,576	7,578	3%	337,485	348,863	11,378	3%
40	Professional Fees - Other	954	1,333	379	28%	485,894	2,000	(483,894)	-24195%
41	Advertising/Marketing Exp	10,498	15,061	4,563	30%	22,592	22,592	-	0%
42	Staff Recruitment	573	617	44	7%	925	925	-	0%
43	Total Professional Services	998,002	663,870	(334,132)	-50%	1,486,901	995,805	(491,096)	-49%
Vendor Services									
44	Contracted Pupil Transportation	20,605	25,475	4,870	19%	38,212	38,212	-	0%
45	Extra-Curricular Activity Events	-	1,333	1,333	100%	2,000	2,000	-	0%
46	Background / Finger Printing	-	3,219	3,219	100%	4,829	4,829	-	0%
47	Drug Testing Fees	-	40	40	100%	60	60	-	0%
48	Licenses & Permits	568	437	(131)	-30%	655	655	-	0%
49	Bank Charges & Loan Fees	2,606	2,924	318	11%	4,248	4,248	-	0%
50	Contracted SPED - Non Instruction	-	667	667	100%	1,000	1,000	-	0%
51	Contracted Custodial Services	151,872	151,873	1	0%	227,810	227,810	-	0%
52	Contracted Security	291	-	(291)	-100%	291	-	(291)	-100%
53	Total Vendor Services	175,942	185,968	10,026	5%	279,105	278,814	(291)	0%

Four Corners Charter Schools
Actual vs. Budget vs. Forecast Variance Analysis
For the Period Ended 2/28/2018

	YTD	YTD		%	Annual	Annual		%	
	Actual	Budget	Variance	Variance	Forecast	Budget	Variance	Variance	
Administrative Expenses									
54	Travel / Auto / Meals / Lodging/Airfare	8,849	9,178	329	4%	13,769	13,769	-	0%
55	Business Expense - Other	1,950	667	(1,283)	-192%	1,950	1,000	(950)	-95%
56	Dues & Subscriptions	1,369	1,167	(202)	-17%	1,750	1,750	-	0%
57	Printing & Copying	1,355	2,080	725	35%	3,120	3,120	-	0%
58	Office Supplies	11,425	10,560	(865)	-8%	15,840	15,840	-	0%
59	Supplies - Aftercare	516	233	(283)	-121%	516	350	(166)	-47%
60	Medical Supplies	1,730	703	(1,027)	-146%	1,730	1,054	(676)	-64%
61	In-house Food Service	-	333	333	100%	500	500	-	0%
62	In-house Food Service - Aftercare	-	333	333	100%	500	500	-	0%
63	Food Service - Paper & Smallwares	-	67	67	100%	100	100	-	0%
64	Bad Debt Expense	437	228	(209)	-92%	437	342	(95)	-28%
65	Total Administrative Services	27,631	25,549	(2,082)	-8%	40,212	38,325	(1,887)	-5%
Instruction Expense									
66	Textbooks	17,901	71,176	53,275	75%	17,901	106,764	88,863	83%
67	Instructional Licenses	36,195	46,997	10,802	23%	70,496	70,496	-	0%
68	Consumable Instr. Supplies & Equip.-Students	60,548	26,785	(33,763)	-126%	60,548	40,177	(20,371)	-51%
69	Consumable Instr. Supplies & Equip.-Teachers	148	9,373	9,225	98%	14,060	14,060	-	0%
70	Testing Materials	1,827	12,114	10,287	85%	18,171	18,171	-	0%
71	Instructional Supplies - Florida Lead Teacher Program	9,486	-	(9,486)	-100%	9,486	-	(9,486)	-100%
72	Total Instruction Expense	126,105	166,445	40,340	24%	190,662	249,668	59,006	24%
Other Operating Expenses									
73	Telephone/Internet/Cable/Satellite	63,536	62,793	(743)	-1%	96,719	133,611	36,892	28%
74	Postage & Express Mail	1,630	677	(953)	-141%	1,630	1,015	(615)	-61%
75	Electricity & Natural Gas	107,418	108,805	1,387	1%	165,998	178,687	12,689	7%
76	Water & Sewer	13,434	13,773	339	2%	20,765	21,073	308	1%
77	Waste Disposal	39,279	37,277	(2,002)	-5%	55,915	55,915	-	0%
78	Pest Control	1,851	3,468	1,617	47%	5,202	5,202	-	0%
79	Maintenance & Cleaning Supplies	14,994	19,998	5,004	25%	26,500	26,500	-	0%
80	Building Repairs & Maintenance	268,206	248,348	(19,858)	-8%	394,172	372,522	(21,650)	-6%
81	Equipment Repairs & Maintenance	17,294	7,873	(9,421)	-120%	17,294	11,810	(5,484)	-46%
82	Miscellaneous Expenses	-	759	759	100%	1,138	1,138	-	0%
83	Total Other Operating Expenses	527,642	503,771	(23,871)	-5%	785,333	807,473	22,140	3%
Fixed Expenses									
84	Office Equipment - Leasing Expense	24,803	24,200	(603)	-2%	36,300	36,300	-	0%
85	Property & Liability Insurance	46,905	51,619	4,714	9%	66,184	77,430	11,246	15%
86	Rent Expense	707,446	701,362	(6,084)	-1%	1,061,168	1,061,168	-	0%
87	Total Fixed Expenses	779,154	777,181	(1,973)	0%	1,163,652	1,174,898	11,246	1%
88	TOTAL EXPENSES	4,938,951	4,765,525	(173,426)	-4%	7,518,922	7,305,750	(213,172)	-3%
89	Operating Surplus/(Deficit)	39,858	432,033	(392,175)	-91%	(42,533)	478,765	(521,298)	-109%
Non-Operating Expenses									
90	Capital Expenditures (NonCap)	13,799	-	(13,799)	-100%	13,799	-	(13,799)	-100%
91	Capital Expenditures (Capitalized)	147,435	85,433	(62,002)	-73%	147,435	128,150	(19,285)	-15%
92	CHANGE IN FUND BALANCE	(121,376)	346,600	(467,976)	-135%	(203,767)	350,615	(554,382)	-158%

2018-19 BUDGET REVIEW

Four Corners Charter School at Osceola , FL



	Forecast 2017-18	Forecast 2018-19	Variance
1 Enrollment	997	1,058	61
2 Rate per student	6,776	6,918	142
3 Square footage	91,235	91,235	-
Revenues			
4 State Capitation / Student	\$ 6,755,693	\$ 7,319,391	563,698
5 Florida Teacher Lead Program	9,486	-	(9,486)
6 Capital Outlay Revenue	260,328	600,362	340,034
7 Board Fee Refund	252,740	279,487	26,748
8 <u>Total State Funded Revenue</u>	<u>7,278,246</u>	<u>8,199,240</u>	<u>920,994</u>
9 Food Service Revenue	368	391	23
10 Before and Aftercare Revenue	115,095	122,137	7,042
11 Enrichment Revenue	1,268	1,268	-
12 Miscellaneous Income	81,411	81,411	-
13 <u>Total Other Revenue</u>	<u>198,142</u>	<u>205,207</u>	<u>7,064</u>
14 Revenue Total	\$ 7,476,389	\$ 8,404,447	928,058
Expenses			
15 School Leadership	\$ 182,253	\$ 188,836	(6,583)
16 Administrative-Salaried	77,054	104,069	(27,015)
17 Teachers	1,589,297	1,905,707	(316,410)
18 ESE/Special Education	15,890	44,858	(28,968)
19 Resource Teachers	82,860	138,929	(56,069)
20 Permanent Subs	525,196	305,180	220,016
21 IT Support	21,652	22,840	(1,188)
22 <u>Total Salaries</u>	<u>\$ 2,494,202</u>	<u>\$ 2,710,419</u>	<u>(216,217)</u>
23 Administrative-Hourly	\$ 20,440	\$ 25,739	(5,299)
24 Aides - Instructional	51,084	51,127	(43)
25 Aftercare	71,480	45,087	26,394
26 Plant Operations-Hourly	25,115	25,583	(467)
27 Nurse-Hourly	21,866	22,461	(596)
28 Other Support/Aides	28,978	25,367	3,610
29 Daily Substitute Teachers	167,521	166,655	866
30 Tutoring	26,182	36,000	(9,818)
31 <u>Total Hourly Wages</u>	<u>\$ 412,665</u>	<u>\$ 398,019</u>	<u>14,647</u>
32 Bonuses	77,500	60,091	17,409
33 Stipends	25,000	55,898	(30,898)
Taxes & Benefits			
34 Group Insurance & Other	\$ 257,276	\$ 256,443	832
35 Workers' Compensation	41,472	32,156	9,316
36 Payroll Taxes	231,195	228,826	2,370
37 <u>Total Taxes & Benefits</u>	<u>\$ 529,944</u>	<u>\$ 517,425</u>	<u>12,519</u>
38 Total Cost Of Compensation	\$ 3,539,311	\$ 3,741,852	(202,541)

2018-19 BUDGET REVIEW

Four Corners Charter School at Osceola , FL



		Forecast 2017-18	Forecast 2018-19	Variance
Professional Services				
39	Legal Fees - Independent Counsel	\$ 9,286	\$ 9,286	-
40	Accounting Services - Audit	10,500	10,500	-
41	Outside Staff Development	4,115	4,115	-
42	Support Center General Overhead	516,608	527,973	(11,365)
43	Computer Service Fees	99,496	103,948	(4,452)
44	Fee to County School Board	337,485	365,962	(28,477)
45	Professional Fees - Other	485,894	569,935	(84,041)
46	Advertising/Marketing Exp	22,592	25,000	(2,408)
47	Staff Recruitment	925	925	-
48	Total Professional Services	\$ 1,486,901	\$ 1,617,644	(130,743)
Vendor Services				
49	Contracted Pupil Transportation	\$ 38,212	\$ 38,212	-
50	Extra-Curricular Activity Events	2,000	2,000	-
51	Background / Finger Printing	4,829	4,829	-
52	Drug Testing Fees	60	60	-
53	Licenses & Permits	655	655	-
54	Bank Charges & Loan Fees	4,248	4,248	-
55	Contracted SPED - Non Instruction	1,000	1,000	-
56	Contracted Custodial Services	227,810	213,777	14,033
57	Contracted Security	291	90,291	(90,000)
58	Total Vendor Services	\$ 279,104	\$ 355,071	(75,967)
Administrative Expenses				
59	Travel / Auto	\$ 9,392	\$ 9,392	-
60	Airfare	890	890	-
61	Meals	267	267	-
62	Lodging	3,220	3,220	-
63	Business Expense - Other	1,950	550	1,400
64	Dues & Subscriptions	1,750	1,750	-
65	Printing & Copying	3,120	3,120	-
66	Office Supplies	15,840	15,840	-
67	Aftercare Supplies	516	516	-
68	Medical Supplies	1,730	1,730	-
69	In-house Food Service	500	500	-
70	In-house Food Service - Aftercare	500	500	-
71	Food Service - Paper & Smallwares	100	100	-
72	Bad Debt Expense	437	-	437
73	Total Administrative Expenses	\$ 40,211	\$ 38,374	1,837
Instruction Expense				
74	Textbooks	\$ 17,901	\$ 22,478	(4,577)
75	Consumable Instr Supplies \$ Equip - Students	60,548	47,906	12,642
76	Consumable Instr Supplies \$ Equip - Teachers	14,060	12,500	1,560
77	Library & Reference Books	-	1,000	(1,000)
78	Testing Materials	18,171	8,525	9,646
79	Instructional Supplies - Florida Lead Teacher Program	9,486	-	9,486
80	Instructional Licenses	70,496	53,363	17,133
81	Contracted SPED - Instruction	33,745	33,745	-
82	Total Instruction Expenses	\$ 224,406	\$ 179,516	44,890

2018-19 BUDGET REVIEW

Four Corners Charter School at Osceola , FL



	Forecast 2017-18	Forecast 2018-19	Variance
Other Operating Expense			
83 Telephone & Internet	\$ 96,719	\$ 98,653	(1,934)
84 Postage	1,630	1,630	-
85 Electricity	165,998	169,318	(3,320)
86 Water & Sewer	20,765	21,180	(415)
87 Waste Disposal	55,915	57,034	(1,118)
88 Pest Control	5,202	5,306	(104)
89 Maintenance & Cleaning Supplies	26,500	46,089	(19,589)
90 Building Repairs & Maintenance	394,172	364,587	29,585
91 Equipment Repairs & Maintenance	17,294	23,294	(6,000)
92 Miscellaneous Expenses	1,138	1,138	-
93 Total Other Operating Expense	\$ 785,333	\$ 788,230	(2,897)
Fixed Expenses			
94 Office Equipment - Leasing Expense	\$ 36,300	\$ 24,300	12,000
95 Property & Liability Insurance	66,184	72,803	(6,618)
96 Depreciation	205,558	232,792	(27,234)
97 Total Fixed Expenses	\$ 308,042	\$ 329,895	(21,852)
98 Total Expenses	\$ 6,663,310	\$ 7,050,583	(387,273)
99 Operating Cash Surplus/ (Deficit)	813,079	1,353,864	540,785
100 Rent Expense	1,061,168	1,061,168	-
101 Surplus/ (Deficit) Before Capex	(248,089)	292,696	540,785
Capital Expenditures (NonCap)			
102 FF&E (NonCap)	\$ 5,277	\$ -	5,277
103 Computer Hardware (NonCap)	1,184	-	1,184
104 Computer Software (NonCap)	7,338	-	7,338
105 Total Capital Expenditures (NonCap)	\$ 13,799	\$ -	13,799
Capital Expenditures (Capitalized)			
106 Computers - Hardware	\$ 100,070	\$ 59,200	40,870
107 Computer - Software	-	12,500	(12,500)
108 IT Infrastructure	-	14,500	(14,500)
109 FF&E	39,941	55,000	(15,059)
110 Other	7,425	371,800	(364,375)
111 Total Capital Expenditures (Capitalized)	\$ 147,435	\$ 513,000	(365,565)
112 Surplus/ (Deficit) After Capital Expenses	(409,324)	(220,304)	189,020
113 Surplus/ (Deficit) After Proceeds from Long Term Debt	(409,324)	(220,304)	189,020
114 Surplus/ (Deficit) After Debt Reduction	(409,324)	(220,304)	189,020
115 Add back Depreciation and Amortization	205,558	232,792	
116 Net Change in Fund Balance	\$ (203,765)	\$ 12,488	216,253

Section Cover Page

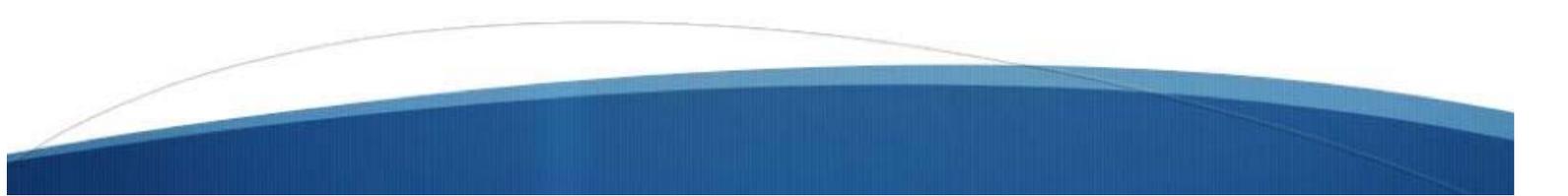


V. FINANCIALS

Osceola School District – FCCS Quarter 3 Financial Report
Osceola School District – FCCS FY2018-19 Proposed Budget
Audit Planning

- Informational
- For Discussion
- For Action

Notes:



Four Corners Charter Schools, Inc.
Governmental Balance Sheet
March 31, 2018

	Account Number	Fund Types				Total
		OF1 GENERAL	OF2 DEBT SERVICE	OF3 CAPITAL PROJECTS	OF4 SPECIAL REVENUE	
ASSETS						
Cash and Cash Equivalents	1110	4,160,327.70	0.00	216,426.00	0.00	4,376,753.70
Investments	1160	0.00	0.00	0.00	0.00	0.00
Taxes Receivable	1120	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	1130	52,444.15	0.00	0.00	0.00	52,444.15
Interest Receivable	1170	0.00	0.00	0.00	0.00	0.00
Due from Reinsurer	1180	0.00	0.00	0.00	0.00	0.00
Deposits Receivable	1210	0.00	0.00	0.00	0.00	0.00
Due from Other Funds	1140	0.00	0.00	0.00	0.00	0.00
Due from Other Agencies	1220	0.00	0.00	0.00	0.00	0.00
Inventory	1150	0.00	0.00	0.00	0.00	0.00
Prepaid Items	1230	0.00	0.00	0.00	0.00	0.00
Total Assets		4,212,771.85	0.00	216,426.00	0.00	4,429,197.85
LIABILITIES AND FUND BALANCES						
LIABILITIES						
Salaries, Benefits and Payroll Taxes Payable	2110	0.00	0.00	0.00	0.00	0.00
Payroll Deductions and Withholdings	2170	0.00	0.00	0.00	0.00	0.00
Accounts Payable	2120	1,074,458.33	0.00	0.00	0.00	1,074,458.33
Judgments Payable	2130	0.00	0.00	0.00	0.00	0.00
Construction Contracts Payable	2140	0.00	0.00	0.00	0.00	0.00
Construction Contracts Payable-Retained	2150	0.00	0.00	0.00	0.00	0.00
Matured Interest Payable	2190	0.00	0.00	0.00	0.00	0.00
Due to Fiscal Agent	2240	0.00	0.00	0.00	0.00	0.00
Sales Tax Payable	2260	0.00	0.00	0.00	0.00	0.00
Estimated Liability Self Insurance	2270	0.00	0.00	0.00	0.00	0.00
Accrued Interest Payable	2210	0.00	0.00	0.00	0.00	0.00
Deposits Payable	2220	0.00	0.00	0.00	0.00	0.00
Due to Other Agencies	2230	0.00	0.00	0.00	0.00	0.00
Due to Other Funds	2160	0.00	0.00	0.00	0.00	0.00
Deferred Revenue	2410	0.00	0.00	0.00	0.00	0.00
Total Liabilities		1,074,458.33	0.00	0.00	0.00	1,074,458.33
FUND BALANCES						
Total Fund Balances	2700	3,138,313.52	0.00	216,426.00	0.00	3,354,739.52
Total Liabilities and Fund Balances		4,212,771.85	0.00	216,426.00	0.00	4,429,197.85

Four Corners Charter Schools, Inc.
Revenue & Expenditures - Budget And Actual
March 31, 2018

	OF1 Account Number	GENERAL FUND			Percentage of Current Budget
		Budget Amounts		Actual	
		<i>Original</i> <i>1027.99</i>	<i>Current</i> <i>1027.99</i>		
REVENUES					
Federal Direct	3100	0.00	0.00	0.00	0.00%
Federal Through State	3200	0.00	0.00	0.00	0.00%
State Sources	3300	6,895,687.00	6,794,493.03	5,021,839.10	73.91%
Local Sources	3400	1,000.00	1,000.00	2,244.75	224.48%
Total Revenues		6,896,687.00	6,795,493.03	5,024,083.85	73.93%
EXPENDITURES					
Current:					
Instruction	5000	4,875,981.92	4,756,520.60	3,613,340.72	75.97%
Pupil Personnel Services	6100	0.00	0.00	0.00	0.00%
Instructional Media Services	6200	0.00	0.00	0.00	0.00%
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00	0.00%
Instructional Staff Training Services	6400	0.00	0.00	0.00	0.00%
Instructional Related Technology	6500	0.00	0.00	(34,425.00)	0.00%
Board	7100	5,000.00	5,000.00	5,311.25	106.23%
General Administration	7200	1,105,624.83	1,087,132.18	758,379.16	69.76%
School Administration	7300	0.00	0.00	0.00	0.00%
Facilities Acquisition and Construction	7400	1,061,168.25	1,061,168.25	795,876.20	75.00%
Fiscal Services	7500	0.00	20,000.00	0.00	0.00%
Food Services	7600	0.00	0.00	0.00	0.00%
Central Services	7700	0.00	0.00	0.00	0.00%
Pupil Transportation Services	7800	0.00	0.00	281.95	0.00%
Operation of Plant	7900	0.00	0.00	0.00	0.00%
Maintenance of Plant	8100	0.00	0.00	(7,425.00)	0.00%
Administrative Tech Services	8200	0.00	0.00	0.00	0.00%
Community Services	9100	0.00	0.00	0.00	0.00%
Debt Service	9200	0.00	0.00	0.00	0.00%
Total Expenditures		7,047,775.00	6,929,821.03	5,131,339.28	74.05%
Excess (Deficiency) of Revenues Over (Under) Expenditures		(151,088.00)	(134,328.00)	(107,255.43)	79.85%
OTHER FINANCING SOURCES (USES)					
Long-term Debt Proceeds & Sales of Capital Assets	3700	0.00	0.00	0.00	
Transfers In	3600	297,088.00	260,328.00	0.00	
Transfers Out	9700	0.00	(190,000.00)	0.00	
Total Other Financing Sources (Uses)		297,088.00	70,328.00	0.00	
FUND BALANCE					
Net Change in Fund Balance		146,000.00	(64,000.00)	(107,255.43)	
Fund Balance, July 01, 2017	2800	3,245,568.95	3,245,568.95	3,245,568.95	
Adjustment to Fund Balance	2891	0.00	0.00	0.00	
Fund Balance, June 30, 2018	2700	3,391,568.95	3,181,568.95	3,138,313.52	

Four Corners Charter Schools, Inc.
Revenue & Expenditures - Budget And Actual
March 31, 2018

		CAPITAL PROJECTS FUND			
		OF3	Budget Amounts		Percentage of Current Budget
		Account Number	Original 1027.99	Current 1027.99	Actual
REVENUES					
Federal Direct	3100	0.00	0.00	0.00	0.00%
Federal Through State	3200	0.00	0.00	0.00	0.00%
State Sources	3300	297,088.00	260,328.00	216,426.00	83.14%
Local Sources	3400	0.00	0.00	0.00	0.00%
Total Revenues		297,088.00	260,328.00	216,426.00	83.14%
EXPENDITURES					
Current:					
Instruction	5000	0.00	0.00	0.00	0.00%
Pupil Personnel Services	6100	0.00	0.00	0.00	0.00%
Instructional Media Services	6200	0.00	0.00	0.00	0.00%
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00	0.00%
Instructional Staff Training Services	6400	0.00	0.00	0.00	0.00%
Instructional Related Technology	6500	0.00	0.00	0.00	0.00%
Board	7100	0.00	0.00	0.00	0.00%
General Administration	7200	0.00	0.00	0.00	0.00%
School Administration	7300	0.00	0.00	0.00	0.00%
Facilities Acquisition and Construction	7410	0.00	190,000.00	0.00	0.00%
Fiscal Services	7500	0.00	0.00	0.00	0.00%
Food Services	7600	0.00	0.00	0.00	0.00%
Central Services	7700	0.00	0.00	0.00	0.00%
Pupil Transportation Services	7800	0.00	0.00	0.00	0.00%
Operation of Plant	7900	0.00	0.00	0.00	0.00%
Maintenance of Plant	8100	0.00	0.00	0.00	0.00%
Administrative Tech Services	8200	0.00	0.00	0.00	0.00%
Community Services	9100	0.00	0.00	0.00	0.00%
Debt Service	9200	0.00	0.00	0.00	0.00%
Total Expenditures		0.00	190,000.00	0.00	0.00%
Excess (Deficiency) of Revenues Over (Under) Expenditures		297,088.00	70,328.00	216,426.00	307.74%
OTHER FINANCING SOURCES (USES)					
Long-term Debt Proceeds & Sales of Capital Assets	3700	0.00	0.00	0.00	
Transfers In	3600	0.00	190,000.00	0.00	
Transfers Out	9700	(297,088.00)	(260,328.00)	0.00	
Total Other Financing Sources (Uses)		(297,088.00)	(70,328.00)	0.00	
FUND BALANCE					
Net Change in Fund Balance		0.00	0.00	216,426.00	
Fund Balance, July 01, 2017	2800	0.00	0.00	0.00	
Adjustment to Fund Balance	2891	0.00	0.00	0.00	
Fund Balance, June 30, 2018	2700	0.00	0.00	216,426.00	

OSCEOLA COUNTY COMPONENT UNIT
Four Corners Charter School, Inc.

Fiscal Year 2018-2019 Preliminary Budget

	General Fund			
	OF1	Budget Amounts		
	Function	2017-18 Amendment #1	2018-19 Preliminary Budget	Difference
	UFTE	998.00	1058.00	60.00 6%
REVENUES				
Federal Direct	3100			0.00
Federal Through State & Local	3200			0.00
State Sources	3300	6,778,005.92	7,319,391.00	541,385.08 7.99%
Local Sources	3400	1,000.00	3,000.00	2,000.00 200.00%
Total Revenues		6,779,005.92	7,322,391.00	543,385.08 8.02%
EXPENDITURES				
Current:				
Instruction	5000	4,740,033.49	5,200,870.35	460,836.86 9.72%
Student & Instructional Support Services	6000			0.00
Board	7100	5,000.00	5,000.00	0.00 0.00%
Administration Fees:				
District Holdback Fee	7201	84,630.01	91,530.00	6,899.99 8.15%
Charter Holder	7202			0.00
Management Company	7203	1,002,502.17	1,084,179.15	81,676.98 8.15%
Other	7204			0.00
School Administration	7300			0.00
Facilities Acquisition and Construction	7400	1,061,168.25	1,053,139.50	(8,028.75) -0.76%
Fiscal Services	7500	20,000.00	20,000.00	0.00 0.00%
Food Services	7600			0.00
Central Services	7700			0.00
Pupil Transportation Services	7800			0.00
Operation of Plant	7900			0.00
Maintenance of Plant	8100			0.00
Administrative Technology Services	8200			0.00
Community Services	9100			0.00
Debt Service: (Function 9200)				
Retirement of Principal	710			0.00
Interest	720			0.00
Dues, Fees and Issuance Costs	730			0.00
Miscellaneous Expenditures	790			0.00
Capital Outlay:				
Facilities Acquisition and Construction	7420			0.00
Other Capital Outlay	9300			0.00
Total Expenditures		6,913,333.92	7,454,719.00	541,385.08 25.27%
Excess (Deficiency) of Revenues Over (Under) Expenditures		(134,328.00)	(132,328.00)	2,000.00 33.28%
OTHER FINANCING SOURCES (USES)				
Loans Incurred	3720			0.00
Proceeds from the Sale of Capital Assets	3730			0.00
Loss Recoveries	3740			0.00
Proceeds of Forward Supply Contract	3760			0.00
Special Facilities Construction Advances	3770			0.00
Transfers In	3600	260,328.00	260,328.00	0.00 0.00%
Transfers Out	9700	(190,000.00)		190,000.00 -100.00%
Total Other Financing Sources (Uses)		70,328.00	260,328.00	190,000.00 -100.00%
SPECIAL ITEMS				
				0.00
EXTRAORDINARY ITEMS				
Net Change in Fund Balances		(64,000.00)	128,000.00	192,000.00 -300.00%
Fund Balance - Beginning of Year	2800	3,245,568.95	3,181,568.95	(64,000.00) -1.97%
Adjustment to Fund Balance	2891			0.00
Fund Balance - End of Year	2700	3,181,568.95	3,309,568.95	128,000.00 4.02%

Fund Balance:

Debt Service	1,063,729.75
Maintenance Reserve	306,810.84
Unreserve	1,939,028.36
Total Fund Balance	<u>3,309,568.95</u>

Notes:

Unreserved fund balance as a percentage of revenues: 26.01%

OSCEOLA COUNTY COMPONENT UNIT

Four Corners Charter School, Inc.

Fiscal Year 2018-2019 Preliminary Budget

		Capital Projects				
		OF3	Budget Amounts			
		Function	2017-18 Amendment #1	2018-19 Preliminary Budget	Difference	
		UFTE	998.00	1058.00	60	6%
REVENUES						
Federal Direct	3100				0	
Federal Through State & Local	3200				0	
State Sources	3300		260,328	260,328	0	0.00%
Local Sources	3400				0	
Total Revenues			260,328	260,328	0	0.00%
EXPENDITURES						
Current:						
Instruction	5000				0	
Student & Instructional Support Services	6000				0	
Board	7100				0	
Administration Fees:						
District Holdback Fee	7201				0	
Charter Holder	7202				0	
Management Company	7203				0	
Other	7204				0	
School Administration	7300				0	
Facilities Acquisition and Construction	7400		190,000		(190,000)	-100.00%
Fiscal Services	7500				0	
Food Services	7600				0	
Central Services	7700				0	
Pupil Transportation Services	7800				0	
Operation of Plant	7900				0	
Maintenance of Plant	8100				0	
Administrative Technology Services	8200				0	
Community Services	9100				0	
Debt Service: (Function 9200)						
Retirement of Principal	710				0	
Interest	720				0	
Dues, Fees and Issuance Costs	730				0	
Miscellaneous Expenditures	790				0	
Capital Outlay:						
Facilities Acquisition and Construction	7420				0	
Other Capital Outlay	9300				0	
Total Expenditures			190,000	0	(190,000)	(1.00)
Excess (Deficiency) of Revenues Over (Under) Expenditures			70,328	260,328	(190,000)	-270.16%
OTHER FINANCING SOURCES (USES)						
Loans Incurred	3720				0	
Proceeds from the Sale of Capital Assets	3730				0	
Loss Recoveries	3740				0	
Proceeds of Forward Supply Contract	3760				0	
Special Facilities Construction Advances	3770				0	
Transfers In	3600		190,000		(190,000)	-100.00%
Transfers Out	9700		(260,328)	(260,328)	0	0.00%
Total Other Financing Sources (Uses)			(70,328)	(260,328)	(190,000)	-100.00%
SPECIAL ITEMS						
EXTRAORDINARY ITEMS						
Net Change in Fund Balances						
Fund Balance - Beginning of Year	2800		0	0	0	
Adjustment to Fund Balance	2891					
Fund Balance - End of Year	2700		0	0	0	



April 26, 2018

Partners

W. Ed Moss, Jr.
Joe M. Krusick
Cori G. Cameron
Bob P. Marchewka
Ric Perez
James R. Dexter
Thomas F. Regan
Ernie R. Janvrin
Paul F. Smyth
Darby M. Hauck

Board of Directors
Four Corners Charter School
817 Bill Beck Blvd. Building 2000
Kissimmee, FL 34744

Dear Members of the Board:

We are pleased to confirm our understanding of the services we are to provide Four Corners Charter School, Inc. (the "Charterholder") for the year ended June 30, 2018. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Four Corners Charter School ("the School") as of and for the year ended June 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the School's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the School's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Information

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the School and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the School's financial statements. Our report will be addressed to the Board of Directors of the Charterholder. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified,

501 S. New York Ave.
Suite 100
Winter Park, FL 32789
Phone: 407-644-5811
Fax: 407-644-6022
www.mosskrusick.com

631 US Highway 1
Suite 405
N. Palm Beach, FL 33408
Phone: 561-848-9300
Fax: 561-848-9332

American Institute of
Certified Public
Accountants

Florida Institute of
Certified Public
Accountants

we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the School is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Controls

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the School's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the School in conformity with U.S. generally accepted accounting principles based on information provided by you. Additionally, if requested, will prepare and compile, from the information you provide, the Program Cost and Compilation Reports of the School, as of June 30, 2018. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services, Program Cost and Compilation Reports previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with the preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Charterholder; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Moss, Krusick & Associates, LLC ("Moss Krusick") and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a state or local agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Moss Krusick personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the regulators. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in August 2018 and to issue our reports no later than September 20, 2018. Joe Krusick and Ed Moss are the engagement partners and are responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services for 2018 will be as follows:

Audit	\$ 9,000
Cost/Compilation report	<u>400</u>
	<u>\$ 9,400</u>

Our fee is net of an in-kind donation of \$2,000. If required and if requested, we will also prepare the School's Form 990 for a fee of \$1,350.

If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2015 peer review report accompanies this letter.

Given that we will assign seasoned professionals to your engagement, and recognizing the demand for talented qualified personnel, it is understood that should the School choose to hire any Moss Krusick assigned personnel during the engagement, or up to 12 months after completion of an engagement, the School agrees to compensate Moss Krusick an amount equal to the individual's annual compensation for the previous 12-month period.

We appreciate the opportunity to be of service to the Charterholder and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Moss, Krusick & Associates, LLC

RESPONSE:

This letter correctly sets forth the understanding of the Board of Directors of Four Corners Charter School, Inc.

Signature: _____
Title: _____
Date: _____



CPAs & Advisors

SYSTEM REVIEW REPORT

January 8, 2015

To the Members
Moss, Krusick & Associates, LLC
and the AICPA National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Moss, Krusick & Associates, LLC (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended July 31, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Moss, Krusick & Associates, LLC applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended July 31, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Moss, Krusick & Associates, LLC has received a peer review rating of *pass*.

Haddox Reid Eubank Betts PLLC

Jackson, Mississippi

**FOUR CORNERS CHARTER SCHOOL
CLIENT ASSISTANCE LIST
6/30/2018**

Electronic or PDF copies are encouraged and can be sent prior to fieldwork.

COMPLIANCE

Board

	DATE REQUESTED	DATE RECEIVED
All Board Minutes through the date the audit is complete	7/30/2018	_____
Sample posting of the board meeting announcement	7/30/2018	_____
Names of all board members for the current year and fingerprint results	7/30/2018	_____
Proof of required governance training for all board members	7/30/2018	_____

Employees

Updated employee roster for current year	7/30/2018	_____
Sample letter to parents notifying them that their child's teacher is out of field	7/30/2018	_____

Students

Updated student roster for current year highlighting ESE and ESOL students	7/30/2018	_____
--	-----------	-------

If Lottery is held

Listing of the lottery results	7/30/2018	_____
Sample of 2 accepted student applications	7/30/2018	_____
Sample of 2 rejected student applications	7/30/2018	_____

Operations

Certificates of insurance for:

Commercial general liability	7/30/2018	_____
Automobile liability insurance if applicable	7/30/2018	_____
School workers' compensation/employers' liability insurance	7/30/2018	_____
School leaders' errors & omissions liability	7/30/2018	_____

Highlight any *changes* in coverage from prior year

Annual inspections for:

Fire Marshal	7/30/2018	_____
Health Department	7/30/2018	_____

Sample of 2 incident reports

Certificate of Occupancy	7/30/2018	_____
--------------------------	-----------	-------

2017-2018 School Calendar

2017-2018 Student and Employee Handbooks	7/30/2018	_____
--	-----------	-------

Sample current advertisement for the school

Copies of all signed agreements executed (including management agreements, charter agreements, leases, loans, contracts, etc.)	7/30/2018	_____
--	-----------	-------

Transportation Agreement and Food Service Agreement	7/30/2018	_____
---	-----------	-------

Accounting Policies including processes for cash disbursements, cash receipts, payroll, and bank	7/30/2018	_____
--	-----------	-------

TESTING

Trial Balance/Budget

Final trial balance (in Excel)	7/30/2018	_____
Board Approved Original and Final Budget (in Excel)	7/30/2018	_____

Control Testing

Access to all general journal entries along with evidence of support and proper authorization	7/30/2018	_____
---	-----------	-------

Listing of all cash disbursements with supporting documentation	7/30/2018	_____
---	-----------	-------

Listing of all VOID checks with defaced check	7/30/2018	_____
---	-----------	-------

Copy of all check images	7/30/2018	_____
--------------------------	-----------	-------

Listing of current check signers (July 1, 2017 through June 30, 2018)	7/30/2018	_____
---	-----------	-------

Cash

Bank reconciliation at June 30, 2018 for all accounts	7/30/2018	_____
---	-----------	-------

Bank statement as of June 30, 2018 for all accounts	7/30/2018	_____
---	-----------	-------

July 2018 bank activity	7/30/2018	_____
-------------------------	-----------	-------

**FOUR CORNERS CHARTER SCHOOL
CLIENT ASSISTANCE LIST
6/30/2018**

	<u>DATE REQUESTED</u>	<u>DATE RECEIVED</u>
Accounts Receivable		
A/R aged invoice report as of June 30, 2018	<u>7/30/2018</u>	_____
Reconciliation to agree the A/R aged invoice report to the trial balance	<u>7/30/2018</u>	_____
Listing of all cash receipts after June 30, 2018 to the end of field work	<u>7/30/2018</u>	_____
 Intercompany/Related Party Activity		
Worksheet that breaks out the due to management company by balance due for management fees, working capital, and operating expenses and contributions showing additions, payments, contributions and any forgiveness of debt, if applicable	<u>7/30/2018</u>	_____
 Prepaid Expenses		
Detailed worksheet of prepaid expenses that agrees to the trial balance	<u>7/30/2018</u>	_____
 Property, Plant & Equipment		
Listing of capital additions and deletions not expensed	<u>7/30/2018</u>	_____
Access to all support for the capital additions	<u>7/30/2018</u>	_____
Access to G/L detail for all Repairs and Maintenance accounts	<u>7/30/2018</u>	_____
 Accounts Payable		
Aged payables at June 30, 2018	<u>7/30/2018</u>	_____
Reconciliation to agree the A/P report to the trial balance	<u>7/30/2018</u>	_____
Listing of all cash disbursements after June 30, 2018 to the end of field work	<u>7/30/2018</u>	_____
 Accrued Expenses		
Detailed accrued salary and benefit entry for year end	<u>7/30/2018</u>	_____
Explanation of the process used for the accrual	<u>7/30/2018</u>	_____
Listing of payroll schedule (dates of and within each pay period)	<u>7/30/2018</u>	_____
Listing of all bonuses paid out and dates of these payments	<u>7/30/2018</u>	_____
Access to payroll reports from July 1, 2017 to date of field work	<u>7/30/2018</u>	_____
 Equity		
Reconciliation of equity accounts to the prior year financial statements	<u>7/30/2018</u>	_____
 Revenue and Expenses		
Management fee calculation worksheet based on requirements of management agreement	<u>7/30/2018</u>	_____
Copy of any rental agreements (building, office equipment, portable, etc.)	<u>7/30/2018</u>	_____
Access to all credit card statements with all supporting receipts	<u>7/30/2018</u>	_____
Listing of all reimbursements with all supporting receipts	<u>7/30/2018</u>	_____
Copy of all attorneys contact information for confirmations	<u>7/30/2018</u>	_____
 Commitments, Contingencies & Other		
Copy of insurance claims that have exceeded coverage	<u>7/30/2018</u>	_____
Copy of inquiry checklist completed by the Principal or Finance Director (we will provide checklist to you)	<u>7/30/2018</u>	_____
Listing of any related parties	<u>7/30/2018</u>	_____
 Program Costs Reports		
Compilation of information by teacher and number of students (we will provide template to be completed)	<u>7/30/2018</u>	_____
 General Items		
Copy of any new contracts entered in the CY	<u>7/30/2018</u>	_____
Copy of any amendments to charter, operating or any other agreements	<u>7/30/2018</u>	_____
Subsequent TB, General Ledger, and Internal Financials	<u>7/30/2018</u>	_____
Approved budgets (initial and final)	<u>7/30/2018</u>	_____



April 26, 2018

To the Board of Directors
Four Corners Charter School, Inc.
817 Bill Beck Blvd. Building 2000
Kissimmee, FL 32744

Dear Members of the Board:

We are pleased to confirm our understanding of the services we are to provide Four Corners Charter School, Inc. (the "Corporation") for the year ended June 30, 2018. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Corporation as of and for the year ended June 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Corporation's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Corporation's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Information

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Corporation and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Corporation's financial statements. Our report will be addressed to the Board of Directors of the Corporation. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is

Partners

W. Ed Moss, Jr.
Joe M. Krusick
Cori G. Cameron
Bob P. Marchewka
Ric Perez
James R. Dexter
Thomas F. Regan
Ernie R. Janvrin
Paul F. Smyth
Darby M. Hauck

501 S. New York Ave.
Suite 100
Winter Park, FL 32789
Phone: 407-644-5811
Fax: 407-644-6022
www.mosskrusick.com

631 US Highway 1
Suite 405
N. Palm Beach, FL 33408
Phone: 561-848-9300
Fax: 561-848-9332

American Institute of
Certified Public
Accountants

Florida Institute of
Certified Public
Accountants

necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Corporation is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that

are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Corporation's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the Corporation in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for

taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Corporation; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Moss, Krusick & Associates, LLC ("Moss Krusick") and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a state or local agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Moss Krusick personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the regulators. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in August 2018 and to issue our reports no later than October 20, 2018. Joe Krusick is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

We expect to begin our audit in August 2018 and to issue our reports no later than October 20, 2018. Joe Krusick is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our audit fee for these services for 2018 will be \$5,500. Our fee is net of an in-kind donation of \$2,000. If required and if requested, we will also prepare the Corporation's Form 990 for a fee of \$1,350.

If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2015 peer review report accompanies this letter.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Given that we will assign seasoned professionals to your engagement, and recognizing the demand for talented qualified personnel, it is understood that should the Corporation choose to hire any Moss Krusick assigned personnel during the engagement, or up to 12 months after completion of an engagement, the Corporation agrees to compensate Moss Krusick an amount equal to the individual's annual compensation for the previous 12-month period.

We appreciate the opportunity to be of service to the Corporation and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

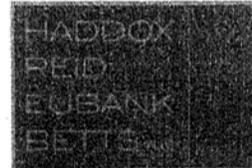
Very truly yours,

Moss, Krusick + Associates, LLC

RESPONSE:

This letter correctly sets forth the understanding of the Board of Directors of the Four Corners Charter School, Inc.

Signature: _____
Title: _____
Date: _____



CPAs & Advisors

SYSTEM REVIEW REPORT

January 8, 2015

To the Members
Moss, Krusick & Associates, LLC
and the AICPA National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Moss, Krusick & Associates, LLC (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended July 31, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Moss, Krusick & Associates, LLC applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended July 31, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Moss, Krusick & Associates, LLC has received a peer review rating of *pass*.

Haddox Reid Eubank Betts PLLC

Jackson, Mississippi

**Four Corners Charter School, Inc.
Information Related to Tax Form 990
June 30, 2018**

PLEASE PROVIDE THE FOLLOWING INFORMATION FOR YOUR 2018 TAX FORM 990:

1. Did the organization engage in any activity not reported on a previously filed Form 990/990 EZ? If yes, describe the activity?

2. Were any changes made to the organizing or governing documents or any of the policies or procedures?

3. For contributions of \$5,000 or more, please provide the names and addresses of the donors. If more room is needed, please attach a list of the names and addresses for all of the donors.

NAME

ADDRESS

<hr/>	<hr/>

4. How many W-2's were issued for the organization?

5. How many 1099's were issued for the organization?

6. Approximately how many individuals volunteered with the organization?

7. Has the organization been notified of any changes to previous returns by any taxing authority? If yes, please provide copies all correspondence.

FOUR CORNERS CHARTER SCHOOL, INC.
Fraud Questionnaire
June 30, 2018

PLEASE ANSWER THE FOLLOWING QUESTIONS CONCERNING FRAUD AND ABUSE AFFECTING THE ORGANIZATION:

1. Do you have knowledge of any actual fraud or suspected fraud affecting the organization, including knowledge of any noncompliance with laws and regulations, of any illegal payments or acts, or of financial abuse by management?

2. What are the specific fraud risks within the organization, including any account balances or transaction classes that may be susceptible to fraud?

3. What programs and controls has the organization implemented to address identified fraud risks or otherwise help prevent, deter, and detect fraud and abuse, and how are those programs and controls are monitored?

4. How do you communicate to employees the importance of ethical behavior and appropriate business practices?

5. Do you have any recommendations for improvements in financial and accounting processes and controls?

Signature / Title

Printed Name

Date

FOUR CORNERS CHARTER SCHOOL, INC.
CLIENT ASSISTANCE LIST
JUNE 30, 2017

FOUR CORNERS INC
CLIENT ASSISTANCE LIST
6/30/2018

Electronic or PDF copies are encouraged and can be sent prior to fieldwork.

CASH AND INVESTMENTS	DATE REQUESTED	DATE RECEIVED
1 Copies of bank reconciliations and bank statements for all cash accounts maintained as of June 30, 2018.	<u>7/30/2018</u>	_____
2 Copies of July 31, 2018 bank statements for all cash accounts maintained.	<u>7/30/2018</u>	_____
ACCOUNTS RECEIVABLE AND OTHER ASSETS		
3 Aged Accounts Receivable report as of June 30, 2018 and support for deposits received after June 30, 2018 (deposit slip, description of what receipt is for, etc.).	<u>7/30/2018</u>	_____
4 Cash receipts journal from July 1, 2018 through date of fieldwork.	<u>7/30/2018</u>	_____
5 Provide analysis of prepaid management fees for the year ended June 30, 2018.	<u>7/30/2018</u>	_____
6 Provide roll forward of fixed assets for the year ended June 30, 2018.	<u>7/30/2018</u>	_____
ACCOUNTS PAYABLE AND OTHER LIABILITIES		
7 Aged Accounts Payable report or other detail of accounts payable as of June 30, 2018, if any. Access to cancelled checks and invoices paid after June 30, 2018 to the date of fieldwork.	<u>7/30/2018</u>	_____
8 Cash disbursement journal from July 1, 2018 through date of fieldwork.	<u>7/30/2018</u>	_____
REVENUE		
9 A schedule detailing the fund raising revenues and expenses for the year ended June 30, 2018, if applicable.	<u>7/30/2018</u>	_____
10 Listing of donors who contributed more than \$5,000 during the year ended June 30, 2018, including name and address.	<u>7/30/2018</u>	_____
EXPENSES		
11 Provide the cash disbursements journal for July 1, 2017 to June 30, 2018 and access to all supporting documentation including invoices paid and cancelled checks.	<u>7/30/2018</u>	_____
OTHER		
12 Copies of original approved budget and final approved budget for the year ended June 30, 2018.	<u>7/30/2018</u>	_____
13 Copies of all minutes of Board of Directors meetings held since July 1, 2017 and a list of Board of Directors members including names, titles, addresses, and average number of hours worked for the Corporation per week.	<u>7/30/2018</u>	_____
14 Complete the enclosed fraud questionnaire – Angela and two Board members should each independently complete separate questionnaires.	<u>7/30/2018</u>	_____
15 Provide us with an analysis of all legal expenses for the year ended June 30, 2017 including payee, description or nature of service provided, amount, etc.	<u>7/30/2018</u>	_____
16 Prepare letter(s) to attorney(s) requesting lawyer(s) to provide legal representations for the year ended June 30, 2018. A copy of a draft letter is attached. Please provide us with a copy of the letter that is sent to the attorney.	<u>7/30/2018</u>	_____