

Students

Integrity

Fiscal Responsibility

Learning

People

Teamwork

Commitment

Accountability

High Standards



Four Corners Charter School

**BOARD OF DIRECTORS' MEETING
February 5, 2014**





**FOUR CORNERS CHARTER SCHOOL, INC.
BOARD MEETING
Wednesday, February 5, 2014
Agenda**

Call To Order

Roll Call

- I. Administrative Items**
 - Approval of Minutes from October 1, 2013

- II. School Report**

- III. Financials**
 - FY14 Q2 – CSUSA
 - Quarter 2 Financials – Osceola District
 - FCCS, Inc. Audit – Osceola District

- IV. New Business**
 - Benchmark Two Data
 - Mid-Year Survey Results
 - Bylaw Amendment Review Approval

- V. Old Business**
 - 2013-2014 Board Meeting Calendar Discussion
 - Governance Training

- VI. Open Forum**

- VII. Adjournment**

TeleConference:

1-888-468-4640

Participation code: 2101936#

◀ *Next Meeting: TBD* ▶

MEETING MINUTES

Name of Foundation: Four Corners Charter School, Inc.
Board Meeting: October 1, 2013

School(s): Four Corners Charter School

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
10.1.2013	4:02 p.m.	4:23 p.m.	01.21.2013	4:00 p.m.	M. Schrader
Meeting Location:					
Four Corners Charter School 9100 Teacher Lane, Davenport, FL 33837					

Attended by:	
Jay Wheeler, Chairman Kelvin Soto, Director Tod Howard, Director Barbara Horn, Director Absent: Tim Weisheyer, Director Bill Mathias, Director	Denise Thompson, Principal, FCCS Melissa Schrader, Governing Board Coordinator, CSUSA Gary Sermersheim, Osceola School District Sonia Esposito, Osceola School District Dan Capolla, Facilities, CSUSA Robin McKinney, Esq., Brown, Garganese, Weiss & D'Agresta, P.A. Debbie Von Behren, EVP of Strategy, CSUSA Alexis Lewin, Manager of FP&A, CSUSA Migdalia Mercado, Osceola District

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 4:02 a.m. with a Call to Order by Chairman Wheeler. Roll call was taken and quorum was established.

I. ADMINISTRATIVE

Approval of Minutes from September 16, 2013

Chairman Wheeler asked the Board to review the minutes from the September 16, 2013 Governing Board meeting and note any corrections or modifications. The minutes stand.

ACTION: Motion made by Mr. Howard with a second by Ms. Horn to approve the September 16, 2013 Governing Board minutes of the Four Corners Charter School, Inc. The motion was approved 4-0 (2 absent).

II. SCHOOL REPORT

- No School Report This Month

III. FINANCIALS

- No Financials This Month.

IV. NEW BUSINESS

New Equipment Appraisal

- The CDWG sales quote for new laptops and printers was presented to the Board.

- The Signature Products, Inc. sales quote for new furniture and bookcases was presented to the Board.

Out Of Field Waivers

- Principal Thompson provided a list of teachers requiring ESOL approval including: Margaret Avent, Saffiya Baksh, Alejandra Beisel, Jennifer Martin, Crystal Bullard, Shontal Camacho, Cynthia Detres, Brittany Goldman, Suzanne Hammon, Michelle Holmes, Katherine Lumley, Leslie Mawatari, Tera Moses, Zeidy Pena, Carla Redillo and Jennifer L. Richards.

SIP Approval

- Principal Thompson provided the Board with a copy of the 2013-2014 FCCS School Improvement Plan (SIP). The Board reviewed same.

ACTION: Motion made by Ms. Horn with a second by Mr. Soto to approve the CDWG and Signature Products, Inc. sales quotes, the Out of Field Waivers for the above-mentioned names and the 2013-2014 FCCS SIP. The motion was approved 4-0 (2 absent).

V. OLD BUSINESS

2013-2014 Board Meeting Calendar Discussion

- Chairman Wheeler stated that the Osceola District meets the 1st and 3rd Tuesday of each month and he'd like to follow that schedule to increase chances of quorum.
- Chairman Wheeler asked when the Financials will need to be presented again. Alexis Lewin replied that she will research that and get back to the Board.
- The next meeting will be 1/21/2014 at 4:00 pm at Osceola District Office provided no matters requiring Board Approval occur prior to 1/21/2014.

VI. OPEN FORUM

- Chairman Wheeler asked the Board if anyone had anything to add to Open Forum. Nothing was shared.

VII. ADJOURNMENT

ACTION: Motion made to adjourn the October 1, 2013 FCCS, Inc. Governing Board meeting. The motion was approved 4-0 (2 absent).

Chairman

Date: _____

FOUR CORNERS CHARTER SCHOOL
Principal Denise Thompson

The Board of Directors' School Report
Date: February 5, 2014

I. Enrollment (Month End)

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Total Enrollment		1061	1051	1063	1064	1054	1061					
Budgeted Enrollment		986	986	986	986	986	986					
% in Attendance		94%	98%	97%	96%	95%	97%					
# of Student Withdrawals		42	10	17	9	13	9					
# of Suspensions		0	0	0	0	0	0					

II. Reasons For Withdrawal:

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Moving Out of Area	32	6	13	7	12	9					
Curriculum											
Sport/ExtraCurricular											
Transportation/Busing	10	4	3								
Uniforms											
Not Satisf w Teacher											
Not Satisf w Adminis			1								
Volunteer Hours											
Discipline											
Other: Please indicate why:				2	1						
1. Homeschooling											
2.											
3.											

III. Staffing Update

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
# of New Staff	14	1									
Grade & Subject Area of Open Positions:											
Reasons for Leaving:											
Additions Since Last Report:											
Leadership Training/Leading Edge Update:											
<i>Participation:</i>	Katrice Pendergraph, Jean Smith										
<i>Names:</i>											
<i>Position:</i>	Curriculum Specialists										

IV. School Update

School Site Visit:	
Monthly Updates on School Improvement Plan/Strategic Plan <i>Date & Agenda of Last SAC Mtg:</i>	MidYear Plan completed and submitted on 1/30/14 SAC 1/14/14
<i>Professional Dev Topics for the Month:</i>	MTSS Expanded, Effective Wrap up and Closure
<i>PTO Updates:</i>	Book Fair, Choc Sales, School Choice Breakfast

V. Facility Update

Cleaning:	Routine cleaning
Maintenance:	Routine Maintenance
Building:	Broken Window Repaired
Outdoor Areas:	

VI. School/PTO/Community Activities

Event:	Regional Science Fair Feb 8
Event:	Benchmark Testing Feb 10-14
Event:	Elem and Middle Talent Show Feb 17 & 18
Event:	Network Spelling Bee Feb. 22
Event:	FCAT Writes Feb 25 & 26

VII. Technology (New Equipment, New Software, SIS, etc.)

Event: Jan 27, 2014	4 Lenovo Computers ordered
Event:	
Event:	

VIII. Reports Specific To This Month *(This will vary month to month)*

MONTH:	
Student Enrollment: 1064	Recommits: 800 New Enrollment: 110 Wait List: 742 Elem 514 Middle 224

OSCEOLA COUNTY CHARTER SCHOOL Four Corners Charter School Revenues & Expenditures		All Fund Types		
		Budget	Forecast	Variance
		2013-2014 552 UFTE	2013-2014 546 UFTE	2013-2014 -6 UFTE
Function				
REVENUES				
Federal Direct	3100		0.00	0.00
Federal Through State & Local	3200	0.00	0.00	0.00
State Sources	3300	6,326,592.00	6,383,223.08	56,631.08
Local Sources	3400	130,176.04	130,197.97	21.93
Total Revenues		6,456,768.04	6,513,421.05	56,653.01
EXPENDITURES				
Current:				
Instruction	5000	3,490,734.00	3,417,449.46	73,284.54
Pupil Personnel Services	6100	67,403.00	126,715.05	(59,312.05)
Instructional Media Services	6200	2,075.00	2,075.00	0.00
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00
Instructional Staff Training Services	6400	3,171.00	4,256.80	(1,085.80)
Instruction Related Technology	6500	0.00	0.00	0.00
Board	7100	0.00	0.00	0.00
General Administration	7200	785,520.00	771,149.56	14,370.44
School Administration	7300	408,943.00	388,038.50	20,904.50
Facilities Acquisition and Construction	7400	0.00	0.00	0.00
Fiscal Services	7500	1,500.00	1,500.20	(0.20)
Food Services	7600	0.00	0.00	0.00
Central Services	7700	996.00	(113.91)	1,109.91
Pupil Transportation Services	7800	178,688.00	182,006.21	(3,318.21)
Operation of Plant	7900	1,448,653.00	1,382,752.72	65,900.28
Maintenance of Plant	8100	318,934.00	328,793.59	(9,859.59)
Administrative Technology Services	8200	0.00	0.00	0.00
Community Services	9100	50,956.00	46,658.42	4,297.58
Debt Service: (Function 9200)				0.00
Retirement of Principal	9200.7100	0.00	0.00	0.00
Interest	9200.7200	0.00	0.00	0.00
Dues, Fees and Issuance Costs	9200.7300	0.00	0.00	0.00
Miscellaneous Expenditures	9200.7900	0.00	0.00	0.00
Capital Outlay:				0.00
Facilities Acquisition and Construction	7420	0.00	0.00	0.00
Other Capital Outlay	9300	130,720.00	130,720.13	(0.13)
Total Expenditures		6,888,293.00	6,782,001.73	106,291.27
Excess (Deficiency) of Revenues Over (Under) Expenditures		(431,524.96)	(268,580.68)	(162,944.28)
OTHER FINANCING SOURCES (USES)				
Loans Incurred	3720	0.00	0.00	0.00
Proceeds from the Sale of Capital Assets	3730	0.00	0.00	0.00
Loss Recoveries	3740	0.00	0.00	0.00
Proceeds of Forward Supply Contract	3760	0.00	0.00	0.00
Special Facilities Construction Advances	3770	0.00	0.00	0.00
Transfers In	3600	0.00	0.00	0.00
Transfers Out	9700	0.00	0.00	0.00
Total Other Financing Sources (Uses)		0.00	0.00	0.00
SPECIAL ITEMS				
	SPCL	0.00	0.00	0.00
EXTRAORDINARY ITEMS				
	EXTR	0.00	0.00	0.00
Net Change in Fund Balances		(431,524.96)	(268,580.68)	162,944.28
Fund Balance, Beginning	2800		0.00	0.00
Adjustment to Fund Balances	2891		0.00	0.00
Fund Balance, Ending	2700	(431,524.96)	(268,580.68)	162,944.28

Charter Schools USA
FOUR CORNERS CHARTER SCHOOL
Actual vs. Budget vs. Forecast Variance Analysis
As of the Period Ending December 31, 2013

	YTD Actual	YTD Budget	Variance	% Variance	\$ YTD Effect	Explanation (15% and \$2,000)	Annual Forecast	Annual Budget	Variance	% Variance	\$ Annual Effect
ENROLLMENT (per school's record)	1,063	1,057	6	1%			1,063	1,057	6	1%	
ENROLLMENT (per funding source)	1,062	1,057	5	0%	\$ 14,964	Funding count favorable to budget by 5 students	1,063	1,057	6	1%	\$ 35,913
ENROLLMENT (accrued/deferred)	1	-	-	0%	\$ 2,995	Revenue deferred for 1 fewer student	-	-	-	0%	
RATE PER STUDENT	\$ 5,990	\$ 5,985	\$ 5	0%	\$ 2,526	Favorable rate per student of \$5	\$ 5,990	\$ 5,985	\$ 5	0%	\$ 5,057
REVENUES											
Earned Capitation											
State Capitation / Student	\$ 3,183,781	\$ 3,163,296	\$ 20,485	1%			\$ 6,367,561	\$ 6,326,592	\$ 40,969	1%	
Florida Teacher Lead Program	15,662	-	15,662	100%		Revenue was not budgeted and is offset by expense below	15,662	-	15,662	100%	
Capital Outlay Funding	231,751	187,620	44,131	24%		Actual funding higher than anticipated in budget	416,029	375,240	40,789	11%	
District Fee Refund (>250 students)	48,700	48,306	394	1%			97,081	96,612	469	0%	
Total Earned Capitation	3,479,894	3,399,222	80,672	2%			6,896,333	6,798,444	97,889	1%	
Private Grants / Contributions	4,500	-	4,500	100%		Donation from PTO for Netbooks	4,500	-	4,500	100%	
Before and Aftercare Revenue	37,992	46,173	(8,181)	-18%		Lower participation than budgeted	83,241	92,602	(9,362)	-10%	
Other Revenue	4,884	-	4,884	100%		Sales of Agendas was not budgeted - offset by expense	4,884	-	4,884	100%	
Miscellaneous Income	147	18,787	(18,640)	-99%		Due to timing of e-rate revenue to be received	37,574	37,574	0	0%	
TOTAL REVENUES	3,527,417	3,464,182	63,235	2%			7,026,531	6,928,620	97,911	1%	
EXPENSES											
Cost of Compensation											
School Leadership	67,500	68,132	632	1%			137,045	141,890	4,845	3%	
Administrative	53,295	61,466	8,171	13%		Budgeted fully for July.	110,581	124,406	13,825	11%	
Teachers	936,121	1,088,400	152,279	14%		Teaching positions still open, increased subs.	2,227,799	2,394,480	166,681	7%	
ESE/Special Education	53,678	49,885	(3,793)	-8%			118,449	109,747	(8,702)	-8%	
Resource Teachers	13,278	635	(12,643)	-1991%		This position was not budgeted	29,212	1,397	(27,815)	-1991%	
Guidance	20,570	16,380	(4,190)	-26%		Guidance not budgeted for July	42,824	36,036	(6,788)	-19%	
Substitute Teachers	60,452	25,380	(35,072)	-138%		Higher usage of subs than budgeted; because of open teacher positions.	101,816	50,836	(50,980)	-100%	
Aides - Instructional	56,511	56,665	154	0%			132,209	123,755	(8,454)	-7%	
Other Support/Aides	8,526	-	(8,526)	-100%		This position was not budgeted	17,052	-	(17,052)	-100%	
Aftercare	20,844	19,145	(1,699)	-9%			38,021	39,199	1,178	3%	
Nurse	9,346	7,385	(1,961)	-27%			17,972	16,247	(1,725)	-11%	
Plant Operations	15,683	22,890	7,207	31%		Salaries favorable to budget	41,832	47,298	5,466	12%	
Tutoring	1,620	-	(1,620)	-100%			45,540	43,920	(1,620)	-4%	
Stipends	65,987	3,250	(62,737)	-1930%		Governor's Increase coded to stipends.	81,985	15,998	(65,987)	-412%	
Sick Day Buyout	-	-	-	0%			7,080	7,080	-	0%	
Taxes & Benefits	229,556	281,291	51,735	18%		Not fully staffed, using Subs, who are not eligible for benefits.	525,475	586,979	61,504	10%	
Total Cost of Compensation	1,612,967	1,700,904	87,937	5%			3,674,893	3,739,268	64,375	2%	
Professional Services											
Accounting Services - Audit	6,000	11,000	5,000	45%		Budgeted at beginning of the year.	15,000	15,000	-	0%	
CSUSA Management Fees	363,486	377,802	14,316	4%			741,289	755,604	14,315	2%	
Computer Service Fees	23,918	23,628	(290)	-1%			47,823	47,256	(567)	-1%	
Outside Staff Development	822	498	(324)	-65%			996	996	(0)	0%	
Fee to County School Board	63,676	63,264	(412)	-1%			126,942	126,528	(414)	0%	
Professional Fees - Other	1,795	3,000	1,205	40%			6,000	6,000	0	0%	
Grant Fee - Fiscal Service	-	-	-	0%			-	-	-	0%	
Advertising/Marketing Exp	625	8,150	7,525	92%		Additional charges expected later in the year	14,000	14,000	-	0%	
Staff Recruitment	-	978	978	100%			1,956	1,956	0	0%	
Total Professional Services	460,322	488,320	27,998	6%			954,006	967,340	13,334	1%	
Vendor Services											

Charter Schools USA
FOUR CORNERS CHARTER SCHOOL
Actual vs. Budget vs. Forecast Variance Analysis
As of the Period Ending December 31, 2013

	YTD Actual	YTD Budget	Variance	% Variance	\$ YTD Effect	Explanation (15% and \$2,000)	Annual Forecast	Annual Budget	Variance	% Variance	\$ Annual Effect
Contracted Pupil Transportation	89,144	89,144	-	0%			178,688	178,688	-	0%	
Extra-Curricular Activity Events	904	2,448	1,544	63%			4,896	4,896	(0)	0%	
Drug Testing Fees	62	-	(62)	-100%			62	-	(62)	-100%	
Licenses & Permits	790	498	(292)	-59%			996	996	0	0%	
Bank Charges & Loan Fees	467	750	283	38%			1,500	1,500	(0)	0%	
Contracted SPED - Non Instruction	-	1,500	1,500	100%			3,000	3,000	-	0%	
Contracted Custodial Services	104,464	104,466	2	0%			208,932	208,932	(0)	0%	
Total Vendor Services	195,831	198,806	2,975	1%			398,074	398,012	(62)	0%	
Administrative Expenses											
Travel / Auto / Meals / Lodging/Airfare	1,578	3,672	2,094	57%		Additional charges expected later in the year	7,344	7,344	0	0%	
Dues & Subscriptions	2,025	1,752	(273)	-16%			3,504	3,504	0	0%	
Printing & Copying	7,506	4,998	(2,508)	-50%		Due to timing of budgeted expenses	9,996	9,996	(0)	0%	
Office Supplies	1,464	1,500	36	2%			3,000	3,000	0	0%	
Supplies - Aftercare	-	300	300	100%			600	600	-	0%	
Medical Supplies	402	198	(204)	-103%			402	396	(6)	-1%	
Student Uniform Expense	(1,110)	-	1,110	-100%			(1,110)	-	1,110	-100%	
In-house Food Service	357	300	(57)	-19%			600	600	(0)	0%	
In-house Food Service - Aftercare	-	714	714	100%			1,515	1,515	-	0%	
Total Administrative Services	12,222	13,434	1,212	9%			25,850	26,955	1,105	4%	
Instruction Expense											
Textbooks	(819)	50,424	51,243	102%		Additional charges expected later in the year	11,706	50,424	38,718	77%	
Consumable Instr. Supplies & Equip.-Students	190,051	151,962	(38,089)	-25%		Expenditures higher than budgeted	190,051	151,962	(38,089)	-25%	
Consumable Instr. Supplies & Equip.-Teachers	8,983	8,354	(629)	-8%			8,983	8,354	(629)	-8%	
Library & Reference Books	447	2,075	1,628	78%			2,075	2,075	-	0%	
Testing Materials	14,290	7,466	(6,824)	-91%		Due to timing of budgeted expenses	23,545	23,545	(0)	0%	
Instructional Supplies - Florida Lead Teacher Program	15,662	-	(15,662)	-100%		Expense offset by revenue above	15,662	-	(15,662)	-100%	
Total Instruction Expense	228,614	220,281	(8,333)	-4%			252,023	236,360	(15,663)	-7%	
Other Operating Expenses											
Telephone/Internet/Cable/Satellite	29,832	24,114	(5,718)	-24%		Higher than expected PAETEC charges including taxes and surcharges	59,950	48,228	(11,722)	-24%	
Postage / Express Mail	472	498	26	5%			996	996	(0)	0%	
Electricity	67,262	71,344	4,082	6%			125,918	130,000	4,082	3%	
Water & Sewer	7,193	7,788	595	8%			15,576	15,576	(0)	0%	
Waste Disposal	26,445	25,884	(561)	-2%			52,327	51,768	(559)	-1%	
Pest Control	1,395	2,502	1,107	44%			5,004	5,004	(0)	0%	
Maintenance & Cleaning Supplies	9,157	10,860	1,703	16%			21,720	21,720	0	0%	
Building Repairs & Maintenance	168,802	158,142	(10,660)	-7%			325,636	315,034	(10,602)	-3%	
Equipment Repairs & Maintenance	742	1,950	1,208	62%			3,900	3,900	(0)	0%	
Reenrollment / Student Incentives	-	-	-	0%			-	-	-	0%	
Miscellaneous Expenses	116	252	136	54%			504	504	0	0%	
Total Other Operating Expenses	311,416	303,334	(8,082)	-3%			611,531	592,730	(18,801)	-3%	
Fixed Expenses											
Office Equipment - Leasing Expense	7,326	8,802	1,476	17%			17,604	17,604	0	0%	
Property & Liability Insurance	48,458	60,942	12,484	20%		Based on estimate from last year.	96,454	121,884	25,430	21%	
Rent Expense	566,978	564,636	(2,342)	0%			1,133,956	1,129,272	(4,684)	0%	
Total Fixed Expenses	622,762	634,380	11,618	2%			1,248,014	1,268,760	20,746	2%	
TOTAL EXPENSES	3,444,134	3,559,459	115,325	3%			7,164,392	7,229,425	65,033	1%	
Operating Cash Surplus/(Deficit)	83,283	(95,277)	178,560	187%			(137,861)	(300,805)	162,944	54%	
Capital Expenditures (NonCap)	14,660	9,320	(5,340)	-57%		Due to classification of Cap & Non-cap	15,985	10,220	(5,765)	-56%	

Charter Schools USA
FOUR CORNERS CHARTER SCHOOL
Actual vs. Budget vs. Forecast Variance Analysis
As of the Period Ending December 31, 2013

	YTD Actual	YTD Budget	Variance	% Variance	\$ YTD Effect	Explanation (15% and \$2,000)	Annual Forecast	Annual Budget	Variance	% Variance	\$ Annual Effect
Capital Expenditures (Capitalized)	104,571	120,500	15,929	13%		purchases not on same timetable as budget	114,735	120,500	5,765	5%	
Other Financing Sources/Uses											
CHANGE IN FUND BALANCE	(35,948)	(225,097)	189,149	84%			(268,581)	(431,525)	162,944	38%	

Four Corners Charter School, Inc.
Governmental Balance Sheet
December 31, 2013

	Account Number	Fund Types				Total
		OF1	OF2	OF3	OF4	
		GENERAL	DEBT SERVICE	CAPITAL PROJECTS	SPECIAL REVENUE	
ASSETS						
Cash and Cash Equivalents	1110	2,550,126.87	0.00	209,582.89	0.00	2,759,709.76
Investments	1160	0.00	0.00	0.00	0.00	0.00
Taxes Receivable	1120	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	1130	6,595.81	0.00	0.00	0.00	6,595.81
Interest Receivable	1170	0.00	0.00	0.00	0.00	0.00
Due from Reinsurer	1180	0.00	0.00	0.00	0.00	0.00
Deposits Receivable	1210	0.00	0.00	0.00	0.00	0.00
Due from Other Funds	1140	0.00	0.00	0.00	0.00	0.00
Due from Other Agencies	1220	0.00	0.00	0.00	0.00	0.00
Inventory	1150	0.00	0.00	0.00	0.00	0.00
Prepaid Items	1230	0.00	0.00	0.00	0.00	0.00
Total Assets		2,556,722.68	0.00	209,582.89	0.00	2,766,305.57
LIABILITIES AND FUND BALANCES						
LIABILITIES						
Salaries, Benefits and Payroll Taxes Payable	2110	0.00	0.00	0.00	0.00	0.00
Payroll Deductions and Withholdings	2170	0.00	0.00	0.00	0.00	0.00
Accounts Payable	2120	925,461.59	0.00	0.00	0.00	925,461.59
Judgments Payable	2130	0.00	0.00	0.00	0.00	0.00
Construction Contracts Payable	2140	0.00	0.00	0.00	0.00	0.00
Construction Contracts Payable-Retained	2150	0.00	0.00	0.00	0.00	0.00
Matured Interest Payable	2190	0.00	0.00	0.00	0.00	0.00
Due to Fiscal Agent	2240	0.00	0.00	0.00	0.00	0.00
Sales Tax Payable	2260	0.00	0.00	0.00	0.00	0.00
Estimated Liability Self Insurance	2270	0.00	0.00	0.00	0.00	0.00
Accrued Interest Payable	2210	0.00	0.00	0.00	0.00	0.00
Deposits Payable	2220	0.00	0.00	0.00	0.00	0.00
Due to Other Agencies	2230	0.00	0.00	0.00	0.00	0.00
Due to Other Funds	2160	0.00	0.00	0.00	0.00	0.00
Deferred Revenue	2410	0.00	0.00	0.00	0.00	0.00
Total Liabilities		925,461.59	0.00	0.00	0.00	925,461.59
FUND BALANCES						
Total Fund Balances	2700	1,631,261.09	0.00	209,582.89	0.00	1,840,843.98
Total Liabilities and Fund Balances		2,556,722.68	0.00	209,582.89	0.00	2,766,305.57

Four Corners Charter School, Inc. Revenue & Expenditures - Budget And Actual December 31, 2013	GENERAL FUND				
	OF1	Budget Amounts			Percentage of Current Budget
	Account Number	<i>Original</i>	<i>Current</i>	<i>Actual</i>	
		<i>1057.12</i>	<i>1057.12</i>	<i>1057.12</i>	
REVENUES					
Federal Direct	3100	0.00	0.00	0.00	0.00%
Federal Through State	3200	0.00	0.00	0.00	0.00%
State Sources	3300	6,326,597.00	6,326,597.00	3,161,639.39	49.97%
Local Sources	3400	900.00	900.00	345.24	38.36%
Total Revenues		6,327,497.00	6,327,497.00	3,161,984.63	49.97%
EXPENDITURES					
Current:					
Instruction	5000	4,620,806.00	4,620,806.00	2,352,033.15	50.90%
Pupil Personnel Services	6100	0.00	0.00	0.00	0.00%
Instructional Media Services	6200	0.00	0.00	0.00	0.00%
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00	0.00%
Instructional Staff Training Services	6400	0.00	0.00	0.00	0.00%
Instructional Related Technology	6500	0.00	0.00	0.00	0.00%
Board	7100	8,550.00	8,550.00	0.00	0.00%
General Administration	7200	785,525.00	785,525.00	363,485.56	46.27%
School Administration	7300	0.00	0.00	0.00	0.00%
Facilities Acquisition and Construction	7410	1,133,956.00	1,133,956.00	566,978.13	50.00%
Fiscal Services	7500	0.00	0.00	0.00	0.00%
Food Services	7600	0.00	0.00	0.00	0.00%
Central Services	7700	0.00	0.00	0.00	0.00%
Pupil Transportation Services	7800	0.00	0.00	0.00	0.00%
Operation of Plant	7900	0.00	0.00	0.00	0.00%
Maintenance of Plant	8100	0.00	0.00	0.00	0.00%
Administrative Tech Services	8200	0.00	0.00	0.00	0.00%
Community Services	9100	0.00	0.00	0.00	0.00%
Debt Service	9200	0.00	0.00	0.00	0.00%
Total Expenditures		6,548,837.00	6,548,837.00	3,282,496.84	50.12%
Excess (Deficiency) of Revenues Over (Under) Expenditures		(221,340.00)	(221,340.00)	(120,512.21)	54.45%
OTHER FINANCING SOURCES (USES)					
Long-term Debt Proceeds & Sales of Capital Assets	3700	0.00	0.00	0.00	
Transfers In	3600	363,689.00	363,689.00	0.00	
Transfers Out	9700	0.00	0.00	0.00	
Total Other Financing Sources (Uses)		363,689.00	363,689.00	0.00	
FUND BALANCE					
Net Change in Fund Balance		142,349.00	142,349.00	(120,512.21)	
Fund Balance, July 01, 2013	2800	1,528,585.00	1,528,585.00	1,751,773.30	
Adjustment to Fund Balance	2891	0.00	0.00	0.00	
Fund Balance, June 30, 2014	2700	1,670,934.00	1,670,934.00	1,631,261.09	

Four Corners Charter School, Inc. Revenue & Expenditures - Budget And Actual December 31, 2013		DEBT SERVICE FUNDS				Percentage of Current Budget
		OF2	Budget Amounts		Actual	
		Account Number	<i>Original</i> <i>1057.12</i>	<i>Current</i> <i>1057.12</i>	<i>Actual</i> <i>1057.12</i>	
REVENUES						
Federal Direct	3100	0.00	0.00	0.00	0.00%	
Federal Through State	3200	0.00	0.00	0.00	0.00%	
State Sources	3300	0.00	0.00	0.00	0.00%	
Local Sources	3400	0.00	0.00	0.00	0.00%	
Total Revenues		0.00	0.00	0.00	0.00%	
EXPENDITURES						
Current:						
Instruction	5000	0.00	0.00	0.00	0.00%	
Pupil Personnel Services	6100	0.00	0.00	0.00	0.00%	
Instructional Media Services	6200	0.00	0.00	0.00	0.00%	
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00	0.00%	
Instructional Staff Training Services	6400	0.00	0.00	0.00	0.00%	
Instructional Related Technology	6500	0.00	0.00	0.00	0.00%	
Board	7100	0.00	0.00	0.00	0.00%	
General Administration	7200	0.00	0.00	0.00	0.00%	
School Administration	7300	0.00	0.00	0.00	0.00%	
Facilities Acquisition and Construction	7410	0.00	0.00	0.00	0.00%	
Fiscal Services	7500	0.00	0.00	0.00	0.00%	
Food Services	7600	0.00	0.00	0.00	0.00%	
Central Services	7700	0.00	0.00	0.00	0.00%	
Pupil Transportation Services	7800	0.00	0.00	0.00	0.00%	
Operation of Plant	7900	0.00	0.00	0.00	0.00%	
Maintenance of Plant	8100	0.00	0.00	0.00	0.00%	
Administrative Tech Services	8200	0.00	0.00	0.00	0.00%	
Community Services	9100	0.00	0.00	0.00	0.00%	
Debt Service	9200	0.00	0.00	0.00	0.00%	
Total Expenditures		0.00	0.00	0.00	0.00%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		0.00	0.00	0.00	0.00%	
OTHER FINANCING SOURCES (USES)						
Long-term Debt Proceeds & Sales of Capital Assets	3700	0.00	0.00	0.00		
Transfers In	3600	0.00	0.00	0.00		
Transfers Out	9700	0.00	0.00	0.00		
Total Other Financing Sources (Uses)		0.00	0.00	0.00		
FUND BALANCE						
Net Change in Fund Balance		0.00	0.00	0.00		
Fund Balance, July 01, 2013	2800	0.00	0.00	0.00		
Adjustment to Fund Balance	2891	0.00	0.00	0.00		
Fund Balance, June 30, 2014	2700	0.00	0.00	0.00		

Four Corners Charter School, Inc. Revenue & Expenditures - Budget And Actual December 31, 2013		CAPITAL PROJECTS FUNDS				
		OF3 Account Number	Budget Amounts		Actual <i>1057.12</i>	Percentage of Current Budget
			<i>Original</i> <i>1057.12</i>	<i>Current</i> <i>1057.12</i>		
REVENUES						
Federal Direct	3100	0.00	0.00	0.00	0.00%	
Federal Through State	3200	0.00	0.00	0.00	0.00%	
State Sources	3300	363,689.00	363,689.00	209,582.89	57.63%	
Local Sources	3400	0.00	0.00	0.00	0.00%	
Total Revenues		363,689.00	363,689.00	209,582.89	57.63%	
EXPENDITURES						
Current:						
Instruction	5000	0.00	0.00	0.00	0.00%	
Pupil Personnel Services	6100	0.00	0.00	0.00	0.00%	
Instructional Media Services	6200	0.00	0.00	0.00	0.00%	
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00	0.00%	
Instructional Staff Training Services	6400	0.00	0.00	0.00	0.00%	
Instructional Related Technology	6500	0.00	0.00	0.00	0.00%	
Board	7100	0.00	0.00	0.00	0.00%	
General Administration	7200	0.00	0.00	0.00	0.00%	
School Administration	7300	0.00	0.00	0.00	0.00%	
Facilities Acquisition and Construction	7410	0.00	0.00	0.00	0.00%	
Fiscal Services	7500	0.00	0.00	0.00	0.00%	
Food Services	7600	0.00	0.00	0.00	0.00%	
Central Services	7700	0.00	0.00	0.00	0.00%	
Pupil Transportation Services	7800	0.00	0.00	0.00	0.00%	
Operation of Plant	7900	0.00	0.00	0.00	0.00%	
Maintenance of Plant	8100	0.00	0.00	0.00	0.00%	
Administrative Tech Services	8200	0.00	0.00	0.00	0.00%	
Community Services	9100	0.00	0.00	0.00	0.00%	
Debt Service	9200	0.00	0.00	0.00	0.00%	
Total Expenditures		0.00	0.00	0.00	0.00%	
Excess (Deficiency) of Revenues Over (Under) Expenditures		363,689.00	363,689.00	209,582.89	57.63%	
OTHER FINANCING SOURCES (USES)						
Long-term Debt Proceeds & Sales of Capital Assets	3700	0.00	0.00	0.00		
Transfers In	3600	0.00	0.00	0.00		
Transfers Out	9700	(363,689.00)	(363,689.00)	0.00		
Total Other Financing Sources (Uses)		(363,689.00)	(363,689.00)	0.00		
FUND BALANCE						
Net Change in Fund Balance		0.00	0.00	209,582.89		
Fund Balance, July 01, 2013	2800	0.00	0.00	0.00		
Adjustment to Fund Balance	2891	0.00	0.00	0.00		
Fund Balance, June 30, 2014	2700	0.00	0.00	209,582.89		

Four Corners Charter School, Inc. Revenue & Expenditures - Budget And Actual December 31, 2013	SPECIAL REVENUE FUNDS				
	OF4	Budget Amounts		Actual	Percentage of Current Budget
	Account Number	<i>Original</i> 1057.12	<i>Current</i> 1057.12	1057.12	
REVENUES					
Federal Direct	3100	0.00	0.00	0.00	0.00%
Federal Through State	3200	0.00	0.00	0.00	0.00%
State Sources	3300	0.00	0.00	0.00	0.00%
Local Sources	3400	0.00	0.00	0.00	0.00%
Total Revenues		0.00	0.00	0.00	0.00%
EXPENDITURES					
Current:					
Instruction	5000	0.00	0.00	0.00	0.00%
Pupil Personnel Services	6100	0.00	0.00	0.00	0.00%
Instructional Media Services	6200	0.00	0.00	0.00	0.00%
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00	0.00%
Instructional Staff Training Services	6400	0.00	0.00	0.00	0.00%
Instructional Related Technology	6500	0.00	0.00	0.00	0.00%
Board	7100	0.00	0.00	0.00	0.00%
General Administration	7200	0.00	0.00	0.00	0.00%
School Administration	7300	0.00	0.00	0.00	0.00%
Facilities Acquisition and Construction	7410	0.00	0.00	0.00	0.00%
Fiscal Services	7500	0.00	0.00	0.00	0.00%
Food Services	7600	0.00	0.00	0.00	0.00%
Central Services	7700	0.00	0.00	0.00	0.00%
Pupil Transportation Services	7800	0.00	0.00	0.00	0.00%
Operation of Plant	7900	0.00	0.00	0.00	0.00%
Maintenance of Plant	8100	0.00	0.00	0.00	0.00%
Administrative Tech Services	8200	0.00	0.00	0.00	0.00%
Community Services	9100	0.00	0.00	0.00	0.00%
Debt Service	9200	0.00	0.00	0.00	0.00%
Total Expenditures		0.00	0.00	0.00	0.00%
Excess (Deficiency) of Revenues Over (Under) Expenditures		0.00	0.00	0.00	0.00%
OTHER FINANCING SOURCES (USES)					
Long-term Debt Proceeds & Sales of Capital Assets	3700	0.00	0.00	0.00	
Transfers In	3600	0.00	0.00	0.00	
Transfers Out	9700	0.00	0.00	0.00	
Total Other Financing Sources (Uses)		0.00	0.00	0.00	
FUND BALANCE					
Net Change in Fund Balance		0.00	0.00	0.00	
Fund Balance, July 01, 2013	2800	0.00	0.00	0.00	
Adjustment to Fund Balance	2891	0.00	0.00	0.00	
Fund Balance, June 30, 2014	2700	0.00	0.00	0.00	

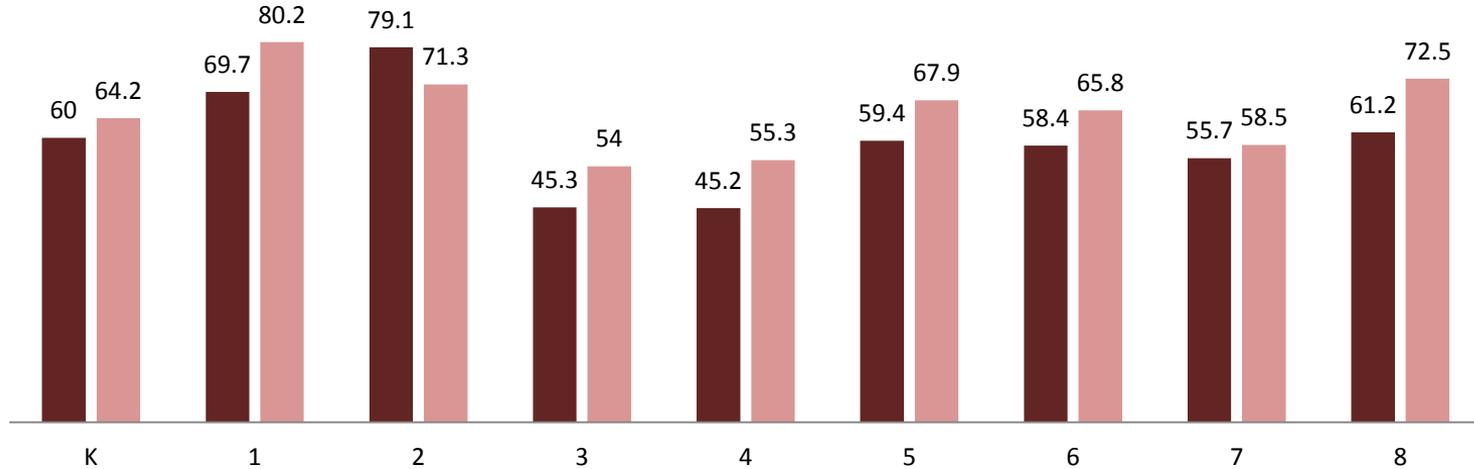


Benchmark 2

Four Corners Charter School

Four Corners Charter School B1 and B2 Reading Scores

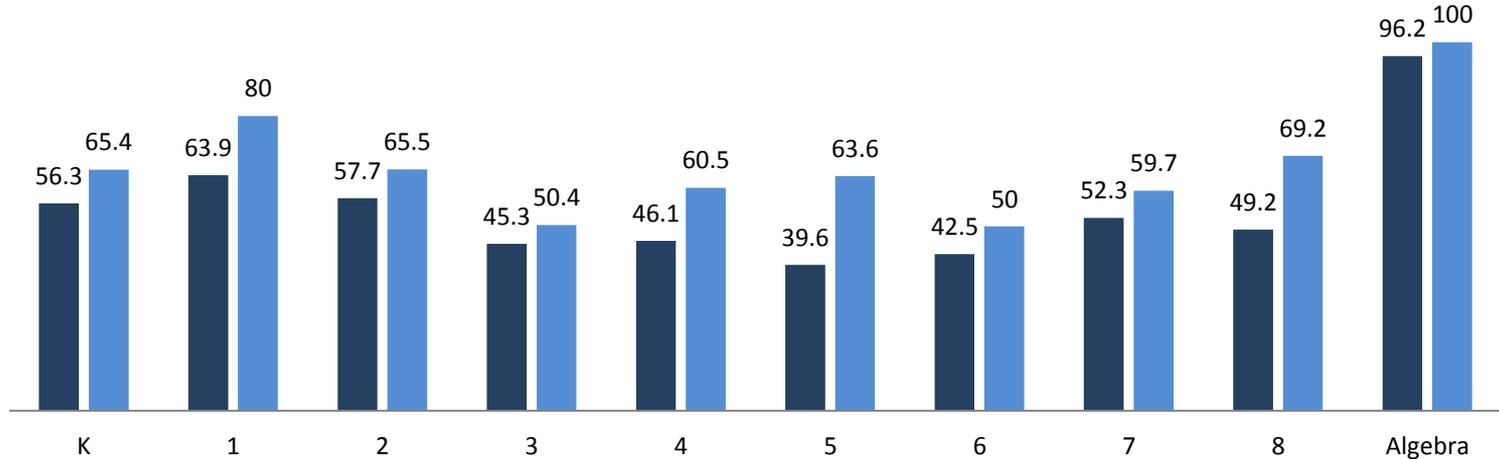
■ B1 Reading Proficiency ■ B2 Reading Proficiency



B2 Reading Proficiency									
Grade	K	1	2	3	4	5	6	7	8
CSUSA Average	78.1	73.6	69.7	55.3	52.8	63.0	59.7	57.6	63.1
FCCS	64.2	80.2	71.3	54	55.3	67.9	65.8	58.5	72.5

Four Corners Charter School B1 and B2 Math Scores

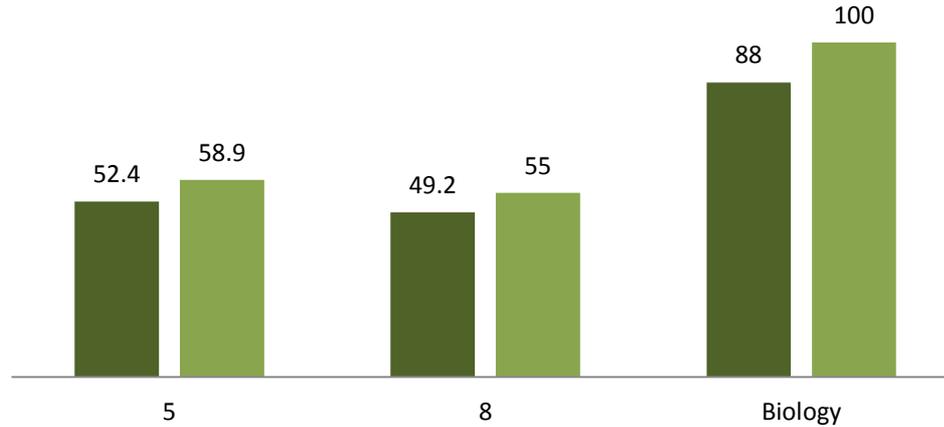
■ B1 Math Proficiency ■ B2 Math Proficiency



B2 Math Proficiency										
Grade	K	1	2	3	4	5	6	7	8	Algebra
CSUSA Average	76.5	73.2	65.1	46.8	50.4	40.3	44.9	56.0	50.0	72.6
FCCS	65.4	80	65.5	50.4	60.5	63.6	50	59.7	69.2	100

Four Corners Charter School B1 and B2 Science Scores

■ B1 Science Proficiency ■ B2 Science Proficiency



B2 Science Proficiency			
Grade	5	8	Biology
CSUSA Average	42.4	53.8	77.1
FCCS	58.9	55	100

Averages of B1 and B2 – End of Year Expected Proficiency

End of Year Expected Proficiency Estimate - Math										
Grade	K	1	2	3	4	5	6	7	8	Algebra
CSUSA Average	70.7	70.0	63.0	46.3	50.2	36.1	41.9	51.9	50.5	71.6
FCCS	60.85	71.95	61.6	47.85	53.3	51.6	46.25	56	59.2	98.1

End of Year Expected Proficiency Estimate - Reading									
Grade	K	1	2	3	4	5	6	7	8
CSUSA Average	75.2	81.0	70.3	51.7	50.9	56.3	52.2	54.6	58.7
FCCS	62.1	74.95	75.2	49.65	50.25	63.65	62.1	57.1	66.85

End of Year Expected Proficiency Estimate - Science			
Grade	5	8	Biology
CSUSA Average	39.7	50.8	64.2
FCCS	55.65	52.1	94

Survey Results Mid-Year 2013-14

Presented to:

Four Corners Charter School, Inc.

February 2014



Overview of Surveys

Administration, Purpose, and Reporting

Survey Administration



November

- Mid-Year Parent Survey
- Mid-Year Staff Survey

March

- Student Survey

May

- End-Year Parent Survey
- End-Year Staff Survey

Survey Administration



Reporting	Data	Description	Purpose
Mid-Year	Mid-Year Parent Mid-Year Staff	Snapshot of mid-year parent/staff satisfaction	Inform planning for 2 nd half of school year.
End-Year	End-Year Parent End-Year Staff Student Survey	Assess end-year satisfaction	Inform survey goal targets and initiatives for coming year.
Fall	Surveys Academic Data Enrollment Data	Understand relationship among data points and comprehensive	Inform planning for coming year.

Survey Research

- ❑ Parent, staff and student survey questions aligned to research
 - Provides multi-stakeholder input on important factors of school success

- ❑ “School Leadership that Works: From Research to Results.” 2005.
 - 21 Responsibilities of a school leader correlated with student achievement

- ❑ Gallup Q¹² Meta-Analysis
 - The Relationship Between Engagement at Work and Organizational Outcomes. 2012

- ❑ “What Works in Schools: Translating Research into Action.” 2003

- ❑ Industry-standard survey methods and analysis

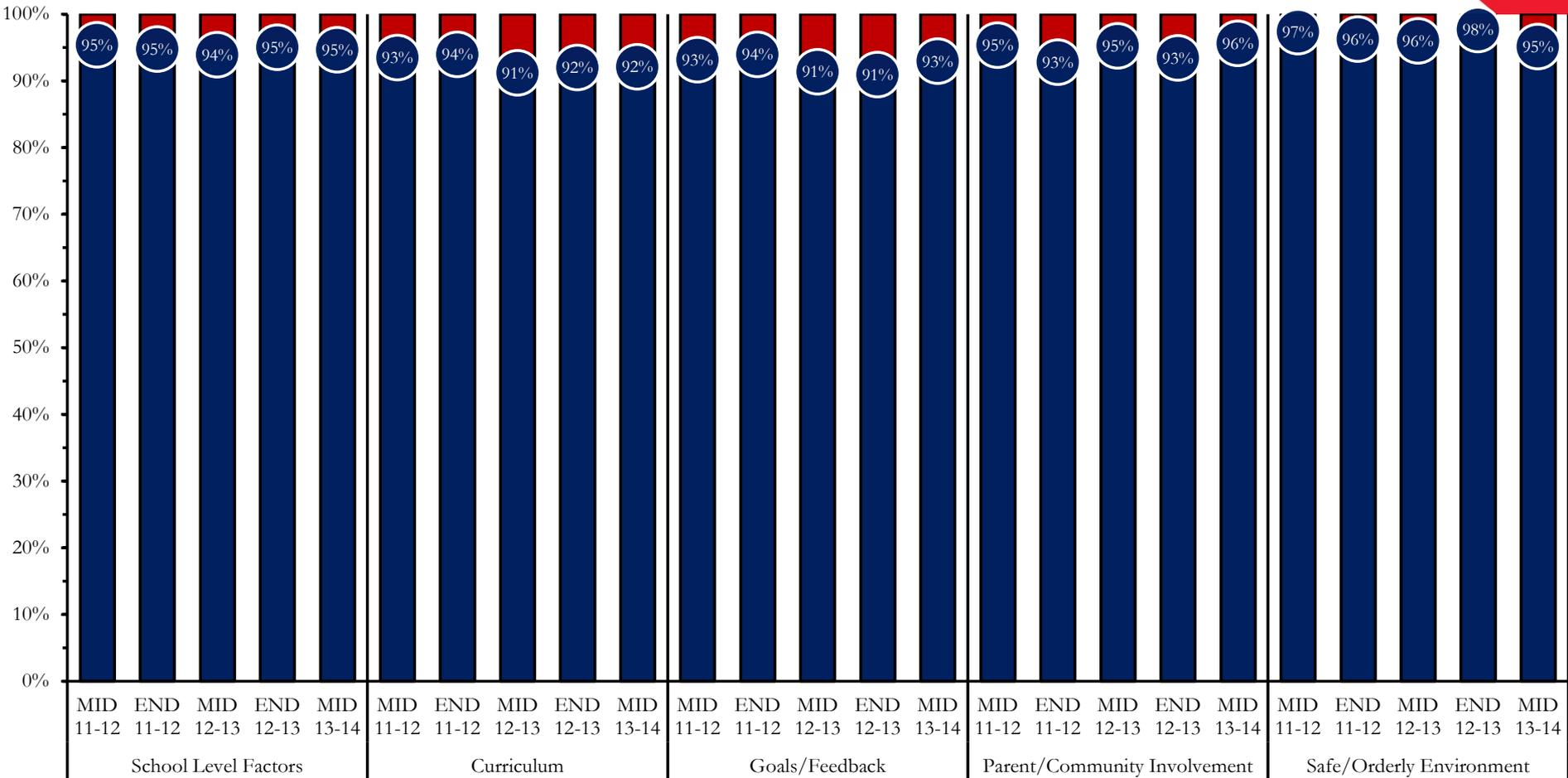
Survey Categories

- ❑ Survey questions are categorized into different segments.

- ❑ Results are presented according to these categories.

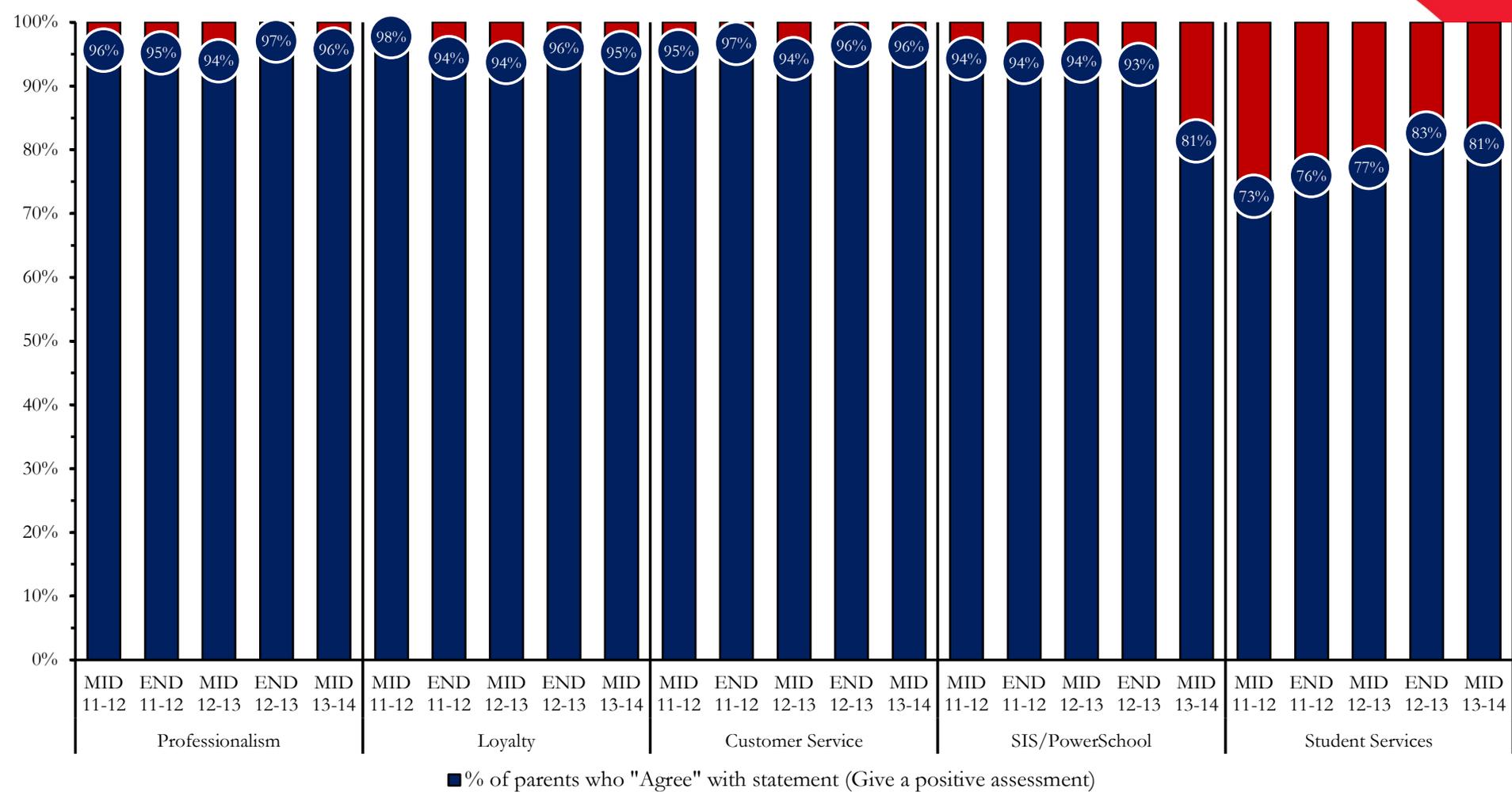
- ❑ **School Level Factors** is an aggregation of multiple categories.
 - Guaranteed and viable curriculum
 - Challenging goals and effective feedback
 - Parent and community involvement
 - Safe and orderly environment
 - Collegiality and professionalism

Mid-Year 2013-14 Parent Survey

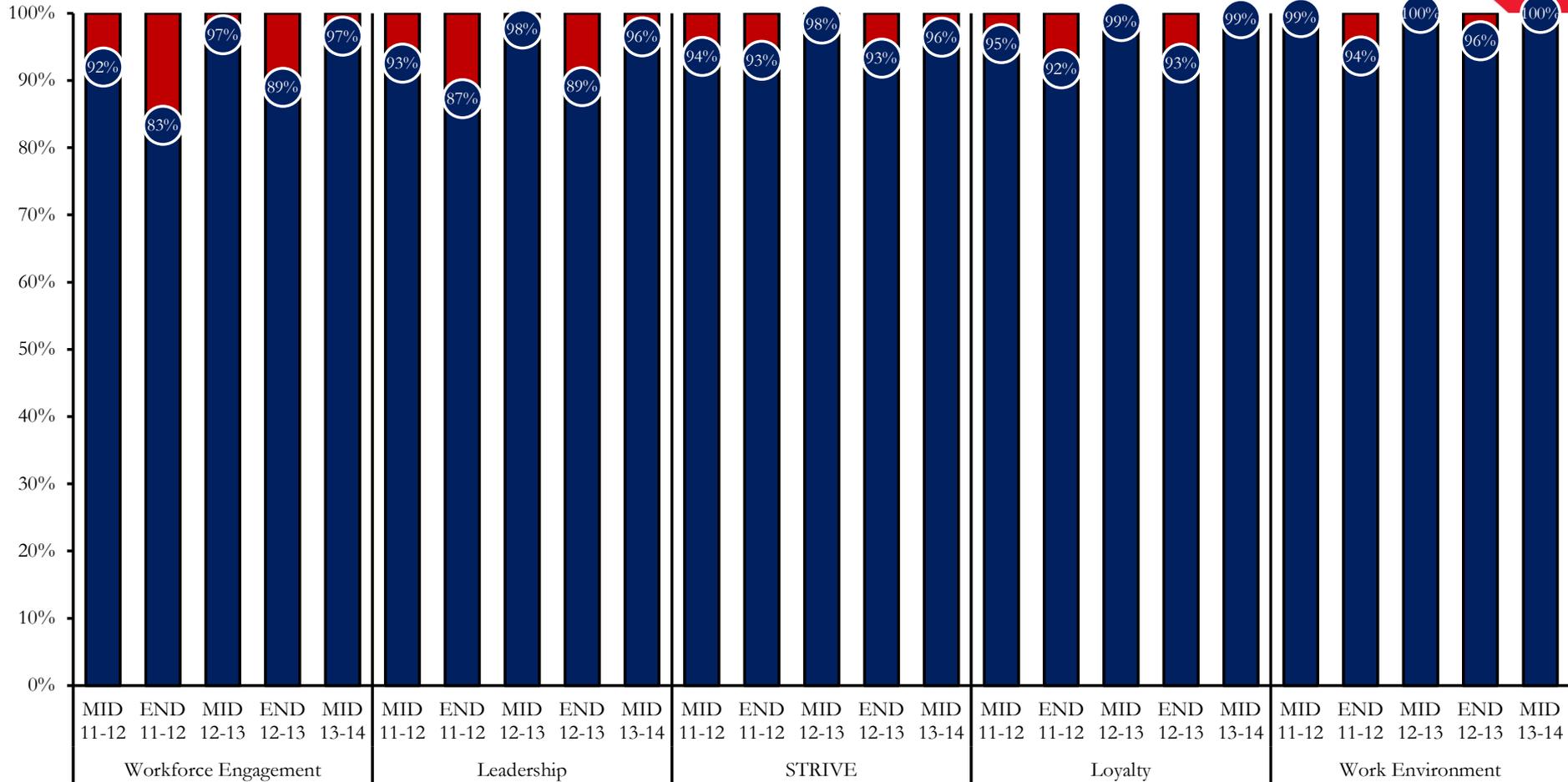


■ % of parents who "Agree" with statement (Give a positive assessment)

Mid-Year 2013-14 Parent Survey



Mid-Year 2013-14 Staff Survey



■ % of staff who "Agree" with statement (Give a positive assessment)



BROWN, GARGANESE, WEISS & D'AGRESTA, P.A.

Attorneys at Law

111 N. Orange Ave., Suite 2000
P.O. Box 2873
Orlando, Florida 32802-2873
Phone (407) 425-9566
Fax (407) 425-9596

Usher L. Brown
Board Certified Civil Trial Law
Board Certified Education Law

ulbrown@orlandolaw.net

January 29, 2014

Sasha Jaggon
Governing Board Liaison
Charter Schools USA
6245 North Federal Highway, #5
Ft. Lauderdale, FL 33308

*via email: sjaggon@charterschoolsusa.com
& regular U.S. Mail*

Re: Four Corners Charter School

Dear Sasha:

Please find enclosed a draft Resolution authorizing the amendments to the Bylaws, along with the draft amended Bylaws (in redline showing the change and in blackline). We are emailing this Resolution to you in Word so that you can fill in the meeting date as noted.

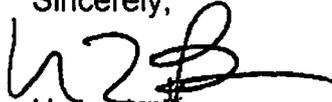
These changes were requested to be made by the Lake County members. Please place these items as backup material on the next available agenda for the Four Corners Charter School Board meeting. These documents relate to the appointment of the Lake County members. Once Four Corners has approved and accepted the Resolution and Bylaw amendment, we will send a similar Resolution to the Osceola County School Board for placement on their agenda.

January 29, 2014

Page 2

Please contact me if you have any questions regarding this request.

Sincerely,



Usher L. Brown

ULB:tla

Enclosures

cc: Steve Johnson, Esq. (w/encl.)

G:\docs\OCSB\Charter Schools\4 Corners\Amendments to Bylaws for 4 Corners\Correspondence\ltr.jaggon with resolution for 2014 bylaw amendment.wpd

RESOLUTION NO. _____
OF THE BOARD OF DIRECTORS, FOUR CORNERS CHARTER SCHOOL, INC.

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FOUR CORNERS
CHARTER SCHOOL, INC., AUTHORIZING AND DIRECTING CERTAIN
AMENDMENTS TO THE BYLAWS.

WHEREAS, on _____ (next meeting), the Governing Board met in open session and reached a consensus on certain amendments to the Bylaws in the interest of Four Corners Charter School, Inc. and its students; and

WHEREAS, the Governing Board has the authority to amend its bylaws in the manner subject to this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE FOUR CORNERS CHARTER SCHOOL, INC. THAT:

1. The following amendments to the Bylaws are hereby authorized, and a redline copy of the Bylaws as amended is attached and incorporated herein as Exhibit "A" to this Resolution.
2. The amendments to the Bylaws shown in Exhibit "A" are hereby approved, and the Bylaws shall stand as amended and as shown in Exhibit "A".
3. The amendments approved by the Board of Directors are resolved to be the following:

Section 2.12. Membership of the Board of Directors and Terms of Office.

...

- (a) Three members of the Four Corners Charter School Board will consist of School Board of Osceola County members determined as follows: The Chairperson; the School Board member representing District 1; a third member of the School Board of Osceola County appointed by the Chairperson in the usual manner for Board appointments. In the event that the Chair of the School Board of Osceola County is also the District 1 representative, then the third member will be appointed from the School Board of Osceola County in the usual manner for Board appointments. The appointments will be made at or about the organizational meeting of the School Board of Osceola County each year at the time other Board appointments are made. All Osceola terms of appointment will be for one year.
- (b) Two members of the Four Corners Charter School Board will consist of members appointed by the School Board of Lake County. These two members shall be either current members of the School Board of Lake County or representatives of the public appointed by the School Board of Lake County. The appointments ~~will~~ may be made at or about the organizational meeting of the School Board of Lake County each year at the time other Board appointments are made. All

Lake County terms of appointment shall be for one year. In lieu of appointments by the School Board of Lake County, the School Board of Lake County may notify the School Board of Osceola County that they decline to make any appointment for that year and that they assign that right of appointment to the School Board of Osceola County, for that year only.

- (c) The School Board of Osceola County, as provided in the Articles of Incorporation, always has the ultimate authority to change the procedures and composition of the Four Corners Charter School Board.

4. The Articles of Incorporation, as amended, for the Four Corners Charter School provides in Article VI that the Board of Directors is comprised of members serving for such terms as provided in the Articles of Incorporation “[u]nless the SBOC [School Board of Osceola County] shall determine otherwise ...”. Therefore, the amendments contemplated by this Resolution are subject to subsequent action by the School Board of Osceola County agreeing to amend, and amending, the necessary provisions in the Articles of Incorporation authorizing these changes in the terms and composition of the Board of Directors of the Four Corners Charter School.

5. The Board of Directors of the Four Corners Charter School hereby requests that the School Board of Osceola County agenda and approve these amendments, and cause the Articles of Incorporation to be amended to allow for these changes in the terms and composition of the Board of Directors of the Four Corners Charter School.

BE IT RESOLVED that these matters were adopted at a regular meeting of the Board of Directors of the Four Corners Charter School, Inc. held in Kissimmee, Osceola County, Florida, on this ____ day of _____, 2014.

By: _____
Timothy Weisheyer, Chairperson

ATTEST:

By: _____

Printed Name: _____

BYLAWS
OF
FOUR CORNERS CHARTER SCHOOL, INC.
(A Florida Corporation not-for-profit)

ARTICLE 1
POWERS AND PURPOSES

Section 1.1. Books and Records.

(a) The Four Corners Charter School, Inc. (the "Corporation") shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its board of directors (the "Board of Directors") and any committees having any of the authority of the Board of Directors.

(b) All books and records of the Corporation may be inspected by any director or his agent or attorney for any proper purpose at any reasonable time; and at all times the School Boards of the School District of Osceola County, Florida ("OCSB") and the School District of Lake County, Florida ("LCSB") (collectively, the "School Boards") will have access to the books and records of the Corporation.

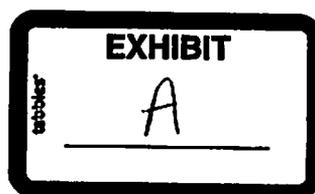
(c) The Corporation shall prepare or cause to be prepared an annual report on the fiscal affairs and activities of the Corporation and shall submit copies of such reports to the School Boards within 90 days after the end of each fiscal year of the Corporation.

Section 1.2. Rights of School Boards. The OCSB may review and revise the programs and activities of the Corporation at any time and from time to time, and the OCSB shall have all other rights reserved to it in the Articles of Incorporation of the Corporation (the "Articles") and in the resolution of the OCSB ordering the creation of the Corporation.

Section 1.3. Not-for-profit Corporation. The Corporation shall be a not-for-profit corporation, and no part of its earnings remaining after payment of its expenses, bonds, notes, leases or other obligations shall ever inure to the benefit of any individual or private association or corporation, except that, in the event sufficient provision has been made for the full payment of the expenses, bonds, notes, leases and other obligations of the Corporation, any net earnings of the Corporation thereafter accruing shall be paid to OCSB.

Section 1.4. Effect of Articles and Creation Resolution. The affairs of the Corporation shall at all times be conducted in a manner subject to and in compliance with the Articles and the resolution of the OCSB ordering the creation of the Corporation.

Section 1.5. Staff Functions. Staff functions for the Corporation may be performed by the



staff of the OCSB under direction of a duly authorized representative of the OCSB subject to payment of any costs of such services by the Corporation as billed from time to time by the OCSB. The Corporation shall make payments as billed therefor from funds available to the Corporation.

ARTICLE 2 BOARD OF DIRECTORS

Section 2.1. Powers and Membership.

(a) The property and affairs of the Corporation shall be managed and controlled by the Board of Directors and, subject to the restrictions imposed by law, the Articles, these Bylaws and the resolution of the OCSB, the Board of Directors shall exercise all of the powers of the Corporation.

(b) The sole member of the Corporation shall be the OCSB as set forth in Article III of the Articles of Incorporation.

(c) The membership of the Corporation shall not be assignable or otherwise transferable, nor shall any right or interest in such membership be assignable or otherwise transferable.

Section 2.2. Place of Meetings. The Board of Directors may hold its meetings at any place that the Board of Directors from time to time may designate; provided that, in the absence of any such designation, the meeting shall be held at the principal office of the OCSB.

Section 2.3. Annual Meetings. The annual meeting of the Board of Directors of this Corporation shall be held in Osceola County, Florida, during the month of November of each year. The place shall be designated by the President of the Corporation, or whomever he or she appoints. Notice of the annual meeting shall be given by the Secretary/Treasurer to each member of the Board of Directors not less than seven (7) days before the meeting.

Section 2.4. Regular Meetings. Regular meetings of the Board of Directors shall be held following proper public notice at such times and places as shall be designated, from time to time, by resolution of the Corporation.

Section 2.5. Special Meetings.

(a) Special meetings of the Board of Directors shall be held whenever called by the President, the Secretary or a majority of the directors then in office or upon advice of or request by the OCSB. At least seven days prior to any special meeting, the Corporation shall notify the School Boards or an authorized representative of the School Boards that such meeting is to be held and the purposes thereof.

(b) The Corporation shall give notice to each director of each special meeting in person or by mail, at least seven days before the meeting. However, such notice to the directors is not required for any special meeting at which all directors then in office are present.

(c) Any matter that may be considered and acted upon at a regular meeting of the Board of Directors may be considered and acted upon at a special meeting unless otherwise indicated in the notice of the special meeting.

Section 2.6. Quorum. A majority of the number of directors constituting the Board of Directors shall constitute a quorum for the consideration of matters pertaining to the purposes of the Corporation. The act of a majority of the directors present at a meeting at which a quorum is in attendance shall constitute the act of the Board of Directors, unless the act of a greater number is required by law or by these Bylaws.

Section 2.7. Conduct of Business.

(a) At the meetings of the Board of Directors, the matters on the agenda shall be considered in such order as from time to time the Board of Directors may determine.

(b) At all meetings of the Board of Directors, the President shall preside, and in the absence of the President, the Vice President shall preside.

(c) The Secretary shall act as Secretary of all meetings of the Board of Directors, but in the absence of the Secretary, the presiding officer, subject to Section 3.1(a) of these Bylaws, may appoint any person to act as Secretary of the meeting.

(d) The business of the Corporation shall be conducted in accordance with the requirements of Section 286.011 and Chapter 119, Florida Statutes.

Section 2.8. Compensation of Directors. Directors as such shall not receive any salary or other compensation for their services, except that they may be reimbursed for their actual expenses incurred in performing such services.

Section 2.9. Removal of Directors by School Board. The OCSB has reserved the right to remove any member of the Board of Directors at any time with or without cause and appoint a replacement for the unexpired term of such member.

Section 2.10. Prior Approval of Indebtedness or Other Obligations. No bonds, notes, leases, or other evidences of indebtedness or other obligations shall be authorized or approved by the Board of Directors without the consent of the OCSB.

Section 2.11. Control of Corporation's Activities. The OCSB has reserved the right, exercisable at any time and in its sole discretion, to alter the structure, organization, programs or activities of the Corporation or to terminate and dissolve the Corporation, subject only to any limitations provided by the respective constitution and laws of the State of Florida or of the United States of America prohibiting the impairment of contracts entered into by the Corporation.

Section 2.12. Membership of the Board of Directors and Terms of Office. The Board of Directors shall consist of five (5) members.

Three (3) of these members shall be members of the School Board of Osceola County, appointed by the School Board of Osceola County, and two (2) of these member shall be appointed by the School Board of Lake County, subject to the following rules and requirements for appointment:

- (a) Three members of the Four Corners Charter School Board will consist of School Board of Osceola County members determined as follows: The Chairperson; the School Board member representing District 1; a third member of the School Board of Osceola County appointed by the Chairperson in the usual manner for Board appointments. In the event that the Chair of the School Board of Osceola County is also the District 1 representative, then the third member will be appointed from the School Board of Osceola County in the usual manner for Board appointments. The appointments will be made at or about the organizational meeting of the School Board of Osceola County each year at the time other Board appointments are made. All Osceola terms of appointment will be for one year.

- (b) Two members of the Four Corners Charter School Board will consist of members appointed by the School Board of Lake County. These two members shall be either current members of the School Board of Lake County or representatives of the public appointed by the School Board of Lake County. The appointments ~~will~~may be made at or about the organizational meeting of the School Board of Lake County each year at the time other Board appointments are made. All Lake County terms of appointment shall be for one year. In lieu of appointments by the School Board of Lake County, the School Board of Lake County may notify the School Board of Osceola County that they decline to make any appointment for that year and that they assign that right of appointment to the School Board of Osceola County, for that year only.

- (c) The School Board of Osceola County, as provided in the Articles of Incorporation, always has the ultimate authority to change the procedures and composition of the Four Corners Charter School Board.

Section 2.13. Ex Officio SAC Member. The School Advisory Committee (SAC) president shall sit on the Board of Directors as a non-voting *ex officio* member and will be recognized and allowed to participate in all meetings of the Board of Directors.

**ARTICLE 3
OFFICERS**

Section 3.1. Titles and Term of Office.

(a) The officers of the Corporation shall be a President, one or more Vice Presidents, a Secretary, a Treasurer and such other offices as the Board of Directors from time to time may determine. The offices of Secretary and Treasurer may be combined, and the offices of Vice President and Assistant Secretary (if any) may be combined. In the absence of the Secretary, any officer other than the President may act in the Secretary's place. The term of each office shall be one year.

(b) Each officer shall be elected or appointed by the Board of Directors.

(c) A vacancy in any office shall be filled by election or appointment by the Board of Directors for the unexpired term.

Section 3.2. President. The President shall be the chief executive officer of the Corporation, and, subject to the control of Board of Directors, the President shall be in general charge of the properties and affairs of the Corporation. The President shall preside at the meetings of the Board of Directors. In furtherance of the purposes of the Corporation, the President may sign and execute contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments in the name of the Corporation.

Section 3.3. Vice President. The Vice President shall have such powers and duties as may be assigned by the Board of Directors. The Vice President shall exercise the powers and perform the duties of the President during the President's absence or inability to act, and any action so taken by the Vice President shall be conclusive evidence of the absence or inability of the President to act at the time such action was taken.

Section 3.4. Treasurer. The Treasurer is the custodian of the funds and securities of the Corporation that come into the Treasurer's hands. When necessary or proper, the Treasurer may endorse, on behalf of the Corporation, for collection or payment, checks, notes and other obligations and shall deposit the same to the credit of the Corporation in such depository or depositories as have been designated in the manner prescribed by the Board of Directors. The Treasurer may sign all receipts and vouchers for payment made to the Corporation either alone or jointly with such other officer as is designated by the Board of Directors. Whenever required by the Board of Directors, the Treasurer shall render a statement of the Corporation's cash account, and the Treasurer shall enter or cause to be entered regularly in the books of the Corporation to be kept for that purpose full and accurate amounts of all monies received and paid out on account of the Corporation. The Treasurer shall perform all acts incident to the position of treasurer, subject to the control of the Board of Directors.

Section 3.5. Secretary.

(a) The Secretary shall keep the minutes of all meetings of the Board of Directors in books provided for that purpose and shall attend to the giving and serving of all notices for or on behalf of the Corporation. In furtherance of the purposes of the Corporation, the Secretary may sign with the President in the name of the Corporation and/or attest the signature of the President on contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments of the Corporation. The Secretary shall have charge of the Corporation's corporate books and records and such other property of the Corporation as the Board of Directors may direct, all of which shall at all reasonable times be open to inspection upon application at the office of the Corporation during business hours. The Secretary shall perform all duties incident to the office of secretary, subject to the control of the Board of Directors.

(b) An Assistant Secretary may perform any of the duties and exercise any of the authority

of the Secretary, subject to the control of the Board of Directors.

Section 3.6. Compensation. Officers as such shall not receive any salary or other compensation for their services, except that they may be reimbursed for their actual expenses incurred in performing such services.

ARTICLE 4 PROVISIONS REGARDING ARTICLES OF INCORPORATION AND BYLAWS

Section 4.1. When Bylaws Take Effect. These Bylaws shall become effective upon the approval of these Bylaws by the OCSB and the adoption of these Bylaws by the Board of Directors.

Section 4.2. Amendments to Articles and Bylaws.

- (a) The Articles may be amended as prescribed therein.
- (b) These Bylaws may be amended at any time and from time to time by the Board of Directors.

ARTICLE 5 GENERAL PROVISIONS

Section 5.1. Principal Office. The principal office of the Corporation shall be located at the principal offices of the OCSB.

Section 5.2. Fiscal Year. The fiscal year of the Corporation shall be the same as the OCSB.

Section 5.3. Seal. The seal of the Corporation shall be as determined by the Board of Directors.

Section 5.4. Resignations. Any director or officer may resign at any time. Such a resignation shall be made in writing directed to the President of the Corporation. A resignation shall take effect at the time specified therein, or, if no time is so specified, at the time of its receipt by the President. The acceptance of a resignation is not necessary to make it effective, unless expressly so provided in the resignation.

FOUR CORNERS CHARTER SCHOOL, INC.

2013-2014 BOARD MEETING SCHEDULE

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
09/16/13	9:00 AM	FCCS
10/01/13	4:00 PM	Osceola School Board Office
01/21/14	4:00 PM	CANCELLED
02/05/14	3:00 PM	Osceola School Board Office

Osceola School Board Office: 817 Bill Beck Rd., Kissimmee, FL 34744

FCCS: 9100 Teacher Lane, Davenport, FL 33837

MEETING DATES/TIME/LOCATIONS ARE SUBJECT TO CHANGE



CHARTER SCHOOL GOVERNANCE TRAINING PLANS APPROVED BY THE FLORIDA DEPARTMENT OF EDUCATION

David Alba

The Clarion Council for Educational Greatness
6278 North Federal Highway, Suite 115
Ft. Lauderdale, Florida 33308
Telephone: 407-414-5264
E-Mail: david@clarioncouncil.com

Title: What Works for Charter School Boards – Florida Board Member Governance Training Compliance Series

Training Overview: Satisfy the four-hour charter school governance board training requirement on-line! This training is a leadership professional development series designed to maximize the effectiveness of charter school governing boards. The Florida board member training compliance series includes four practical, on-line training modules that meet the requirements of Florida Statutes. The training is offered by the Clarion Council for Educational Greatness and covers all content areas outlined by law to include: Government-in-the Sunshine Law; Conflict of Interest; Ethics; and Financial Responsibility. The modules are easy to use, interactive, and provide a Certificate of Completion.

Gail Birks, EMBA

CMA Enterprise Incorporated
207 Laurel Oak Lane, Suite B
Davie, Florida 33325
Telephone: 954-476-3525 or 786-423-0155
E-Mail: cma@cma-ent.com
Web Site: www.cma-ent.com

Title: Board Governance with an Entrepreneurial Twist

Training Overview: The session is customized to (re)educate participants on the best practices and oversight component of board governance. The session contents include the required topics of board governance such as Government under the Florida Sunshine Law, Conflict of Interest; Ethics and Fiscal Accountability and the associated systems. Tangible "Take Aways" include a Training Manual that is also a tool kit for the board to reference afterwards.

The lead presenter is an ASQ certified Black Belt in Lean Six Sigma (Performance Improvement), entrepreneur and author who specializes in leadership, and accountability. She has over 29 years of experience in working with boards in the public, private and non-profit sector as well as charter schools. The CMA Team collectively has over 50 years in education, charter school and board governance training and technical assistance.

"Futures" – A Strategic Implementation Planning Toolkit:

"*FUTURES*" is designed to provide you with a holistic view of organization and its planning requirements. Specifically, it prompts you to view your organizational from non-traditional perspectives. It is "out of the box" best practice methodologies and proven to be effective in organizations that strive to attain sustainable goals.

What's in it? Worksheets and spreadsheets to examine your present condition and identify the future or desired condition of your customer's needs, operations, leadership, and workforce. It has dialogue boxes that prompt you to assess the

composition of your leadership and workforce. Planning schedules that query you on how you could approach and confirm your target market and scripting the 60 second conversation to sell your organization's services and/or products which is often the most difficult thing to do, especially for your leadership. Finally, it helps you build strategies for fundraising.

It is designed to give you the confidence that is needed to build a strategic plan that is sustainable and one that will evolve regardless of who is in charge. It is user-friendly and written for the layperson.

Robert Haag

Florida Consortium of Public Charter Schools
1126 South Federal Highway, Suite 170
Fort Lauderdale, FL 33316
Telephone: 954-463-9595
Fax: 904-212-0300
E-Mail: r.katz@floridacharterschools.org

Title: Making the Most of Charter School Governing Boards: Effective Strategies- Electronic Version

Training Overview: The electronic version of this engaging course on charter school governing boards can be used as a self-paced training for an individual board member or can be used as training for small or large groups. Your governing board will learn about its primary responsibilities and effective strategies to ensure that it sets high expectations, operates under the Sunshine Laws and is prepared to meet the challenges of intense scrutiny. The course includes a PowerPoint presentation with hands-on activities and informational handouts that cover all aspects of effective board governance. It also includes real-life examples of issues that face Florida charter school boards. The course was designed by Dr. Ruth Jacoby, Director of Leadership Development, with the Florida Consortium of Public Charter Schools, the primary membership association for Florida charter schools. Dr. Jacoby is a 10-year charter school veteran who has served as both a charter school administrator and a charter school governing board member.

Christopher Norwood, J.D.

The Norwood Consulting Group
14844 Breckness Place
Miami Lakes, FL 33016
Telephone: 786-355-8690
E-Mail: Chris@TheNorwoodconsultinggroup.com

Title: The Governance Institute for School Accountability

Training Overview: The Governance Institute for School Accountability is simple and innovative governance training for charter school boards. It is designed to empower charter school board members with culturally competent tools needed to adopt policies focused on school accountability for student success. The Governance Institute for Student Accountability's primary goal is to have efficient, knowledgeable, and high-functioning charter school governing boards so charter school leaders can focus more time on students and school performance. The lead trainer is a Juris Doctorate and Professor (Adjunct) of Government, Law and Public Administration at Florida Memorial University with fifteen years experience of Effective Governance Board Leadership, Non-Profit Management, Community Development and Public Policy Advocacy.

We offer four-hour trainings and two-hour refresher courses to fit the needs of volunteer charter school board members. Our training focuses on the statutory training requirement for charter school boards: (1) Florida Government in the Sunshine Laws, (2) Identifying Conflicts of Interest, (3) Ethics in Governance and (4) Financial Stewardship of Public Finances. We also train our clients in: Board Structure, Holding Productive Meetings, Promoting the Mission and Vision of the School, Developing Sound Policy, Legislative Issues, and Selecting/Reviewing/ Supporting the Administrator.

Elaine Padron

Committee for Academic Excellence
6158 Delancey Station St. #105

Riverview, FL 33578
Telephone: 813-689-6360
E-mail: Elaine.Padron@thecae.org

Title: Creating an Effective Charter Governing Board

Training Overview: The Committee for Academic Excellence provides a self-pace online training for anyone who is a new charter school board member or needs a two hour refresher course. The training covers Governance Training, Organizational Documents, Operations, Fiscal Management, Employment and Personnel and School Community Relations.

Kathleen W. Schoenberg, Esq.
14545 J Military Trail, #226
Delray Beach, Florida 33484
Telephone: (561) 350-3343
E-Mail: kathleen@charterschooltraining.com
Website: www.charterschooltraining.com

Title: Charter School Governance Training – Live Workshop

Training Overview: Kathleen comes to your location with a presentation that covers all of the state-mandated governance training topics, including open government laws, conflicts of interest, ethics, financial responsibilities, policies and procedures, running effective meetings and organizational documents. Kathleen tailors the course to your school, including the use of your school's organizational documents. The program includes discussions on statutory responsibilities, charter school best practices, and real-world examples drawn from Kathleen's experiences representing charter schools. Time for questions and further discussion by any of the attendees are always welcomed.

Schools may select from either the four-hour initial training or a two-hour refresher course. Access to Kathleen's online program is included in the fee so that any board members who cannot attend the in-person workshop can still participate in the training at no additional cost. Non-board members, like school administration, are welcome to attend for all or part of the session. Significant discounts for multi-school sessions are offered.

The presenter, Kathleen W. Schoenberg, is an attorney in private practice in Florida. Kathleen has been working with and providing counsel to charter schools for over 14 years. Kathleen is a frequent speaker at charter school events including past Florida Charter School Conferences and the Chautauqua Institution.

Kathleen W. Schoenberg
14545 J Military Trail, #226
Delray Beach, Florida 33484
Telephone: (561) 350-3343
E-Mail: kathleen@charterschooltraining.com
Website: www.charterschooltraining.com

Title: Charter School Governance Training – Online Program

Training Overview: This interactive training is delivered through an online webinar with both video and audio. The training runs on all computers, many tablets and smart phones. You can complete the training at your own pace, on your schedule and from the comfort of anywhere you have internet access. The training is available in both the four-hour initial training and two-hour refresher course formats.

The program walks the participant through topics required by state law and important to charter school board members, including open government laws, conflicts of interest, ethics, financial responsibilities, policies and procedures, running effective meetings and organizational documents. The program includes discussions on statutory responsibilities, charter school best practices, and real-world examples drawn from Kathleen's experiences representing charter schools. The training is updated to keep pace with changes in laws and regulations.

The presenter, Kathleen W. Schoenberg, is an attorney in private practice in Florida. Kathleen has been working with and providing counsel to charter schools for over 14 years. Kathleen is a frequent speaker at charter school events including past Florida Charter School Conferences and the Chautauqua Institution.

Shawn D. Smith

13 Blue Water Drive

Key West, FL 33040

Telephone: 305-923-4500

E-Mail: Sdsmith@keywestcity.com

Title: Understanding Your Responsibilities as a Charter School Board Member

Training Overview: The training is designed to educate charter school board members on their legal responsibilities by addressing the applicability of Florida's laws regarding government in the sunshine, public records, ethics, financial management, and conflicts of interest. Training will be conducted live in a small group setting with the availability of individual follow-up sessions. Emphasis will be placed on specific real life scenarios members may encounter in fulfilling their obligations. The trainer is the city attorney for a Florida municipality, former school board attorney with responsibility for charter schools and a Florida charter school board member.

Dr. Phildra J. Swagger

1971 W. Lumsden Rd.

Suite 517

Brandon, FL 33511

Telephone: 800-385-0390

E-Mail: info@combinedexpertise.com

Title: Florida Charter School Governance Workshop

Training Overview: This workshop is designed to prepare new boards and existing boards in the area of Florida Charter School Governance requirements. Participants will increase effectiveness as charter school operators. The workshop presentation includes direct instruction, activities, video and insightful real life examples.

The lead presenter has more than 20 years' experience in public education. Dr. Phildra J Swagger's background includes experience in charter education as a school founder, governing board president, charter school administration and consultant. Through her experiences she has lead a Title I school to FLDOE grades of "A", lead accreditation teams, and won federal, state and local grants. She is passionate about character education and providing public school choice options to all who seek to take advance of them.

This dynamic workshop is offered as both an onsite and a distance learning program. It is available as the full 4-hour format or as the 2-hour refresher course.