



Board Directors' Meeting

**Tuesday, October 29, 2024
2:00 PM**



Four Corners Charter School, Inc.

Tuesday, October 29, 2024, at 2:00 pm

The School District of Osceola County
817 Bill Beck Blvd
Kissimmee, FL 34744

Board Meeting Agenda

Call to Order

Roll Call

- I. Public Comments
- II. Administrative
 - Approval of August 6, 2024, FCCS Board Meeting Minutes
- III. CSUSA Reports
 - Principal Report
- IV. Financials
- V. Old Business
 - Facilities Update
- VI. New Business
 - Teacher Salary Increase Allocation

Adjournment

BOARD MEETING MINUTES

Name of Foundation: Four Corners Charter School, Inc.

Board Meeting: Tuesday – August 6, 2024

School(s): Four Corners Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
August 6, 2024	2:07 pm	3:06 pm	October 8, 2024	2:00 pm	R.Weaver/L. Peake
Meeting Location:					
9100 Teacher Lane Davenport, FL 33897					
Attended by:					
Board Members: Teresa Castillo, Director Julius Melendez, Director James Miller, Director Mollie Cunningham, Director Absent: Heather Kahoun, Chair Late: Teresa Castillo, Director		Other Attendees: Denise Thompson, Head of Schools Jason Imeidopf, Principal Angela Barner, Director of Finance, Osceola School District Andres Falconi, Finance Director, CSUSA Chris Kober, Facilities Director, CSUSA Rita Weaver, Sr. Director of Board Governance, CSUSA Leah Peake, Board Governance Manger, CSUSA			

CALL TO ORDER

- Pursuant to public notice, the meeting commenced at 2:04 pm with a Call to Order by Director Julius Melendez. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Director Julius Melendez called for public comments. There were no public comments.

II. ADMINISTRATIVE

Approval of Board Meeting Minutes of June 20, 2024, Board Meeting Minutes

- The board reviewed the meeting minutes from June 20, 2024, for Four Corners Charter School, Inc.

MOTION: Motion was made by James Miller and seconded by Mollie Cunningham to approve the June 20, 2024, board meeting minutes for Four Corners Charter School, Inc. as presented. Motion was approved unanimously. (3-0, 2 absent)

III. CSUSA Reports

State Superintendent Report

- Dr. Ruiz provided the board an update on school grades, Principal Leadership Academy, New Teacher Orientation, and Returning Teacher Orientation.

Director - Teresa Castillo joined the meeting

The board moved to Agenda Item IV. Financials

IV. FINANCIALS

Four Corners Charter School, Inc.

FY23-24 End of Year Budget Amendment 3

The board reviewed the FY23-24 End of Year Budget Amendment 3 for Four Corners Charter School, Inc. as presented by Angela Barner

MOTION: Motion as made by Jim Miller and seconded by Teresa Castillo to approve the FY23-24 End of Year Budget Amendment 3 for Four Corners Charter School, Inc., as presented. Motion was approved unanimously. (4-0, 1 absent)

FY23-24 Financial Reports as of 6/30/2024

- The board reviewed the FY23-24 Financial Report as of 6/30/2024 for Four Corners Charter School, Inc. as presented by Angela Barner.

MOTION: Motion as made by Mollie Cunningham and seconded by Jim Miller to approve the FY23-24 Financial Report as of 6/30/2024 for Four Corners Charter School, Inc., as presented. Motion was approved unanimously. (4-0, 1 absent)

FY23-24 Final Budget

- The board reviewed the FY23-24 Final Budget for Four Corners Charter School, Inc. as presented by Angela Barner.

MOTION: Motion as made by James Miller and seconded by Teresa Castillo to approve the FY23-24 Final Budget for Four Corners Charter School, Inc., as presented. Motion was approved unanimously. (4-0, 1 absent)

Four Corners Charter School Operating

FY24 Q4 Unaudited Finance Review and Amended Budget

- The board reviewed the FY24 Q4 Unaudited Finance Review and Amended Budget for Four Corners Charter School presented by Adam Maali.

MOTION: Motion was made by Jim Miller and seconded by Molly Cunningham to approve the FY24 Q4 Unaudited Finance Review and Amended Budget, as presented by Adam Malii. Motion was approved unanimously. (4-0, 1 absent)

FY25 Final Budget vs. Preliminary Budget Comparison

- The board reviewed the FY25 Final Budget vs. Preliminary Budget Comparison Four Corners Charter School Operating as presented by Adam Malii.

Four Corners Charter School, Inc.

MOTION: Motion as made by Jim Miller and seconded by Molly Cunningham to approve the FY25 Final Budget vs. Preliminary Budget Comparison Four Corners Charter School, as presented. Motion was approved unanimously. (4-0, 1 absent)

FY25 Final Budget

- The board reviewed the FY25 Final Budget Four Corners Charter School Operating as presented by Adam Malii.

MOTION: Motion as made by Teresa Castillo and seconded by Jim Miller to approve the FY25 Final Budget for Four Corners Charter School, as presented. Motion was approved unanimously. (4-0, 1 absent)

Facility Fund Increase

- The board reviewed the Facility Fund Increase Four Corners Charter School, Inc.

MOTION: Motion was made by Jim Miller and seconded by Molly Cunningham to approve the Facility Fund increase from \$150,000 to \$200,000 annually. Motion was approved unanimously. (4-0, 1 absent)

- Director Castillo Left the Meeting.

V. OLD BUSINESS

Facilities Update

- Facilities Director, Chris Kober presented the board with the facilities update for Four Corners Charter School. Mr. Kober provided details on the Fire Panel Update, Fire System Update, Chiller 3 System, and Door Lock Update.

MOTION: Motion was made Jim Miller and seconded by Molly Cunningham to approve the Facilities Updates on the Fire Panel, Fire System, Chiller 3 System, and Door Locks for the Four Corners Charter School, Inc. Budget., as presented. Motion was approved unanimously. (3-0, 2 absent)

VI. NEW BUSINESS

Teacher Salary Increase Allocation Final Expenditure Report

- State Superintendent, Dr. Eddie Ruiz provided the board an update on the Teacher Salary Increase Allocation Final Expenditure Report.

MOTION: Motion was made by Jim Miller and seconded by Molly Cunningham to approve the Teacher Salary Increase Allocation Final Expenditure Report. Motion was approved unanimously. (3-0, 2 absent)

General Knowledge Test Waiver

- The board reviewed the General Knowledge Test Waivers.

Four Corners Charter School, Inc.

MOTION: Motion was made by Jim Miller and seconded by Molly Cunningham to approve the General Knowledge Test Waivers. Motion was approved unanimously. (3-0, 2 absent)

Professional Education Test Waivers

- The board reviewed the Professional Education Test Waivers.

MOTION: Motion was made by Jim Miller and seconded by Molly Cunningham to approve the Professional Education Test Waivers. Motion was approved unanimously. (3-0, 2 absent)

Parent Facilitator Appointment

- The board reviewed the Parent Facilitator Appointment

MOTION: Motion was made by Jim Miller and seconded by Molly Cunningham to approve the Parent Facilitator Appointment. Motion was approved unanimously. (3-0, 2 absent)

The board continued with Agenda Item III. CSUSA Reports

CSUSA Reports

State Superintendent Report

- Principal Imeidopf provided the board an enrollment update.
- Director, Julius Melendez ask for the board to begin discussions at the next meeting regarding the actions to follow the ending of the debt service and the future of the building.

ADJOURNMENT

Hearing no objections, Director Julius Melendez adjourned the August 6, 2024, Four Corners Charter School, Inc. Board Meeting at 3:06 pm.

Signature

Date: _____

**2024-25 SALARY INCREASE ALLOCATION
CHARTER DISTRIBUTION PLAN
DUE OCTOBER 1, 2024**

This file is a template to assist school districts with providing the necessary Salary Increase Allocation information to the department to comply with section 1011.62, Florida Statutes. Please review the Frequently Asked Questions provided with the department's 2024-25 Salary Increase Allocation memorandum for additional information on the administration of these funds.

All charter schools are required to submit this template. Please see FAQ Q21 regarding receiving the growth allocation from the district. The following instructions will help you complete this requirement.

1. Complete the following table:

Sponsoring District Name (choose from drop-down menu)
Charter School Name

Osceola

Charter Schools USA

Charter School Number (ex. 1234)

Grouped Charter School Numbers

(Do not enter names. Enter school numbers only and separate multiple numbers with commas. Do not fill this box in if this plan is for one school only.)

0149, 0152, 0171, 0191, 0863

Contact Name:

Dr. Eddie Ruiz

Contact Phone:

954-202-3500

Contact Email:

eruiz@charterschoolusa.com

Does this file represent a board-approved plan?

No

2. Navigate to the "Charter Plan" tab of this workbook. Enter data where indicated by colored cells. Once this has been completed, review the error report in Section D and ensure that the last item shows a "Yes" before moving on.

3. Charter schools should submit their distribution plans directly to their sponsoring school district.

2024-25 SALARY INCREASE ALLOCATION CHARTER DISTRIBUTION PLAN TEMPLATE DUE OCTOBER 1, 2024							
<p>Instructions: Use this template <u>only</u> if you are submitting a plan for a charter school. School districts should use the district-specific template. Complete the following sections in order, then review the error report at the end of the survey. DO NOT modify this template. Enter data as directed, as any modification will result in the need for a resubmission.</p> <p>Boxes with this color indicate that data should be entered. Do not modify other cells.</p>							
<table border="1"> <tr> <td>Sponsoring District Name (From the Charter Plan Tab)</td> <td>Osceola</td> </tr> <tr> <td>Charter School Number</td> <td>Grouped Plan</td> </tr> <tr> <td>Charter School Name</td> <td>Charter Schools USA</td> </tr> </table>		Sponsoring District Name (From the Charter Plan Tab)	Osceola	Charter School Number	Grouped Plan	Charter School Name	Charter Schools USA
Sponsoring District Name (From the Charter Plan Tab)	Osceola						
Charter School Number	Grouped Plan						
Charter School Name	Charter Schools USA						
SECTION A - Allocation Data							
A1	Charter proportionate share of the Maintenance Allocation	\$1,821,328					
A2	Charter proportionate share of the Growth Allocation	\$348,627					
A3	Charter proportionate share of the Salary Increase Allocation from 2024-25 FEFP Conference Calculation	\$2,169,955					
A4	Additional funding used for increases to the minimum base in the current year (do not include these expenses below)	\$0					
<p>SECTION B - Maintenance Allocation: Used to maintain the salary increases provided through Salary Increase Allocation in previous fiscal years. If the cost to maintain these increases is greater than the charter's Maintenance Allocation, other funding sources must be used to cover this difference. If the cost to maintain these increases is less than the charter's Maintenance Allocation, the remaining funds will be combined with the charter's Growth Allocation. See FAQs Q1 through Q4.</p>							
B1	Funds available for the maintenance of prior year Teacher Salary Increase Allocation increases	\$1,821,328					
B2	Total cost to maintain the salary increases provided through the Salary Increase Allocation in previous years (enter the total cost here, even if it exceeds the allocation)	\$1,830,425					
B3	Funds remaining from the charter's share of the 2024-25 Maintenance Allocation	\$0					
<p>SECTION C - Growth Allocation: Used to either (a) increase the minimum base salary reported on the charter school's performance salary schedule, as defined in section 1012.22(1)(c), F.S., to at least \$47,500 or the maximum amount achievable based on the amount the 1.07 percent generates, and/or (b) provide salary increases to other full-time instructional personnel as defined in section 1012.01(2)(a)-(d), F.S. See FAQs Q5 through Q7.</p>							
C1	Funds available from the growth allocation and remaining maintenance allocation (A2+B2)	\$348,627					
C2	2023-24 minimum base salary for teachers as defined in s. 1012.01(2)(a), F.S., including certified prekindergarten teachers funded in the 2023-24 FEFP	\$47,500					
C3	Adjusted minimum base salary for 2024-25 for teachers as defined in s. 1012.01(2)(a), F.S., per implementation of the Salary Increase Allocation and any additional funding sources used	\$49,500					
C4	Increase in the minimum base salary as a result of the Salary Increase Allocation (Item C4 minus Item C3)	\$2,000					
C5	Total planned expenditure of funds used to increase salaries for full-time classroom teachers to the minimum base salary listed in item C3, if applicable. (Example: One teacher receives \$5,000 increase + two teachers receive \$3,000 increase each = \$11,000).	\$30,871					
C6	Total planned expenditure of funds used to provide salary increases to full-time classroom teachers who do not fall under item C5. (Example: One teacher receives \$4,000 increase + two teachers receive \$1,000 increase each = \$6,000)	\$268,669					
C7	Total planned expenditures of funds used to increase full-time instructional personnel as defined by s. 1012.01(2)(b)-(d), F.S. (Example: One staff receives \$5,000 increase + two staff receive \$1,500 increase each = \$8,000)	\$49,087					
C8	Total dollar amount of unused funds (Item C1 minus Item C5, C6 and C7). This cell should be zero.	\$0					
<p>Section D - Error Report: The following items will indicate whether there is an error with the data entered on the report or if some data should be verified for accuracy. Do not submit this report unless item D3 in this section is marked YES.</p>							
D1	Data entered in all fields (if "No", verify that all orange boxes contain data, even if 0)	Yes					
D2	The minimum base salary is greater than or equal to the previous year (if "No", please correct, as the minimum base cannot be lower than what was established in the previous year)	Yes					
D3	2024-25 Salary Increase Allocation Distribution Plan ready to submit?	Yes					