

The School District of Osceola County



Comprehensive School City Suite-Osceola Guide



Research, Evaluation, & Accountability
Osceola.SchoolCity.com
407.870.4932

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How to access your School City account

Option 1: Classlink will auto log you in



Option 2: [Osceola.schoolcity.com](https://osceola.schoolcity.com)

Username: active directory

1st time password: Schoolcity1

User must change password after first login.



Roles in School City

District

District level users are able to pull test history reports for any Osceola district student, create custom reports by school, and assign assessments to all schools, courses, or select teachers across the district.

School

School level users are able to pull test history reports for any student rostered to their school, create custom reports by assessment(s) or teacher, manage PLC and student groups, and assign assessments to PLC groups. Deans, MTSS, literacy, math and science coaches automatically receive this role.

Administration may request additional school personnel to have school level access [here](#).



Teacher

Teacher role allows teachers to create assessments (including item bank assessment), share assessments in a PLC and create reports by assessments they have administered. Additionally, test history reports can be pulled for any student rostered to the teacher from Focus.

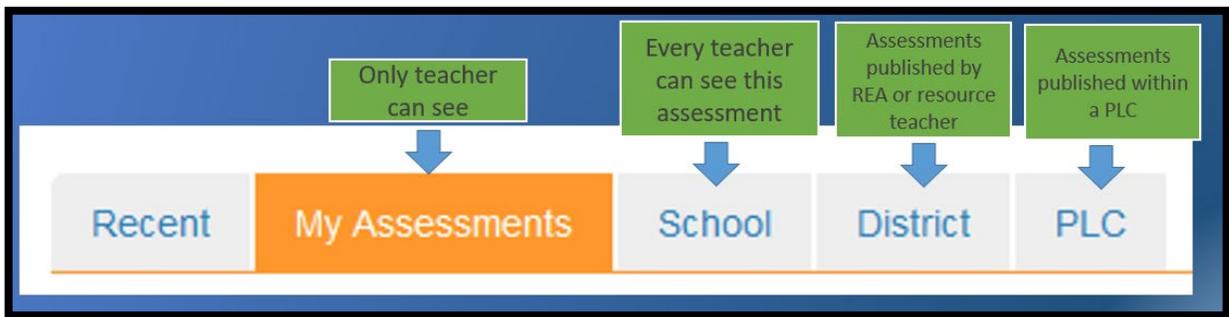
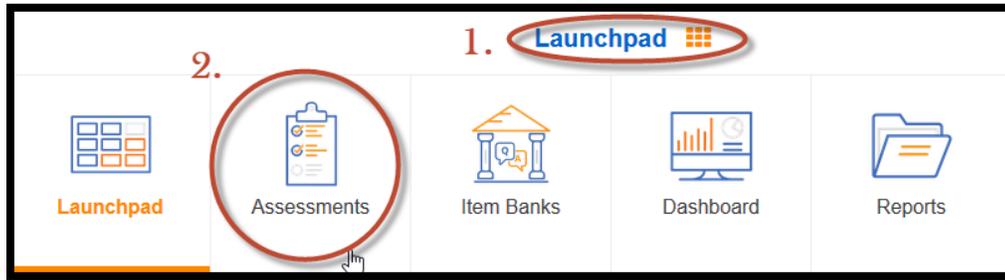
PLC

Teachers with a PLC role added to their profile have the ability to analyze summary level data for district and PLC assessments. This includes proficiency by teacher and proficiency of standards by teacher. Additionally, teachers with a PLC role will be able to pull summary level data on *any* district level assessment or PLC assessment at the school (i.e. - biology PLC could see Algebra 1 data). Administration may request teachers to have PLC level access [here](#)



Teacher Assessment Screen

Assessments are stored under different tabs on the “Manage Assessments” screen.



Teachers will have five tabs:

Recent

Recent Assessments you have recently created or have been working on will be listed on the *Recent tab*

My Assessments

When assessments are saved or published, it will be listed on the *My Assessments tab*. Only the teacher that created the assessment is able to access the assessment and the data.

School

Assessments posted to the school tab are available to ALL teachers in the school. Any teacher can print and scan answer sheets for these assessments.

District

Assessments assigned to teachers by a district level user, such as REA or a district resource teacher. District formative assessments will be listed in the *District tab*.

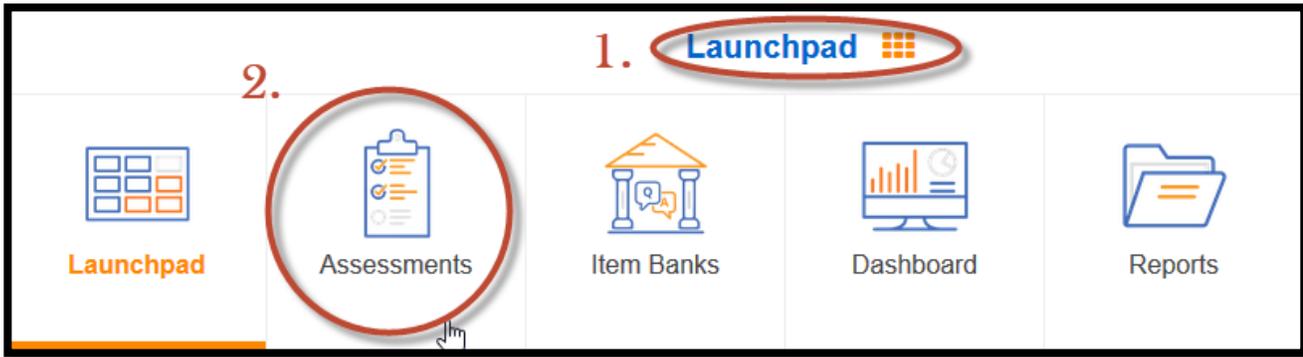
PLC – Assessments shared within a group of teachers assigned to a PLC. Please see your district platform coordinator to be added to a PLC.

How to create an Answer Key Only assessment

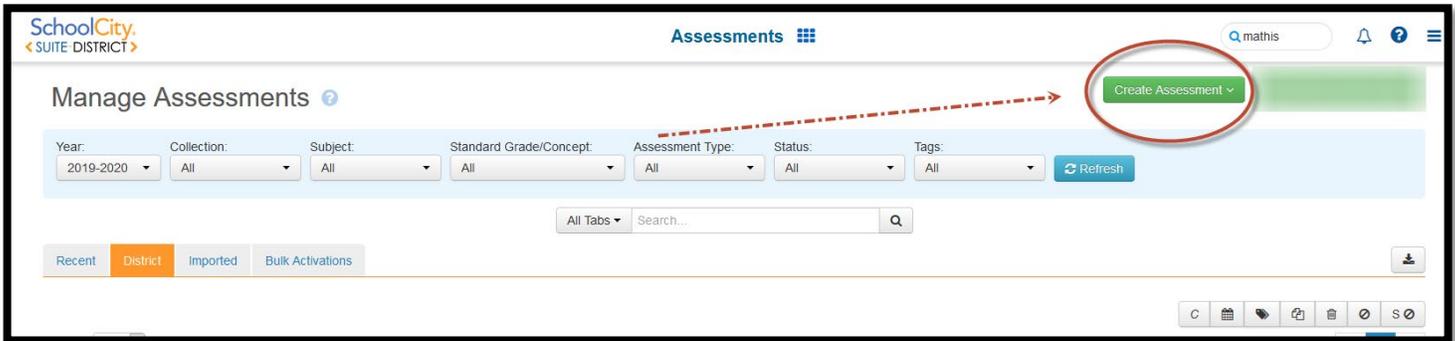
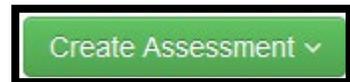
1. Locate School City via Classlink



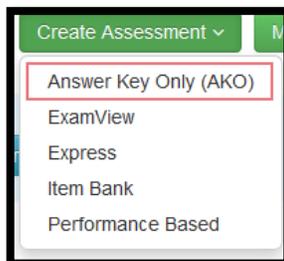
2. Click on the Launchpad at the top of the screen, and click “Assessments”



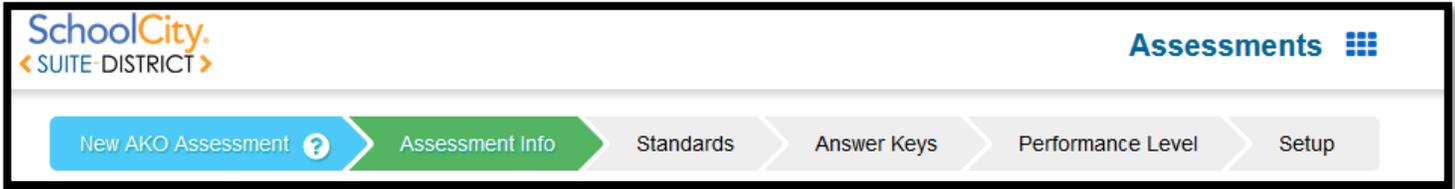
3. Click the green “Create Assessment” button in the upper right-hand corner



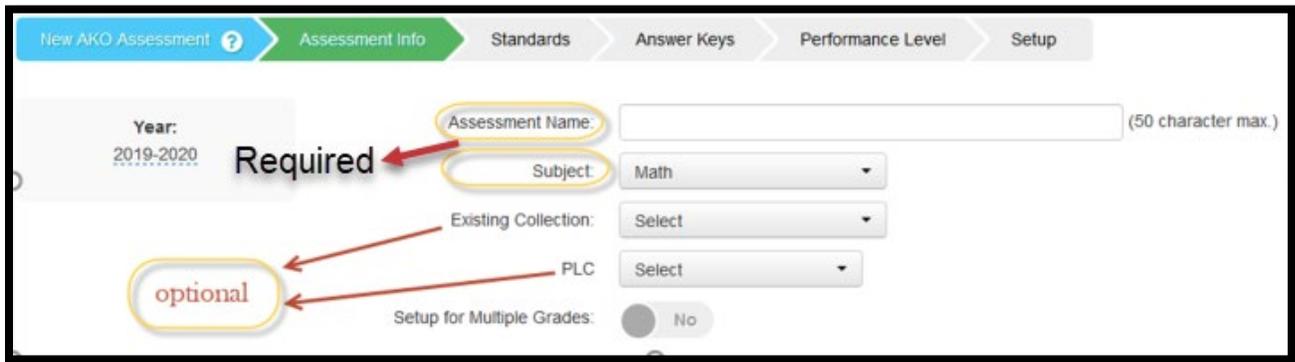
4. Select Answer Key Only (AKO)



- The top of the AKO screen contains a step-by-step process to create an assessment. When you click next, your work will automatically save.

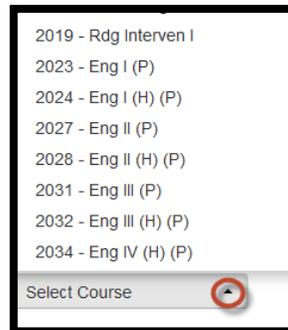
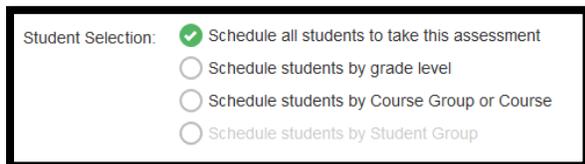


- Enter an assessment name and select your subject area from the drop-down menu
 - Optional: users may organize the assessment into a collection (*organizational tool in School City*) by selecting the “Existing Collection” drop down
 - Optional: Users can share the assessment with a PLC group. Select your PLC from the drop-down menu (*If you do not see your PLC from the drop-down, please contact your school’s district platform coordinator*)



- The scheduling feature on this page allows users to decide which students will take this assessment. The system will automatically autofill “schedule all students to take this assessment,” but you can also schedule by course codes. For example, a third-grade teacher may want all students to take the assessment, but a high school teacher with multiple preps may want to schedule the assessment to one set of students. *Regardless of the selection here, the user ultimately decides which answer sheets to print.*

All students schedule (autofill)



Select by course code. If you have different sections of a class, make sure to select all instances of your course

8. Select all standards that will align to this assessment

Select Standards From:

No Standards Selected
 Not Aligned

FL Science Add Subjects

Kindergarten
Grade 1
Grade 2
Grade 3
Grade 4
Grade 5
Grade 6

Earth and Space Science

Life Science
Nature of Science
Physical Science

Selected Standards:

SC.6.E.6.1 SC.6.E.6.2

Search Standard Enter minimum 2 characters to search standards. Q

Earth Structures

- SC.6.E.6.1 - Describe and give examples of ways in which Earth's surface is built up and torn down by physical and chemical weathering, erosion, and deposition.
- SC.6.E.6.2 - Recognize that there are a variety of different landforms on Earth's surface such as coastlines, dunes, rivers, mountains, glaciers, deltas, and lakes and relate these landforms as they apply to Florida.

Earth Systems and Patterns

- SC.6.E.7.1 - Differentiate among radiation, conduction, and convection, the three mechanisms by which heat is transferred through Earth's system.
- SC.6.E.7.2 - Investigate and apply how the cycling of water between the atmosphere and

Each standard selected will be added to a blue ribbon at the top

- If you would like to add standards from other subjects or include **The College Board Advanced Placement** standards, click on “add subjects.”
- If you do not want to align any standards to this assessment, click “no standards selected”

Select Standards From:

No Standards Selected
 Not Aligned
 Add Subjects

FL Social Studies

9. Type in the number of questions on your assessment and click “Update”

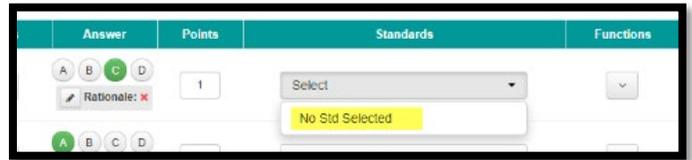
New AKO Assessment Assessment Info Standards Answer Keys Performance Level Setup

Year: 2019-2020

Number of Items: 10 Update

10. Complete your answer key.

Each item has various drop down options. Each item must have an answer and a standard selected. *If you selected “no standards selected” on the previous screen, you will still need to select “no standards selected” in the standards box for each item.*



Number of Items:

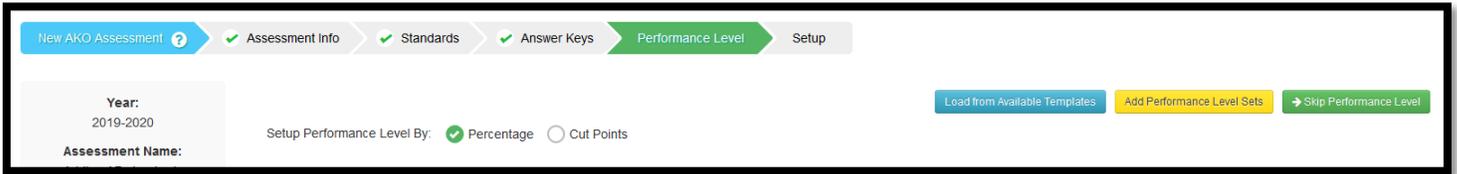
Setup Multiple Forms/Versions: No ! Multiple Forms/Versions is only available if all item types are Multiple Choice (MC) and have the same number of answer choices.

Item #	Question Type	# of Choices	Type of Choices	Answer	Points	Standards	Functions
1	MC	4	A,B,C,D	A B C D	1	Select SS.8.C.1.1 SS.8.C.1.6	
2	MC	4	A,B,C,D	A B C D	1	Select	
3	MC	4	A,B,C,D	A B C D	1	Select	
4	MC	4	A,B,C,D	A B C D	1	Select	

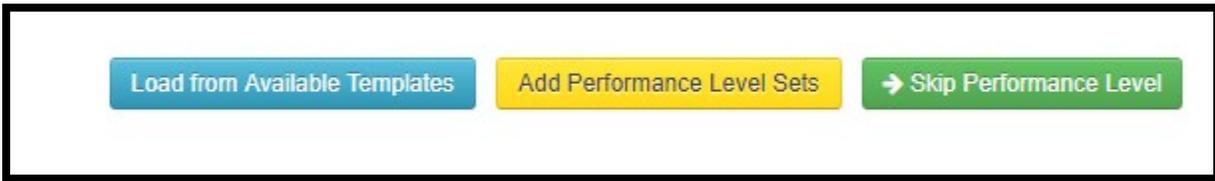
Available Question Types:

- CR= Constructed Response (Similar to a rubric and the teacher bubbles a score)
- MB= Multiple Binary (True/False, Yes/No, Correct/Incorrect)
- MC= Multiple Choice (One correct answer and up to 9 answer choices)
- MR= Multiple Response (Two or more answers and up to 9 answer choices)
- NR= Numerical Response (There are several number grid templates to pick from)
- SA= Short Answer (Creates a small box on the answer sheet for students to write a response, like vocabulary)
- EBSR = Evidence Based Selected Response (Part A/Part B)

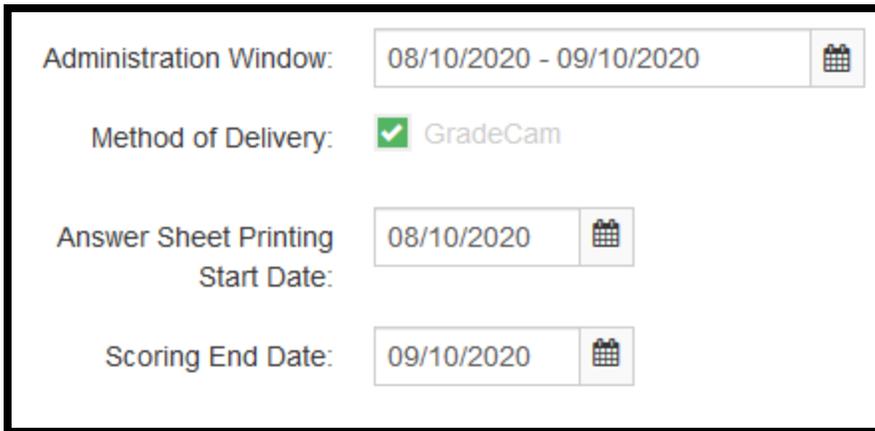
11. Performance Levels are optional, but **** a selection must be made on this screen. **** Performance levels will customize reports to help interpret assessment data.



Users may skip this step by clicking “Skip performance levels.” However, you may load a generic template (blue button) or create your own (yellow button).



12. Define a window for your assessment (*system will autogenerate 30 days*). Your selections will define when you can print and scan answer sheets.



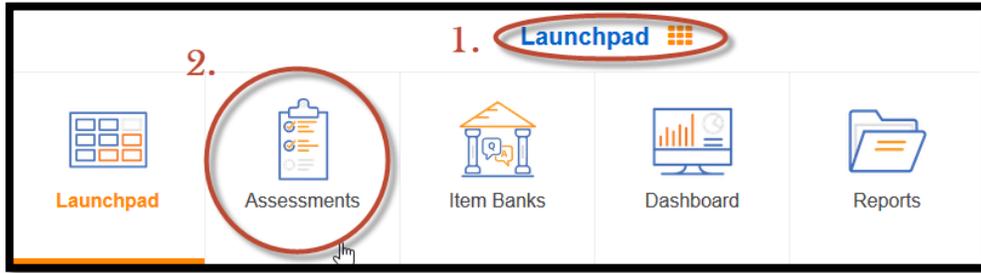
13. Publish your assessment



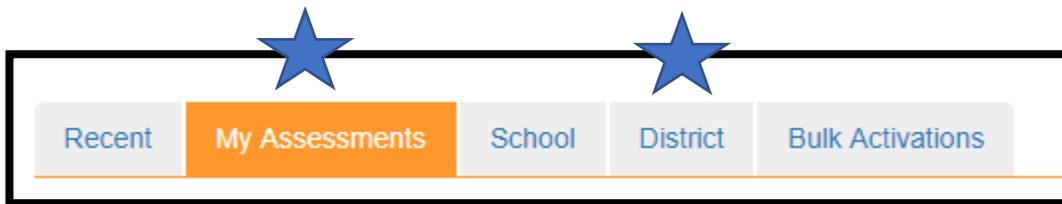
14. After publishing, School City will redirect you to the “Manage Assessments” screen and you will be able to print GradeCam answer sheets.

Printing Answer Sheets

1. From the assessment manager screen, locate an assessment to print answer sheets for.



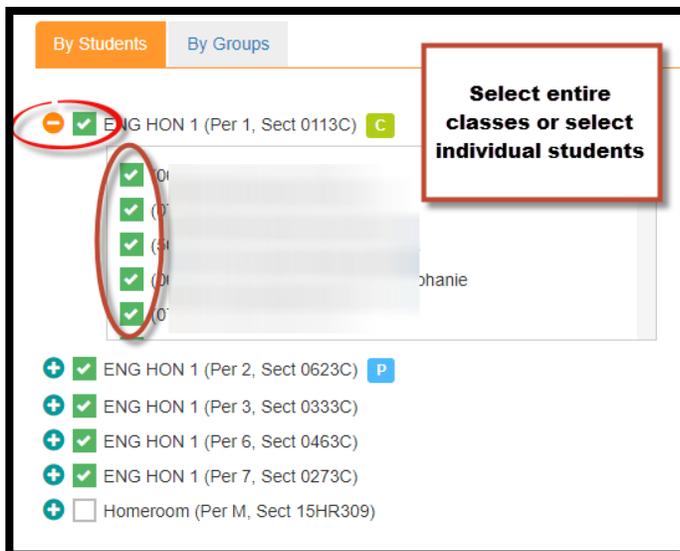
2. To print answer sheets you an assessment you created, click “My Assessments.” To print answer sheets for district assessments, click “District.”



3. To the right of the assessment name, locate the printer icon.



4.

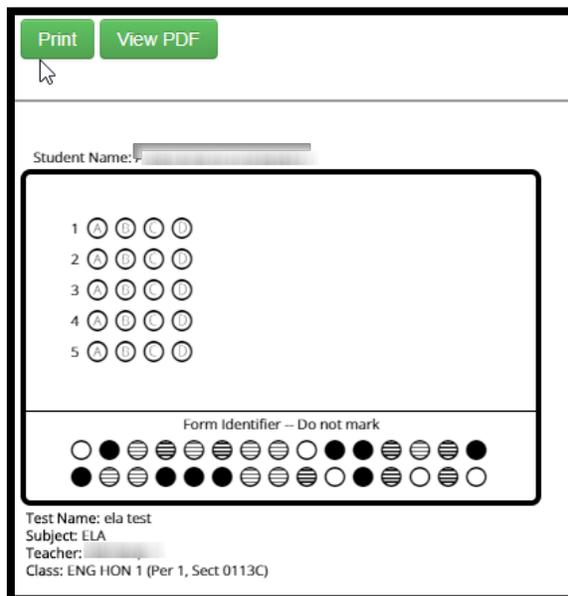


- Click “Print Answer Sheets” to generate an answer sheet for each student with their information already on a Gradecam sheet.



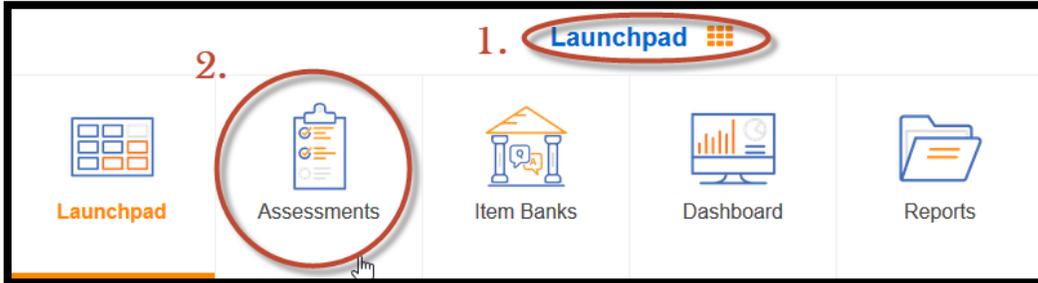
**Warning* - if you select Generic Bubble Sheet, students will need to fill in their own student ID number and this sheet will ONLY work for this individual assessment you are printing for. SchoolCity does not support Generic Bubble Sheets across different assessments at this time.*

- Print or save to a PDF

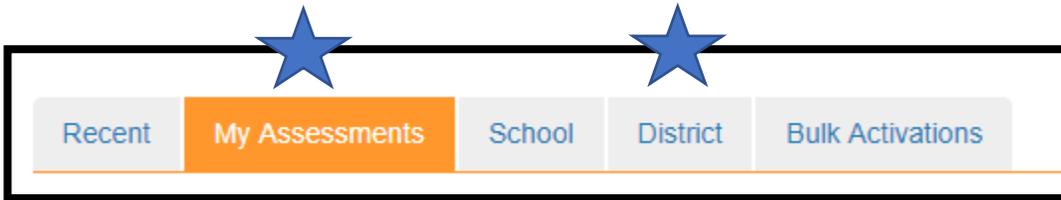


Scanning Answer Sheets

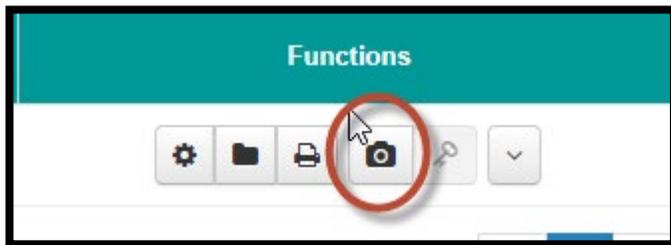
1. From the assessment manager screen, locate an assessment to scan answer sheets for



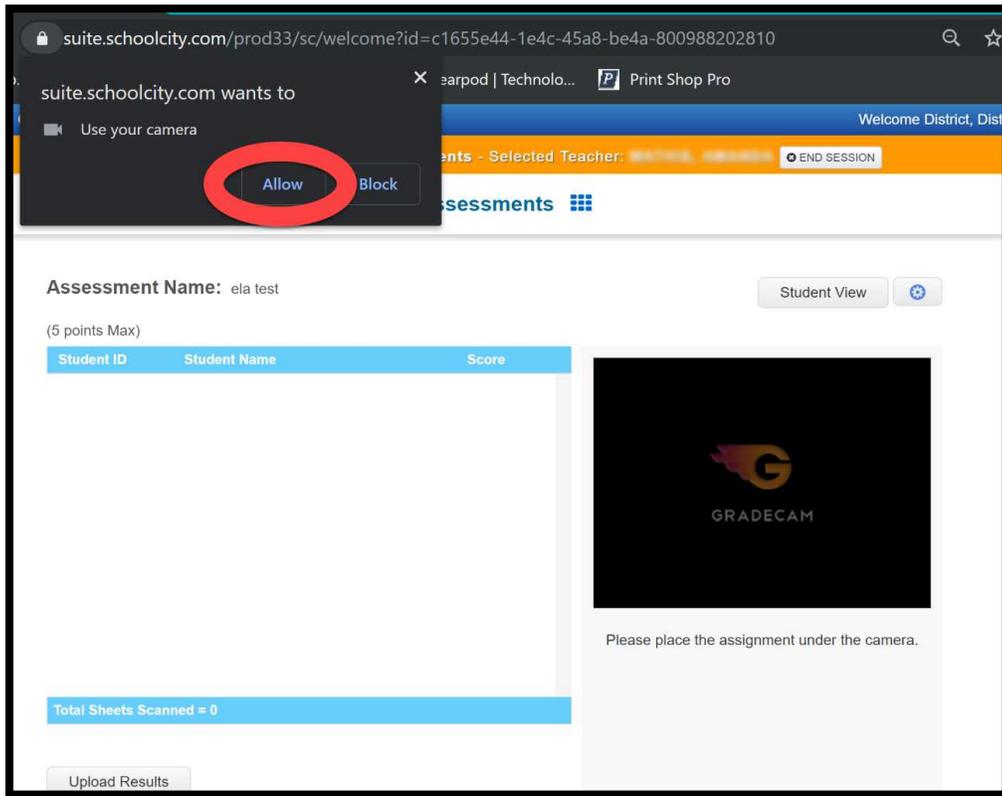
2. To scan answer sheets for an assessment you created, click “My Assessments.” To scan answer sheets for district assessments, click the “District” tab.



3. Select the camera icon to the right of the assessment name



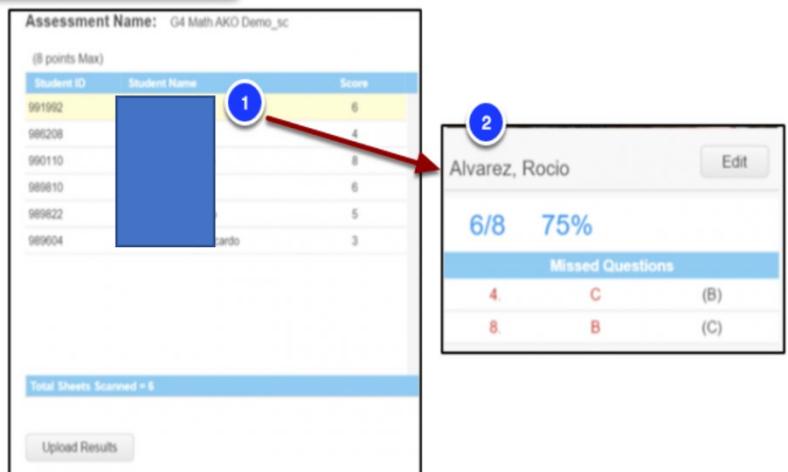
- A pop up will appear asking permission to use your laptop enabled camera. Select “Allow”



- Scan answer sheets, one at a time by holding the answer sheet up to your laptop or Elmo camera. Make sure to click “Upload” results after you have scanned in the answer sheets.

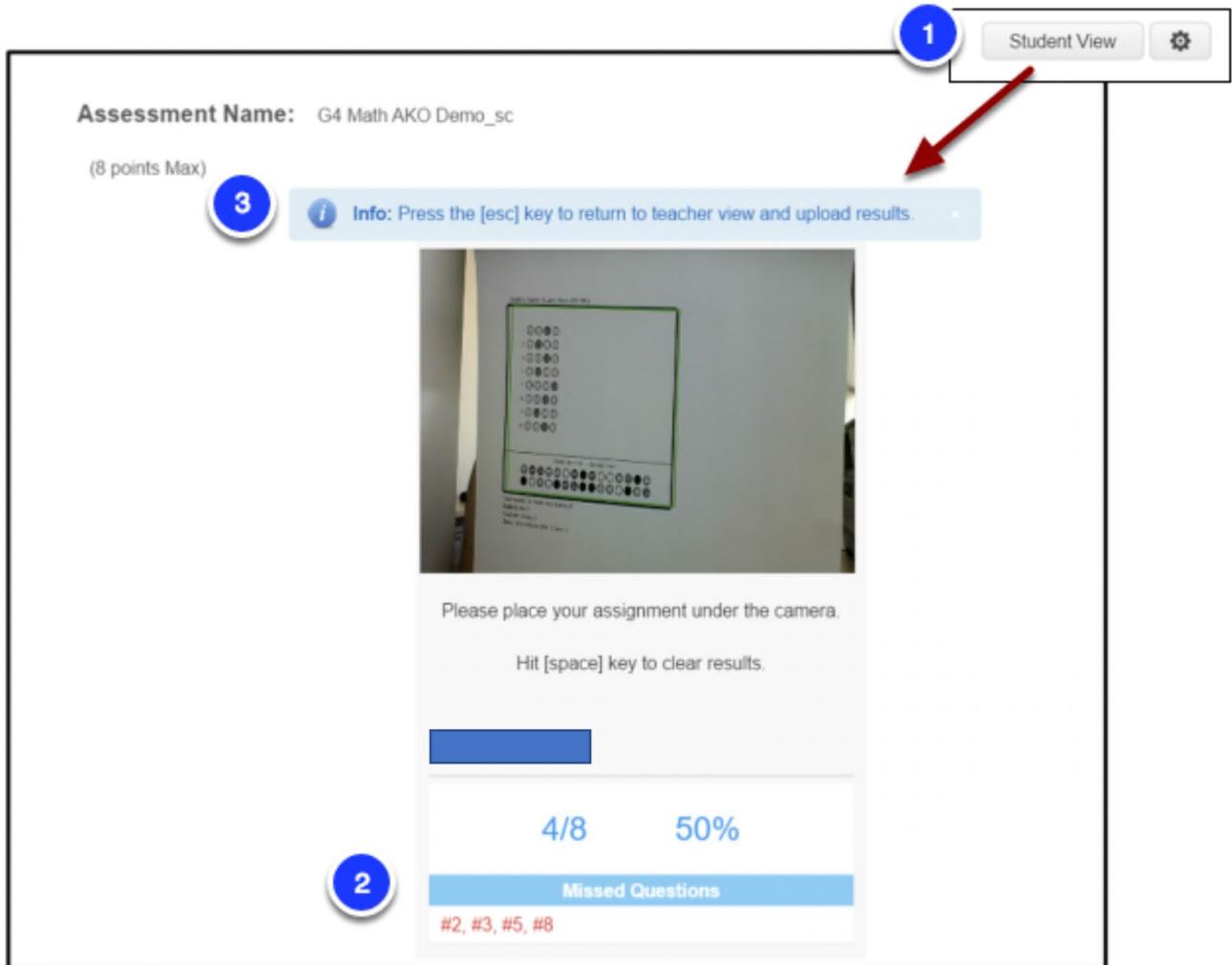


- To view missed questions, after scanning, click on the **student’s name**. The student’s score (total points correct/total points possible and percent correct) and Missed Questions will appear underneath the scoring window.



Student View Scanning

Students are able to receive immediate feedback on assessments when scanned into School City.

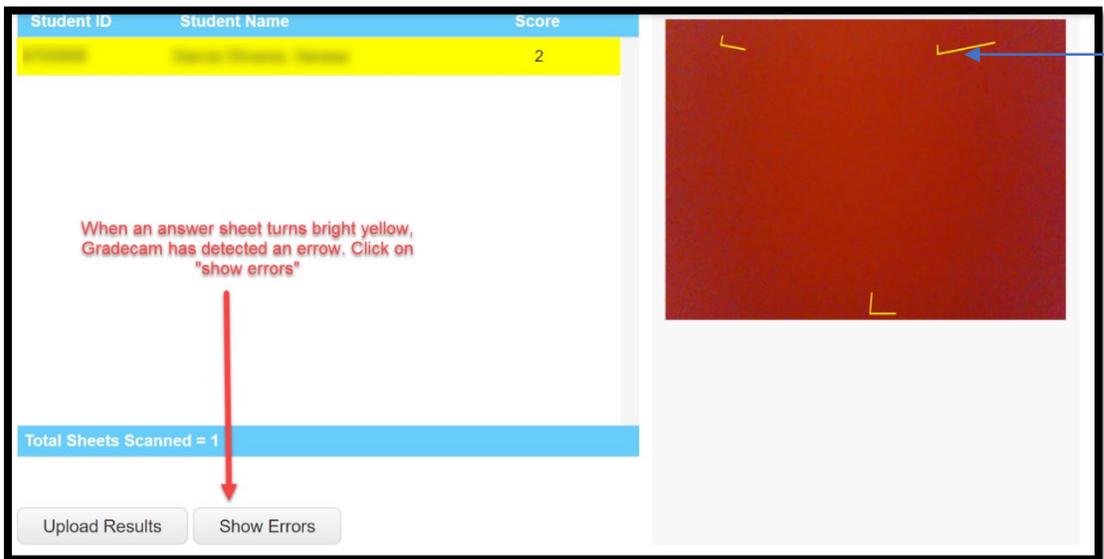


1. Students may scan their own answer sheets by switching the screen to **Student View**.
2. In this view, students see only their scores and Missed Questions. Hitting the space bar will clear the results for the next student, protecting student confidentiality; however, the results will be saved in the Teacher View.
3. Press the **Esc** key to go back to the Teacher View to see all students' results, edit student responses, and upload results

Troubleshooting Scanning Errors

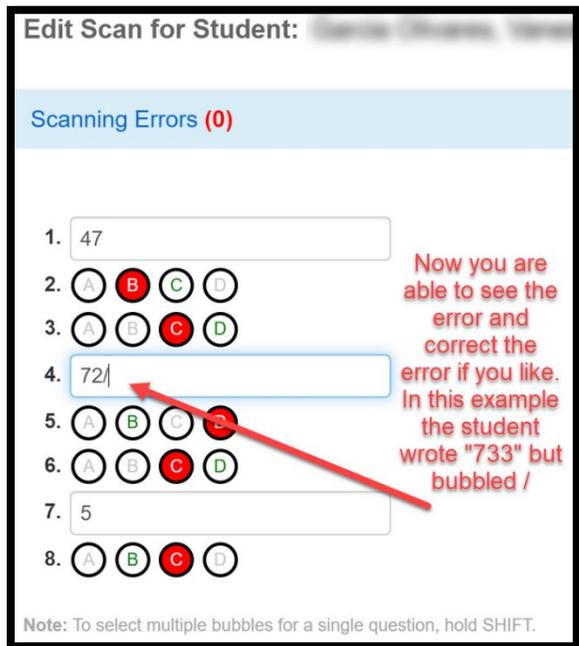
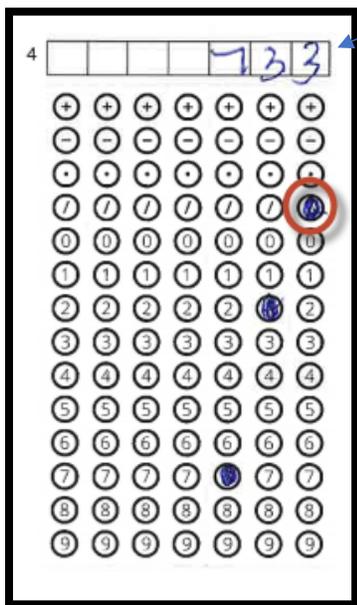
Answer sheets scan better with quality lighting conditions and when the answer sheet is held steady in front of a camera. Once the camera detects the answer sheet, the yellow boxes will turn green and the camera will prepare to read it.

1. If a scanning error occurs, the student's name will illuminate bright yellow. Click on "show errors"



In this example, the student incorrectly bubbled the number grid.

2. Click Edit



- At any time, teachers are able to click on a student's answer sheet and click edit to manually bubble in a response.

The screenshot displays the 'Student View' of an assessment. At the top, it shows 'Assessment Name: Math' and '(8 points Max)'. A table lists student performance:

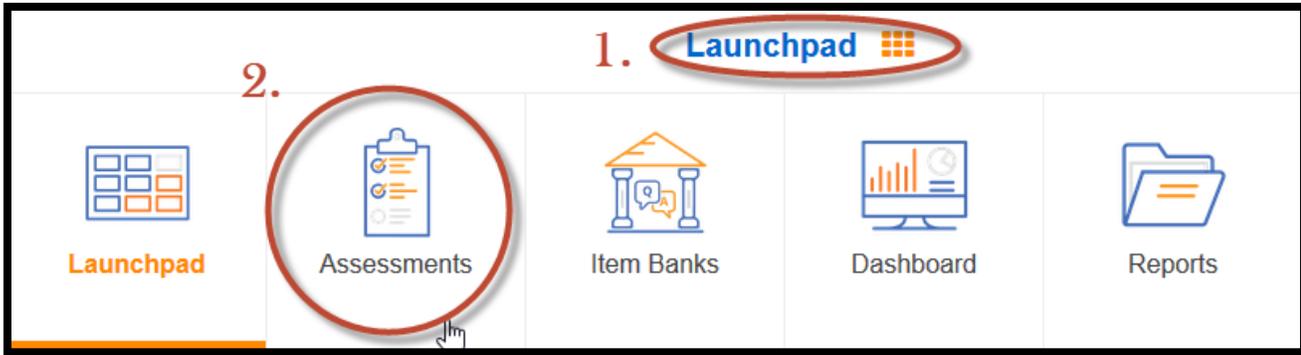
Student ID	Student Name	Score
	[Redacted]	3

A red oval highlights the student name and score row. A red arrow points from the student name to the 'Edit' button in the question preview area. The question preview shows a blackboard with yellow geometric shapes. Below the preview, the score '3/8' and percentage '38%' are displayed, along with a 'Missed Questions' section.

Click on student name and then click Edit

Locating Missing Scans

1. Click on the Launchpad at the top of the screen, and select “Assessments”



2. Locate an assessment to check for missing scans and click the

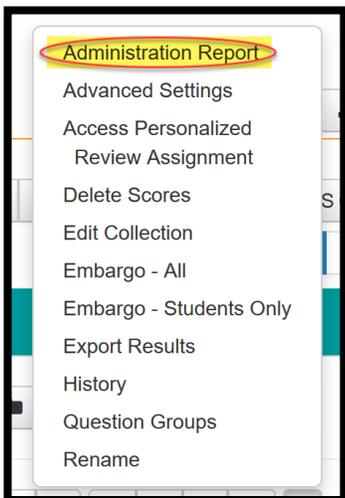


button under **functions**

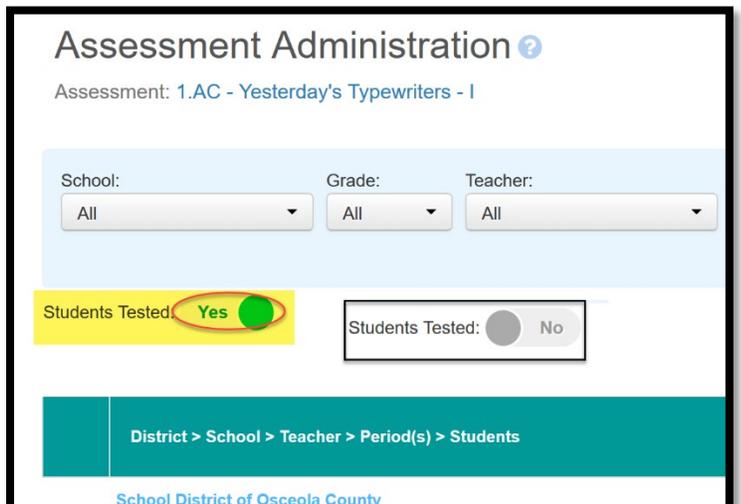
A screenshot of the assessment list interface. It shows a table with columns for #, Assessment Name, # of Items, Start Date, End Date, Status, Progress, Activity, Type, Created By, Last Modified, and Functions. Two rows are visible:

#	Assessment Name	# of Items	Start Date	End Date	Status	Progress	Activity	Type	Created By	Last Modified	Functions
1	1-The Milkmaid and Her Pail - L	4	02/26/2020	02/28/2020	●●●●	3517	Closed	AKO		02/28/2020	[Icons]
2	1.AC - Yesterday's Typewriters - I	8	03/02/2020	05/29/2020	●●●●	30	In Progress	AKO		03/13/2020	[Icons]

3. Select “Administration Report”



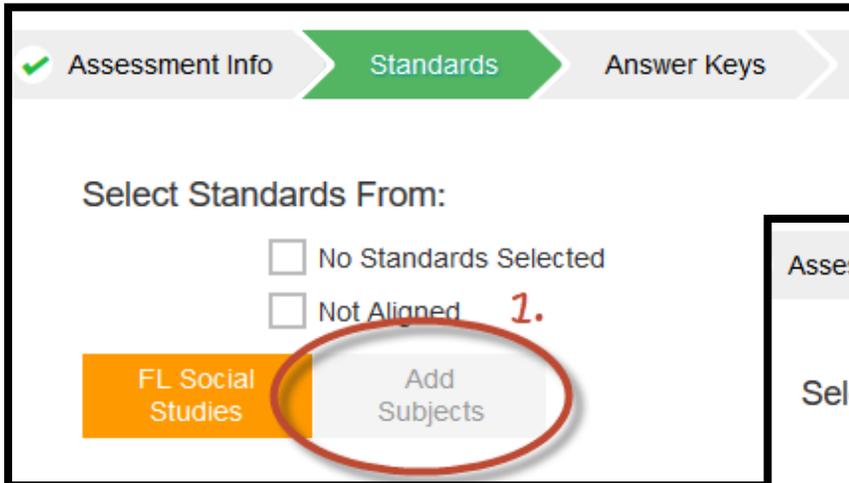
4. Flip “Students Tested” to **NO** to display missing scans



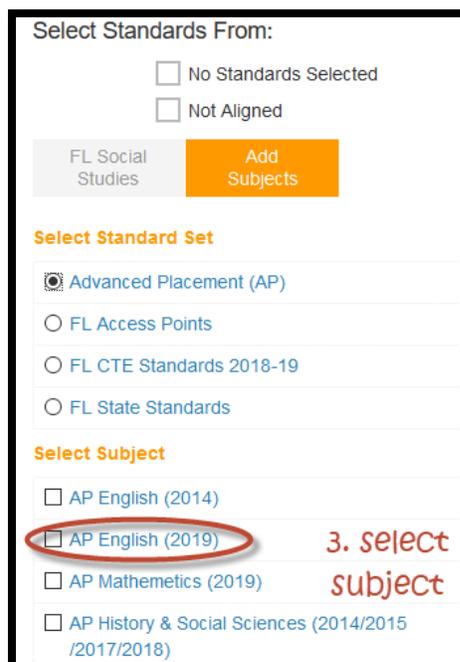
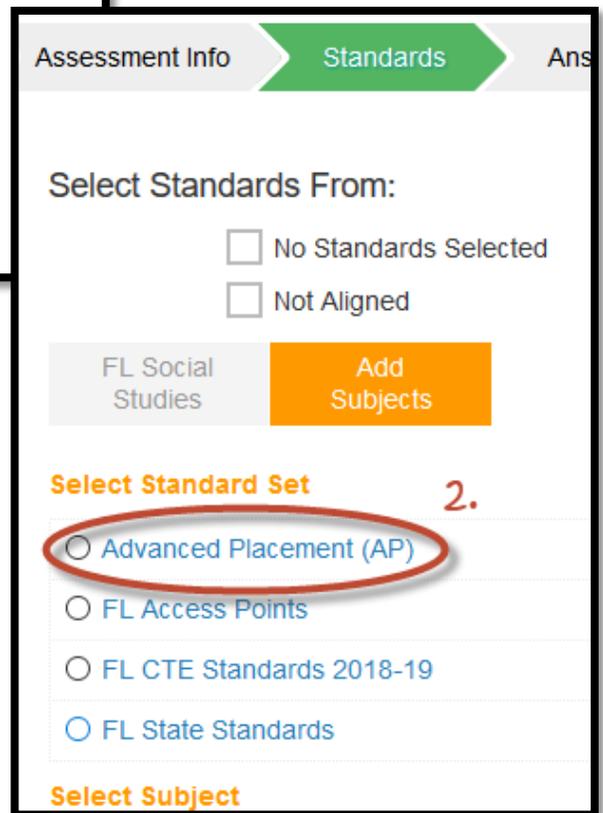
Adding CollegeBoard Advanced Placement Standards to an Assessment

All CollegeBoard standards are up to date in School City and reflect the changes made in 2019.

1. After entering basic assessment info in an AKO setup, on the standards screen, click “Add Subjects”



2. Click on “Advanced Placement (AP)”
3. Select your AP subject



4. After selecting an AP subject, a tab will appear. Click on the tab to display the standards.

Select Standards From:

No Standards Selected

Not Aligned

FL Science AP Mathematics (2019) ^x Add Subjects

Select Standard Set

Advanced Placement (AP)

FL Access Points

FL CTE Standards 2018-19

FL State Standards

Select Subject

AP English (2014)

AP English (2019)

AP Mathematics (2019)

AP History & Social Sciences (2014/2015/2017/2018)

AP History and Social Sciences (2019)

After selecting your subject, click on the tab to display the standards

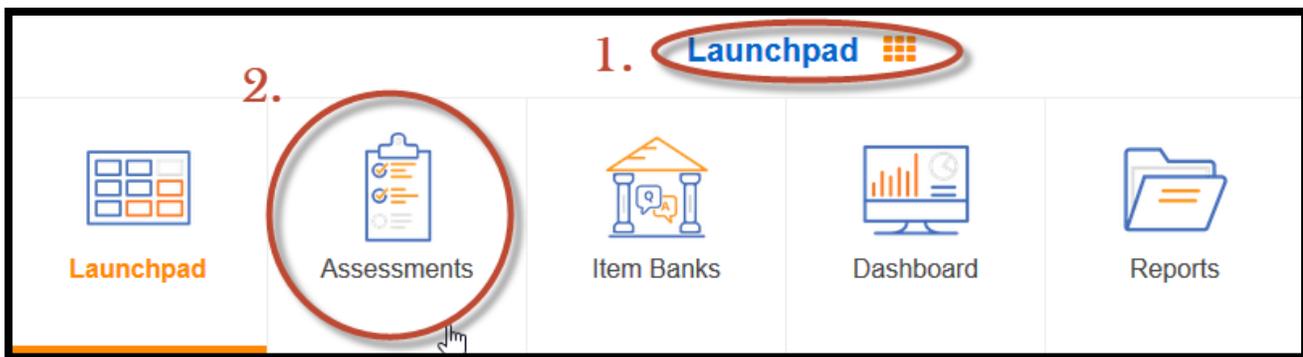
Answer Key with Part A/Part B Questions

With School City’s 7.2 product release in March 2020, users can create an answer sheet that has part A and part B answer choice capabilities. On the answer key set up page, simply click EBSR under question types.

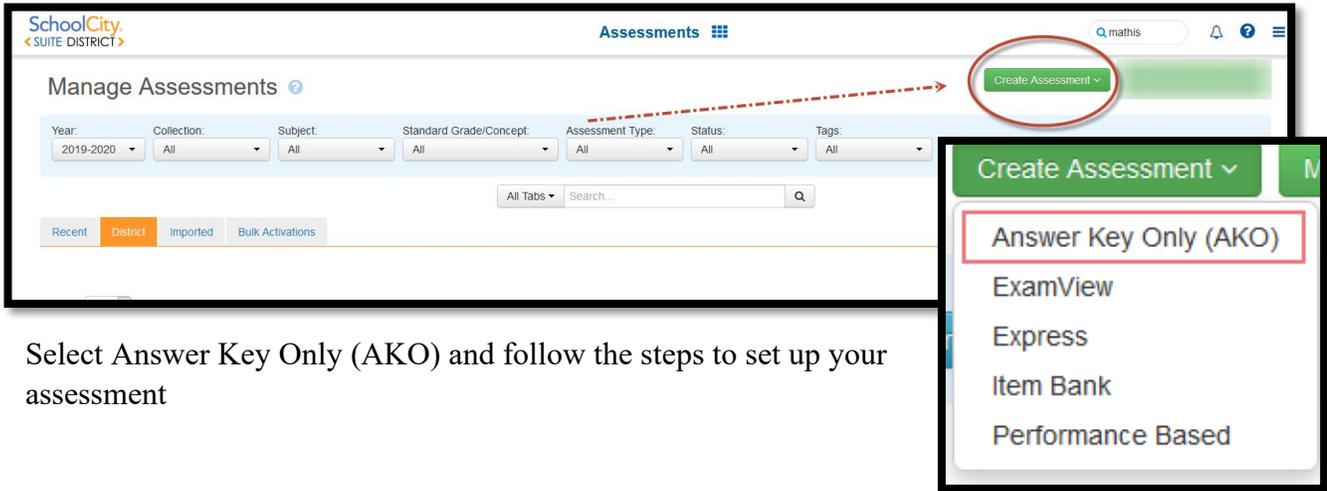
Read below for a step by step guide on how to make an answer sheet with part A and part B answer selections.

The image shows a grid of 16 rows of questions, each with four circular answer choices labeled A, B, C, and D. The rows are labeled 1.A through 8.B. The first two rows, 1.A and 1.B, are highlighted in yellow. Row 4.A has an 'X' in the D circle. At the bottom of the grid, there is a row of 16 circles, each with a different pattern, labeled 'Form Identifier -- Do not mark'.

1. Click on the Launchpad at the top of the screen, and click “Assessments”

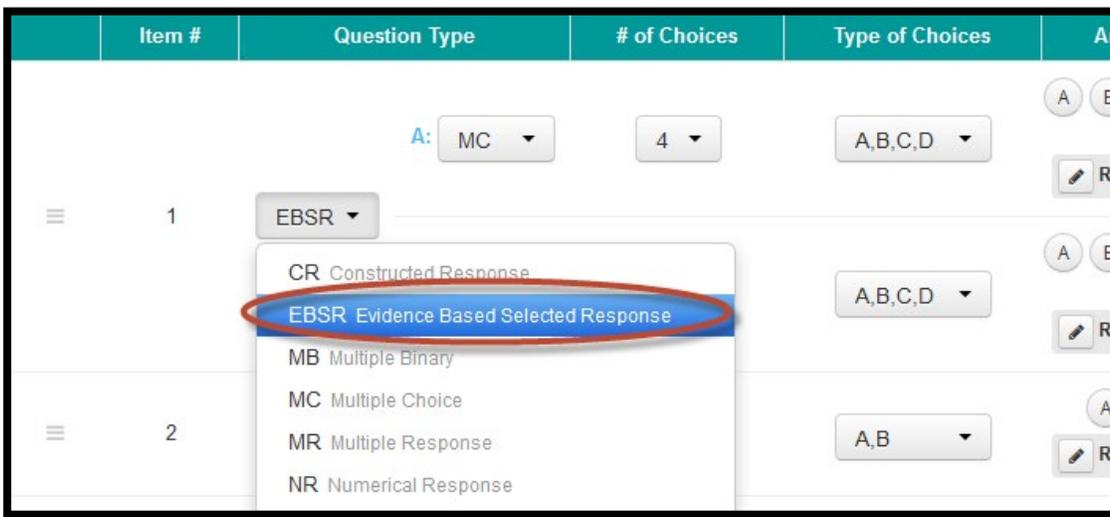


2. Click the green “Create Assessment” button in the upper right-hand corner

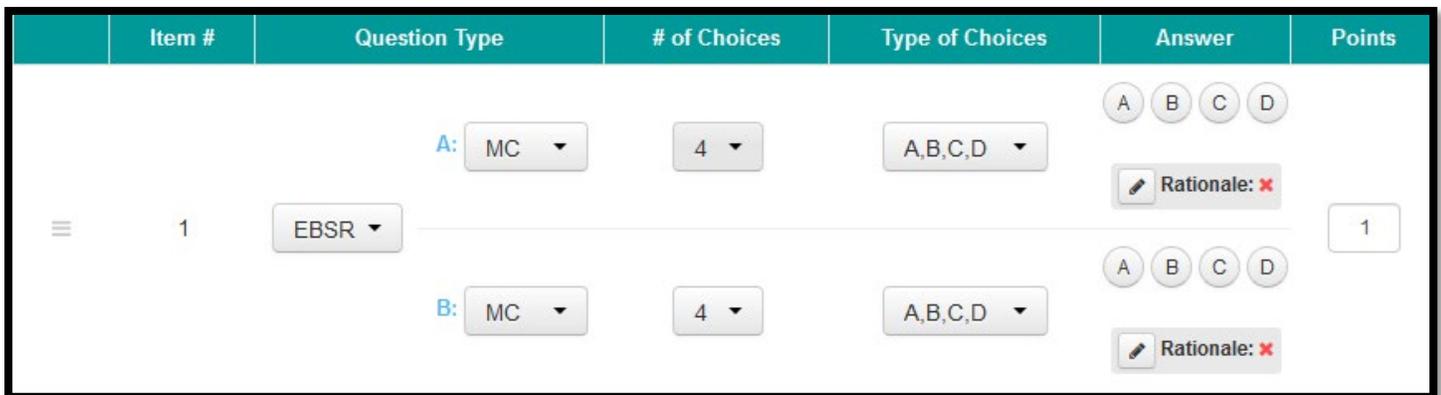


3. Select Answer Key Only (AKO) and follow the steps to set up your assessment

4. When you arrive to the answer key screen, under “question type” select EBSR (*Evidence Based Selected Response*)



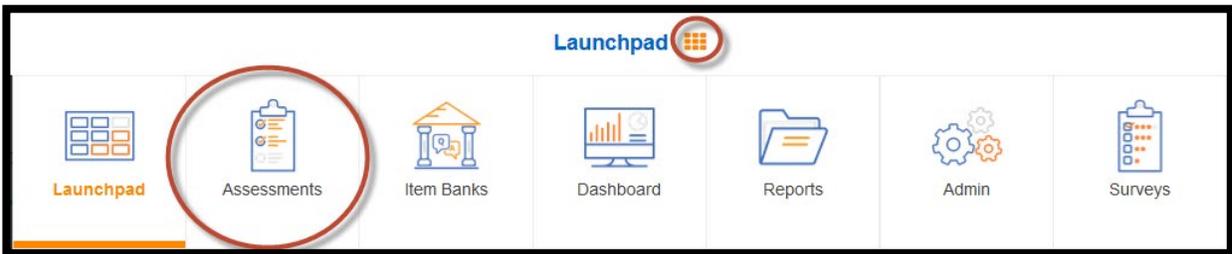
5. This will allow you to manipulate a part A and a part B answer choice



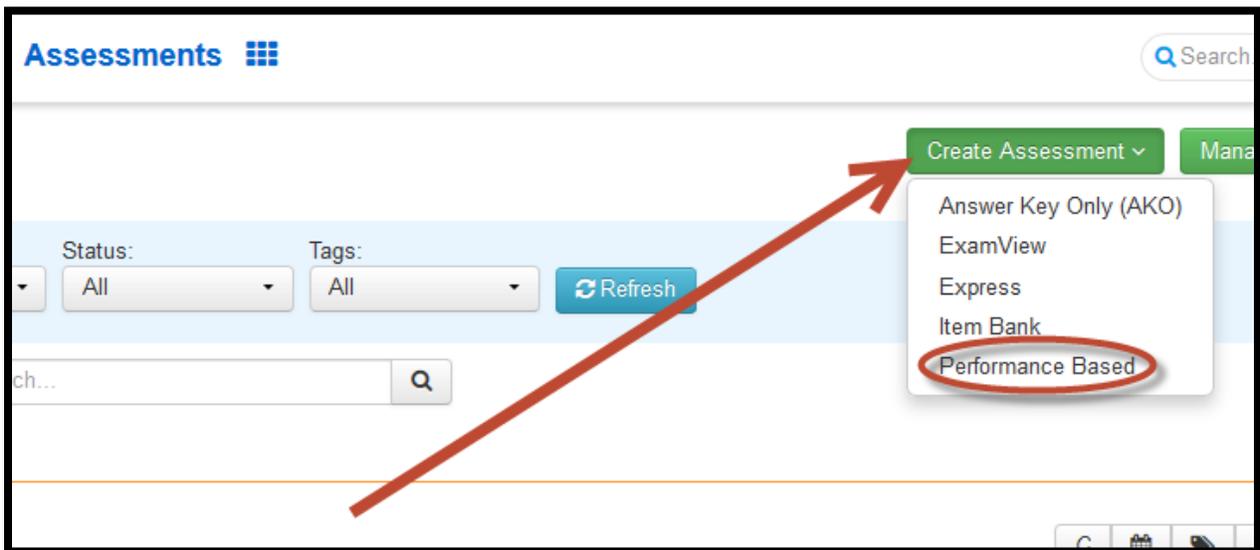
Creating a Performance Based Assessment

A Performance Based Assessment allows users to set up an online scoring grid for an assessment that students complete outside of SchoolCity. Teachers must manually enter scores into the scoring grid for data analysis. This document will review the process for creating the Performance Based Assessment.

1. From the launchpad screen, click the **grid** and then click **assessments**.



2. Click on **create assessment** and then select **performance based**.



- Enter an **assessment name** and select a **subject** area from the drop down menu. If you only need one column to enter data, leave “include assessment objectives” on NO. If you want multiple columns of data, flip “include assessment objectives” to YES. Enter **rubric** (optional) and determine the **score label** for the assessment. Lastly, **schedule** the assessment.

Year: 2019-2020

Assessment Name: (50 character max.)

Subject: → Align to a subject area

Existing Collection:

PLC: → Option to publish to PLC members

Include Standards: Yes

Include Assessment Objectives: No → Leaving this option on "no" will only yield one column - proceed to next step. If you want multiple columns for data, flip to YES

Enter Rubric: No

Score Label:

Score Type:

Range: To

Setup for Multiple Grades: No

Student Selection: Schedule all students to take this assessment
 Schedule students by grade level
 Schedule students by Course Group or Course
 Schedule students by Student Group

Grade(s): PK K 1 2 3 4 5 6 7 8 9 10 11 12

This section includes:
 1. Option to include standards
 2. Assessment objectives - allows you to create various columns to input data
 3. Option to upload a PDF of a rubric

- If you selected to include **standards**, add standards now.

Assessment Info **Standards** Objectives Performance Level

Select Standards From:

FL ELA

Kindergarten

Grade 1

Grade 2

Grade 3

Grade 4

Grade 5

Selected Standards:

5. If you have decided to include assessment objectives (multiple columns of data):

- **Objective:** Name the objective.
- **Standards:** If you have aligned the assessment to standards, select the standard(s)
- **Score Label:** Determine the score label that is appropriate for this objective.
- **Score Type:** Determine the score type that is appropriate for this objective.
- **Range:** Enter a score range for the Score Type.
- **Objective Performance Level:** *(Optional)* Slide No to Yes if you would like to add performance levels for this objective. Performance Levels are defined in the next step of the assessment creation process.
- **Enter Rubric:** *(Optional)* Slide No to Yes, and either write the rubric in the textbox, or upload an existing rubric from your desktop (must be a PDF). This will display as a reference when entering scores.
- **Add Secondary Objective:** *(Optional)* Slide No to Yes to add one or more secondary objectives to the main objective and enter the information requested. Click on **Add New Objective** to enter more secondary objectives.
- To add more assessment objectives, click on **Add Assessment Objective**.

6. Include performance levels or skip.

Performance Level	Description	Proficient	Color Code	Percentage From	Points (Total Possible: 10)		Delete
					From	To	
1	Below Standard	<input type="radio"/>	■	0	0	6.9	
2	Meets Standard	<input type="radio"/>	■	70	7.0	8.9	
3	Above Standard	<input type="radio"/>	■	90	9.0	10	

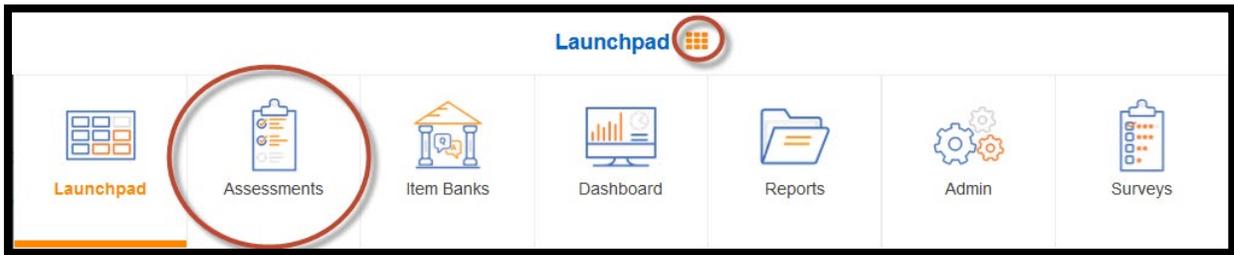
7. Summary

- **Administration Window:** Determine the starting and ending dates for the assessment. Click on the calendar icon to make any changes.
- **Hide Overall Score:** Slide No to Yes if you want the Overall Score column to be hidden on the Performance Based assessment data entry screen. This will also hide the Overall Score from all reports.
- **Hide % Correct:** Slide No to Yes if you want the % Correct score column to be hidden from the Performance Based assessment data entry screen. This will also hide the % Correct from all reports.

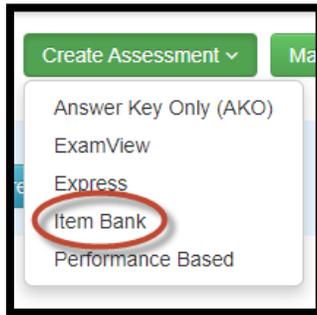
Creating an Item Bank Assessment

The item bank of assessment questions available in School City are from The Item Bank and Test Platform (IBTP), a resource offered to teachers by the Florida Department of Education. This resource gives teachers access sample questions that are aligned to content standards across a wide array of subject areas.

1. From the launchpad screen, click the **grid** and then click **assessments**.



2. Select Item Bank



3. Set up the assessment in the same manner of an Answer Key Only assessment (AKO)

The screenshot shows the 'New Item Bank Assessment' setup screen. The 'Assessment Name' field is circled in red. The form includes the following fields and options:

- Year:** 2019-2020
- Assessment Name:** (50 character max.)
- Subject:** ELA
- Existing Collection:** Select
- PLC:** Select
- Student Selection:**
 - Schedule all students to take this assessment
 - Schedule students by grade level
 - Schedule students by Course Group or Course
 - Schedule students by Student Group

4. Add standards. Adding standards on this screen will filter test item results on the next screen.

5. Based on the standards selected, the “items” screen will populate available test questions and passages.

6. Select items

7. On the summary screen, review answer key, standards, and preview test booklet.

Setup Multiple Forms/Versions: No

Preview test booklet here

Item #	Standard	Item ID	Correct Answer	Points	Passage Name	Difficulty Level	DOK
1	<input checked="" type="checkbox"/> LAFS.8.RI.1.3	FLI-353950d8-ea76-447b-939b-a659bb767a2e	A B C D	1	A Beautiful Destination	N/A	Level 2: Skill/Concept
2	<input checked="" type="checkbox"/> LAFS.8.RI.1.1	FLI-c114f39b-c431-47e0-8293-bf69744cb057	A B C D	1	A Beautiful Destination	N/A	Level 2: Skill/Concept
3	<input checked="" type="checkbox"/> LAFS.8.RI.1.2	FLI-16f480af-3245-4a3f-b533-2178270f8d72	A B C D	1	A Burdensome Trip	N/A	Level 2: Skill/Concept

8. Publish the assessment

Administration Window: 09/06/2019 - 10/06/2019

Method of Delivery: GradeCam

Include Resources: Show

Answer Sheet Printing Start Date: 09/06/2019

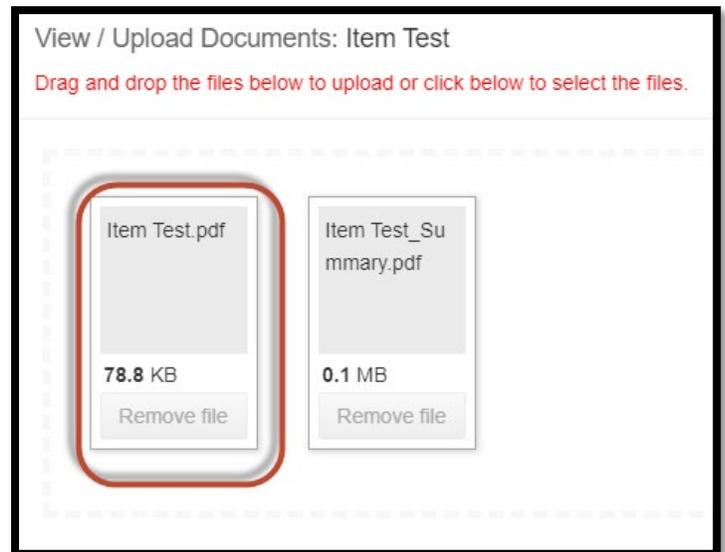
Scoring End Date: 10/06/2019

Personalized Review Assignment: PRA

← Previous Save Save & Close **Publish**

9. Print test booklet

After publishing, click the folder icon to download a PDF of the test booklet.



Quickly Locating Assessment Results

With School City's 7.2 product release in March 2020, users can easily access test results from the assessment manager screen.



School District of Osceola County Welcome

SchoolCity
SUITE DISTRICT

Assessments

Search... 🔔 ? ☰

Create Assessment Manage District Collections

Manage Assessments

Year: 2019-2020 Collection: Q3B 19-20 Subject: All Standard Grade/Concept: All Assessment Type: All Status: All Tags: All Assessment Created By: All Refresh

Recent **District** Imported

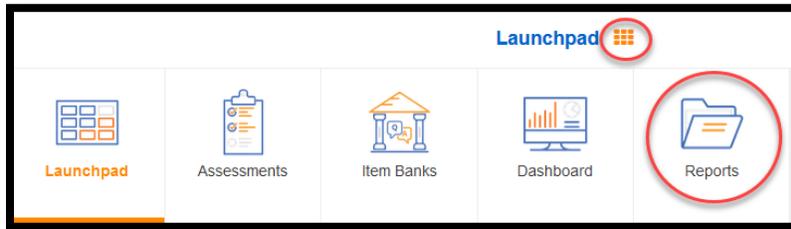
Showing 22 of 22 records

A short cut has been added to the assessment manager. The test results button will quickly navigate users to reports

#	Assessment Name	# of Items	Start Date	End Date	Status	Progress	Activity	Type	Created By	Last Modified	Functions
1	Algebra1.Q3B.HighSchool.19.20	9	03/02/2020	03/09/2020	●●●○	2543	Closed	AKO	HADLEY, ELIZABETH	03/12/2020	⚙️ 📄 📊 📈 📉 📌 📁
2	Algebra1.Q3B.MiddleSchool.19.20	9	03/02/2020	03/09/2020	●●●○	1874	Closed	AKO	HADLEY, ELIZABETH	03/05/2020	⚙️ 📄 📊 📈 📉 📌 📁
3	Algebra1.Q3B.PATHS.Sem2.19.20	9	04/20/2020	04/27/2020	●○○○		Published	AKO	HADLEY, ELIZABETH	01/28/2020	⚙️ 📄 📊 📈 📉 📌 📁

Reports

School City offers nine predefined reports that generate automatically when student results become available. Not every assessment will have all nine reports. For example, if an assessment does not have aligned standards, a Standard Analysis Report will not be generated.



The default setting shows the list of **Predefined Reports** under the orange tab.

#	Report Name	Description
1	Test Results	The Test Results Report displays student level overall performance data for the selected assessment. This demographic information such as English Learner, Special Education and Ethnicity. The Test Results Report displays Percent Correct.
2	Student Response	The Student Response Report displays student level data by item for the selected assessment. This report displays percent correct.
3	Feedback Cards	Feedback Cards are designed for distribution to students for the selected assessment. Feedback Cards provide student answered incorrectly showing their answer, the correct answer and the standards not mastered. Use Feedback Cards.
4	Standard Analysis	The Standard Analysis Report displays student level data by individual standard for the selected assessment.

1. Each **Predefined Report** contains a description of the types of data it includes.
2. To view a report, click on the **Predefined Report Name** (in blue) or on the **View icon** (eye) to the far right.
3. After clicking a report to view, you will have access to all pre-defined reports.

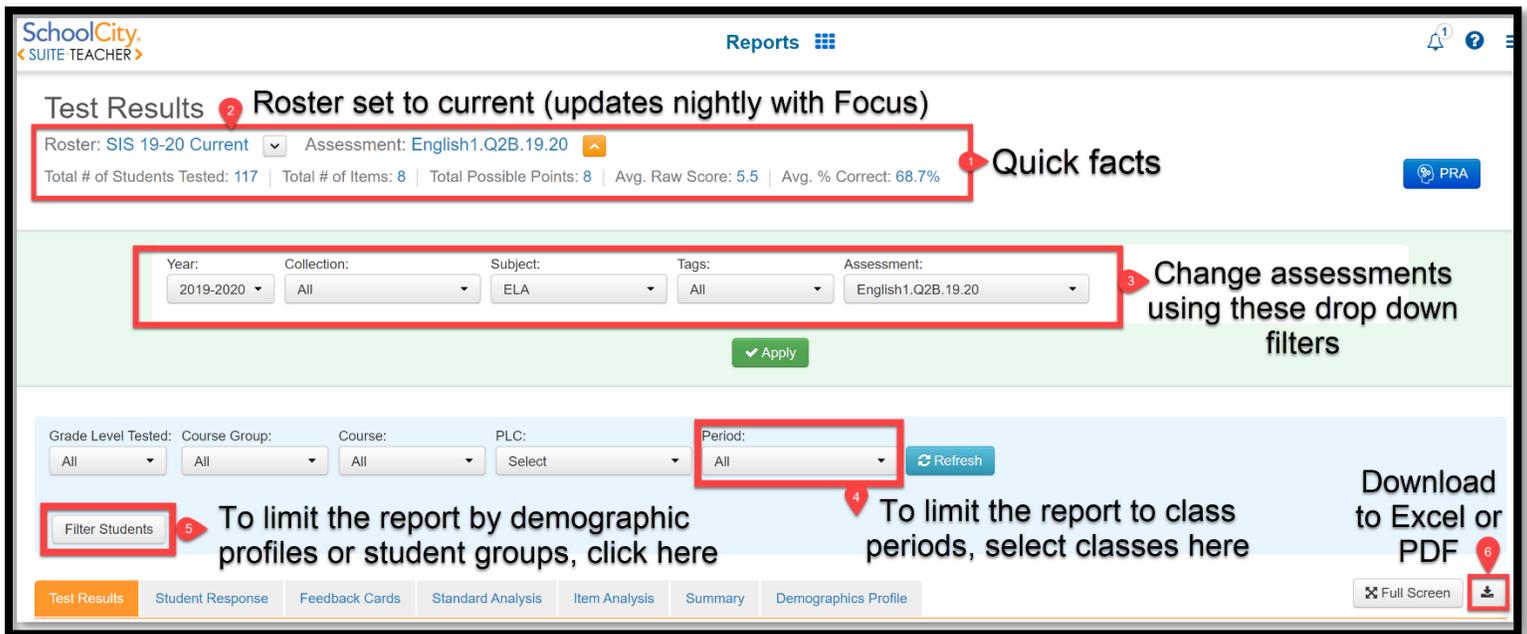
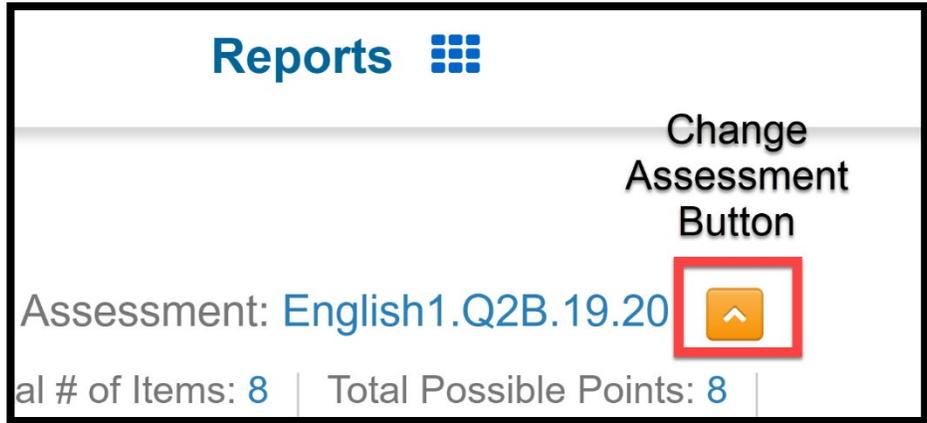
Report Manager 

Predefined Class Roster Custom Pivot Table Standards Progression Student History

#	Report Name	Description	View
1	Test Results	The Test Results Report displays student level overall performance data for the selected assessment. This report includes all available score values (Raw Score, Percent Correct, Performance Level), as well as demographic information such as English Learner, Special Education and Ethnicity. The Test Results Report also shows distribution of students across Performance Levels, Average Raw Score and Average Percent Correct.	
2	Student Response	The Student Response Report displays student level data by item for the selected assessment. This report includes item number, item type, student response (color-coded for correct/incorrect), and student overall percent correct.	
3	Feedback Cards	Feedback Cards are designed for distribution to students for the selected assessment. Feedback Cards provides students with their Raw Score, Percent Correct and Performance Level. It also lists the items the student answered incorrectly showing their answer, the correct answer and the standards not mastered. Users have the option to hide the correct response and/or standards from displaying on the Feedback Cards.	
4	Standard Analysis	The Standard Analysis Report displays student level data by individual standard for the selected assessment. This report includes the Raw Score and Percent Correct for each standard, as well as the Average Percent Correct.	
5	Objective Analysis	The Objective Analysis Report displays student level data by individual objective for the selected assessment. This report includes the Raw Score and Percent Correct for each objective, as well as the Average Percent Correct.	

Changing Assessments in Reports

- Located at the top of all predefined reports is a small ^ button next to the assessment name. This will allow you to change assessments.



The top portion of all predefined reports have several reporting options to be aware of.

1. The top of the selected report will contain quick assessments facts, such as total # of students tested, total questions, and average score
2. There are two roster options, YTD (year-to-date) and current. Set your report to current (one time only) to see students that reflect your roster in Focus
3. When the ^ change assessment button is clicked, a green banner with filtering options will appear. This will allow you to change assessments by year, collection, and subject area.
4. The blue banner allows you to limit any predefined report by courses, PLC, or class period.
5. Every predefined report will have a “filter students” button. You can filter your report by premade student groups, ethnicity, gender, ESE, LY, LF, and gifted status.
6. Located on the right hand side of the screen the download button to Excel, CSV or PDF.

Test Results Report

The Test Results Report displays student level overall performance data for the selected assessment. This report includes Raw Score, Percent Correct, and Performance Level (*if applicable*), as well as demographic information such as English Learner and Ethnicity. The Test Results Report also shows distribution of students across Performance Levels, Average Raw Score and Average Percent Correct.

When transferring scores to Focus, download the test results report to CSV.

Summary Table:

Average Raw Score	Average % Correct
3.6	45.1%

Performance Summary Table:

Performance Summary	#	%
Number of Students Tested:	1766	45.1

Table Columns: Student ID, Last Name, First Name, Level Tested, Raw Score, % Correct, EL, Ethnicity.

Table Data:

Level Tested	Raw Score	% Correct	EL	Ethnicity
District Average	3.6	45.1%		
Grade 7	3	37.5%	No	Hispanic or Latino
Grade 7	3	37.5%	No	Black or African American
Grade 7	5	62.5%	No	White
Grade 7	2	25%	No	White
Grade 7	4	50%	No	White
Grade 7	2	25%	No	White
Grade 7	2	25%	Yes	Hispanic or Latino

Student Response Report

The Student Response Report displays student level data by item for the selected assessment. This report includes item number, item type, student response (color-coded for correct/incorrect), and student overall percent correct.

Student Response

Roster: SIS 19-20 Current | Assessment: Math7Reg.Q3B.19.20

Total # of Students Tested: 1766 | Total # of Items: 8 | Total Possible Points: 8 | Avg. Raw Score: 3.6 | Avg. % Correct: 45.1% **Quick Facts**

Grade Level Tested: All | Course Group: All | Course: All | School: All | Teacher: All | Period: All | Refresh

Download to Excel, CSV, or PDF

Test Results | **Student Response** | Feedback Cards | Standard Analysis | Item Analysis | Summary | Demographics Profile

Select All Records | Create Group

Showing 50 of 1766 records

Search...

Sort Columns

Student ID	Last Name	First Name	Level Tested	Raw Score(8)	% Correct	1 MC	2 MC	3 MC	4 NR	5 MC	6 MR	7 MC	8 MC
District Average				3.6	45.1%	54.1%	56.7%	37.8%	35.2%	38.8%	34.8%	56.8%	46.9%
			Grade 7	3	37.5%	(B)	(A)	(B)	25	(D)	(C) (F)	(B)	(A)
			Grade 7	3	37.5%	(A)	(D)	(B)	8.333	(C)	(D) (E) (F)	(B)	(B)
			Grade 7	5	62.5%	(A)	(A)	(D)	36	(A)	(F) -	(A)	(C)
			Grade 7	2	25%	(C)	(B)	(D)	25	(D)	(D) -	(C)	(A)
			Grade 7	4	50%	(B)	(A)	(B)	36	(C)	(B) (E)	(B)	(B)
			Grade 7	2	25%	(C)	(D)	(B)	36	(A)	(A) (F)	(B)	(A)

If students tested online, the report will contain **time-spent** data.

Summary | Demographics Profile

Search...

Time spent by student

1 MC	TS	2 MC	TS	3 MC	TS	4 MR	TS	5 MC	TS	6 MR	TS	7 MC	TS	8 MB
65.69%	00:58	72.8%	01:00	64.02%	01:01	49.58%	01:06	48.54%	01:10	36.4%	01:12	60.88%	01:14	7.32%
(B)	00:28	(C)	00:28	(A)	00:28	(B) (E)	00:28	(B)	00:28	(B) (E) (F)	00:28	(C)	00:28	(T) (F) (F) (F)
(A)	00:52	(C)	00:52	(A)	01:05	(B) (E)	01:05	(C)	01:18	(B) (C) (D)	01:18	(C)	01:25	(T) (F) (T) (F)
(C)	01:48	(C)	01:48	(A)	01:48	(B) -	01:48	(D)	01:48	(B) (D) (E)	01:48	(C)	01:48	(T) (F) (T) (F)
(A)	00:53	(C)	00:53	(A)	00:53	(B) (E)	01:06	(C)	01:06	(B) (D) (F)	01:06	(C)	01:06	(T) (T) (T) (F)

Feedback Cards Report

Feedback Cards are designed for distribution to students and provides students with their Raw Score, Percent Correct and Performance Level. It also lists the items the student answered incorrectly showing their answer, the correct answer and the standards not mastered. Users have the option to hide the correct response and/or standards from displaying on the Feedback Cards.

The screenshot shows the 'Feedback Cards Report' interface. At the top, there are filters for 'Show: All Items', 'All Standards', and checkboxes for 'Correct Response' and 'Student Response'. Below this is a search bar and a section titled 'Options to hide responses or correct answer'. The main content area displays a table with columns for questions 1 through 8. The student's responses are listed in the 'Student Response' row, and the correct responses are in the 'Correct Response' row. A score of 87.5% (7/8) is shown above the table. Below the table, there is a section for 'Non-Mastered Standards' which lists 'MAFS.8.SP.1.2 - 0.0% (0.0/1.0)' and 'MAFS.8.EE.3.8.a - 100.0% (2.0/2.0)'. The 'Student Name' field is highlighted with a red arrow.

Questions :	1	2	3	4	5	6	7	8
Student Response :	C	B	C	A	D	C	A	4
Correct Response :	C	B	D	A	D	C	A	4

Non-Mastered Standards: Report will display non-mastered standards for students

MAFS.8.SP.1.2 - 0.0% (0.0/1.0) - Know that straight lines are widely used to model relationships between two quantitative variables. For scatter plots that suggest a linear association, informally fit a straight line, and informally assess the model fit by judging the closeness of the data points to the line.

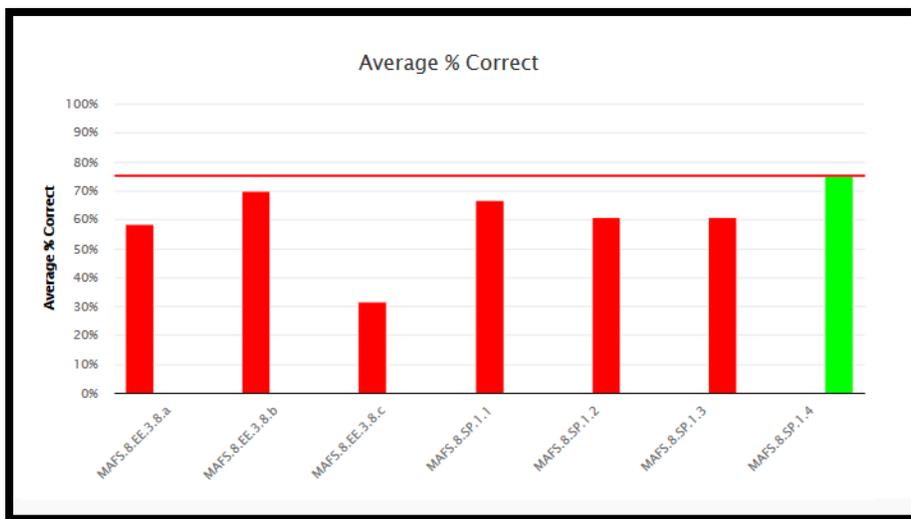
MAFS.8.EE.3.8.a - 100.0% (2.0/2.0) - Understand that solutions to a system of two linear equations in two variables correspond to points of intersection of their graphs, because points of intersection satisfy both equations simultaneously.

If students tested online, the report will contain **time-spent** data

Standards Analysis Report

The Standard Analysis Report displays student level data by individual standard for the selected assessment. This report includes the Raw Score and Percent Correct for each standard, as well as the Average Percent Correct

The top of this report gives you an overview of how students performed on standards overall. When the mouse is hovered over the proficiency bar, you will see the standard description.



Group Show: Graph Color Scale Demographics Proficient / Not Proficient By Performance Levels

Search...

Key: Proficient Not Proficient

Standards sort columns Student's overall standards mastery < 1 2 3 4 5 >

Student names	First Name	Level Tested	Raw Score	% Correct	3.8.b		MAFS.8.EE.3.8.c		MAFS.8.SP.1.1		MAFS.8.SP.1.2		MAFS.8.SP.1.3		MAFS.8.SP.1.4		# of Standards Mastered / n	% of Standards Mastered	EL	Ethnicity
					RS (1)	% Correct	RS (1)	% Correct	RS (1)	% Correct	RS (1)	% Correct	RS (1)	% Correct	RS (1)	% Correct				
District Average				4.8	60.2%	0.7	31.5%	0.3	66.7%	0.7	60.9%	0.6	60.9%	0.6	75.1%	0.8				
		Grade 8	7	87.5%	1	100%	1	100%	1	0%	0	100%	1	100%	1	6/7	85.7	No	Hispanic o Latino	
		Grade 8	5	62.5%	1	100%	1	100%	1	0%	0	0%	0	0%	0	4/7	57.1	No	Hispanic o Latino	
		Grade 8	3	37.5%	1	0%	0	0%	0	0%	0	0%	0	100%	1	2/7	28.6	No	Black or African American	
		Grade 8	3	37.5%	0	0%	0	100%	1	0%	0	100%	1	0%	0	2/7	28.6	No	Hispanic o Latino	

Item Analysis Report

The Item Analysis Report displays summary data for each item on the selected assessment. This report includes item number, item type, Percent Correct, Correct Answer(s) and Incorrect/Partial Correct distribution. The Item Analysis Report also includes links to Resources aligned to the standard(s) for each item.

This one pager shows basic overall test data, % correct by question, aligned standards, the correct answer, and the percent of students answering each question incorrectly.

Item Analysis - All Items								Quick Facts	
Total # of Students Tested: 236 Total # of Items: 35 Total Possible Points: 35 Avg. Raw Score: 16.37 Avg. % Correct: 46.77% Participation Rate: 100									
Item #	Standard	Type	% Correct	Correct Answer	Incorrect/Partial Answers			Avg. Time Spent (Min:Sec)	Point Possibil
District Average →			47.21%	Answer Key	Average time spent per question, if test was administered online			00:49	
1	LA.9-10.RL.2	MC	65.25%	(B)	C - 16.95%	A - 13.00%		01:03	1
2	LA.9-10.RL.1	MC	76.69%	(C)	A - 10.59%	D - 6.78%	B - 5.93%	01:03	1
3	LA.9-10.RL.4	MC	67.37%	(A)	B - 14.41%	D - 12.71%	C - 5.08% Omitted - 0.42%	01:04	1
4	LA.9-10.RL.3	MR	54.66%	(B) (E)	BC - 8.05%	B - 7.2%	BD - 7.2% AC - 4.66% CE - 3.81%	01:10	1
5	LA.9-10.RL.5	MC	49.58%	Displays the % of students answering incorrect answers			D - 19.49% B - 16.53% A - 13.14% Omitted - 1.27%	01:13	1
6	LA.9-10.RL.2	MR	34.75%		BEF - 7.63% ABF - 5.93% BDE - 5.93% BCF - 3.39% ABD - 2.97%			01:14	1
7	LA.9-10.RL.4	MC	59.75%	(C)	A - 16.53% B - 16.53% D - 5.51% Omitted - 1.69%			01:16	1
8	LA.9-10.RL.6	MB	6.36%	(T) (T) (F) (F) (T)	TFTFT - 25.42% TFFFT - 18.22% TTTFT - 10.17% TFFIT - 4.24% FTTFT - 3.81%			01:18	1
9	LA.9-10.RL.1	MC	48.31%	(B)	A - 19.49% C - 18.22% D - 12.71% Omitted - 1.27%			01:19	1
10	LA.9-10.RI.4	MC	65.68%	(B)	D - 16.1% C - 9.75% A - 7.63% Omitted - 0.85%			00:35	1
11	LA.9-10.RI.1	MC	66.53%	(D)	A - 15.68% B - 8.9% C - 8.05% Omitted - 0.85%			00:39	1

Demographics Profile Report

The Demographics Profile Report displays assessment data by demographic group of the test takers for the selected assessment. This report includes number of students in each demographic group, as well as the percentage that falls into each Performance Level.

Ethnicity Subgroups ▲			Avg. RS ▲	Avg. Percent Correct ▲
	# ▲			
All Test Takers	1549		103.5	43.1%
American Indian or Alaska Native	3		144.3	60.2%
Asian	20		89.3	37.2%
Black or African American	187		105.8	44.1%
Hispanic or Latino	1086		102	42.5%
Native Hawaiian or Other Pacific Islander	6		99.5	41.5%
Two or More	31		109.3	45.6%
White	216		109.5	45.6%
Other Subgroups ▲			Avg. RS ▲	Avg. Percent Correct ▲
# ▲				
All Test Takers	1549		103.5	43.1%
English Learner - Yes	658		93	38.8%
ESE - Yes	412		86.1	35.9%
Female	683		105.2	43.9%
Gifted and Talented - Yes	2		143	59.6%
LY - Yes	354		86.3	36%
Male	866		102.2	42.6%

Online Answer Key Only Assessments (AKO)

To administer an AKO online to students with an uploaded PDF of an assessment, follow all the same steps located on page 5 of this document.

1. On the last step of the AKO process, the “setup” tab, you will see a variety of online options.

New AKO Assessment ?

✓ Assessment Info ✓ Standards ✓ Answer Keys ✓ Performance Level **Setup**

Year:
2019-2020

Assessment Name:
PPO Explained

Subject:
Science

Number of Items:
3

Total Possible Points:
3

Administration Window: 08/09/2020 - 09/08/2020

Method of Delivery: Scanning GradeCam Online Answer Sheet

Intended User: Student Teacher

Upload Student Assessment:

Online Settings: Show

Answer Sheet Printing Start Date: 08/09/2020

Scoring End Date: 09/08/2020

Personalized Review Assignment:

1. Method of Delivery: GradeCam™ and Online Answer sheet. GradeCam™ are paper/pencil methods using a scan-able answer sheet. Online assessments are administered through the Student Portal. More than one administration method may be selected, unless you are using multiple forms/versions.
2. Intended User: This will auto default to student. If you are administering the assessment online, you must indicate the intended user Student or Teacher. *Student* means that students will be completing the test online in the Student Portal. *Teacher* means that the teacher will enter the students’ answers on a Student Answer Sheet (online) after students take the test on paper. *This is intended to be used by teachers whose students may have difficulty bubbling in the answer sheet themselves.*
3. Upload Student Assessment: If you want to administer the assessment with an online answer sheet, upload a PDF of the assessment here. Click on the closed folder, and a box will appear where you can drag and drop or select PDF files to upload. Once uploaded, the folder will appear as an open folder. The assessment **MUST BE A PDF.**

Online Settings Explained

Restrict Users: Lock - Users cannot change settings. Unlock - Users can change settings.

1 **Duration:** Yes No Hrs. 01 Mins. 30 Lock Info Help

2 **Default Time Increment:** Mins. 15 Lock Info Help

3 **Time Window:** Start Time: 07:00 AM Lock Info Help End Time: 05:00 PM Lock Info Help

4 **Days Window:** Monday Tuesday Wednesday Thursday Friday Saturday Sunday Lock Info Help

5 **Properties:**

<input type="checkbox"/> Select All	<input type="checkbox"/> Lock <input type="checkbox"/> Info <input type="checkbox"/> Help
<input type="checkbox"/> 4 Digit PIN Verification	<input type="checkbox"/> Lock <input checked="" type="checkbox"/> Info <input type="checkbox"/> Help
<input type="checkbox"/> Auto Activation	<input type="checkbox"/> Lock <input checked="" type="checkbox"/> Info <input type="checkbox"/> Help
<input type="checkbox"/> Auto Reactivation	<input type="checkbox"/> Lock <input checked="" type="checkbox"/> Info <input type="checkbox"/> Help
<input type="checkbox"/> Display Item Details in Student Portal	<input type="checkbox"/> Lock <input checked="" type="checkbox"/> Info <input type="checkbox"/> Help
<input type="checkbox"/> Display Item Hint to Students in Student Portal	<input type="checkbox"/> Lock <input type="checkbox"/> Info <input type="checkbox"/> Help
<input type="checkbox"/> Display Timer	<input type="checkbox"/> Lock <input checked="" type="checkbox"/> Info <input type="checkbox"/> Help
<input type="checkbox"/> Randomize Answer Choices	<input type="checkbox"/> Lock <input type="checkbox"/> Info <input type="checkbox"/> Help
<input type="checkbox"/> Randomize Items	<input type="checkbox"/> Lock <input type="checkbox"/> Info <input type="checkbox"/> Help
<input checked="" type="checkbox"/> Thermometer	<input type="checkbox"/> Lock <input checked="" type="checkbox"/> Info <input type="checkbox"/> Help

1. **Duration:** If delivering online and you want the test to be timed, slide No to Yes, and determine how many hours/minutes you want to allow students to complete the assessment. Click inside the time boxes to select the desired duration.
2. **Default Time Increment:** The duration can be increased or decreased by a set number of minutes as needed during the testing session.
3. **Time Window:** Determine the beginning and ending times you want the assessment to be available to students.
4. **Days Window:** Determine which days the assessment will be available to students.
5. **Properties:** Select the properties you want for your assessment.
 - **4 Digit PIN Verification:** Pre-selects the requirement of a 4-digit PIN number for students to take an online assessment in the Student Portal.
 - **Auto Activation:** Scheduled students will be automatically activated to take the assessments once it is published.
 - **Auto Reactivation:** Once a test is activated, students will be able to re-enter an assessment during the administration window as long as the assessment has not been submitted for scoring. The following scenarios will allow the student to re-enter the assessment if auto-reactivation is enabled: student closes/refreshes the browser; the application times out; connection to the Internet was temporarily lost; student clicks the exit button.
 - **Display Item Details in Student Portal:** Pre-selects display of item details in Student Portal when reviewing scores. This allows students to see the correct answer as well as their answer on all test items.
 - **Display Timer:** Pre-selects the display of the timer (countdown clock) in the Student Portal

Other Online Tools and Options

Check the box next to the tools you want students to use while taking the assessment in the Student Portal

- **Thermometer:** Pre-selects the display of a thermometer that visually shows raw score, percent correct, and performance level (if applied during setup) immediately after the student submits an assessment for scoring in the Student Portal.
- **Calculator:** The three levels of calculators are Advanced, Basic or Scientific. Only one may be opened at a time. Tutorials on using each of the calculators can be viewed at <http://learn.desmos.com>.
- **Equation Editor:** The Equation Editor is part of the CKEditor text box formatting tools. There are four levels of editors: Elementary, Algebra, Algebra with Trigonometry, and Advanced. Students can use the CKEditor to write the equation in the space provided and click OK to enter it into the text box for scoring.
- **Media Upload:** The three media types that Students are permitted to upload as a part of a Constructed Response and Writing Prompt item are Audio, Image and Video.
- **Answer Eliminator:** Allows students to cross out incorrect answers.
- **Graph:** Virtual graphing paper in which students can add points and form lines.
- **Line Reader:** This is a moveable, resizable frame to help students read without losing their place.
- **Notes:** Allows students to click on the talk bubble to make a note to themselves and/or the teacher. The note is moveable and resizable.
- **Periodic Table:** A tabular arrangement of the chemical elements, ordered by their atomic number, electron configuration, and recurring chemical properties.
- **Protractor:** A protractor for measuring angles.
- **Ruler:** A ruler to measure length.
- **Spell Check:** Provides spell checking and word suggestion assistance for students when completing Constructed Response and Writing Prompt items during online testing.
- **Text Magnifier:** A tool to enlarge or shrink text.