

**SCHOOL DISTRICT OF OSCEOLA COUNTY
SERVICE ANIMAL ACCOMMODATION REQUEST**

EMPLOYEE / CONTRACTOR INFORMATION	
Individual's Name:	
Personnel ID Number:	
Position:	
Department / School:	
Supervisor	

REQUIRED INFORMATION	
1. Is the service animal required to assist a person with a disability?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. What work or task has the service animal been trained to perform? [explain]	
3. Is the service animal capable of performing its trained work or tasks appropriately on SDOC property and/or in a school environment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Dog's Name:	
5. Dog's Breed:	
6. Dog's Size (Weight):	

Employee/Contractor handling animals ("Handler") must comport with SDOC School Board Policy 3.48 – Service Animals. It is the Handler's responsibility to review and follow the entire policy.

SCHOOL BOARD POLICY 3.48 – SERVICE ANIMALS
<ul style="list-style-type: none">Handler is responsible for the training, handling, supervision, daily care, and health care of the service animal while on SDOC property.Service animals shall be under the Handler's control at all times and have a harness, leash, or tether, unless either the Handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or tether would interfere with the service animal's safe, effective performance of work or tasks.Service animals shall not interfere with the educational process of any student and shall not pose a health or safety threat to any student, staff member, or other person. A service animal not meeting the standards of behavior set forth in SDOC School Board Policy 3.48 shall be excluded or removed from the school setting.A service animal may be removed from SDOC district property if the service animal's presence fundamentally alters the nature of the service, program, or activity of the employee or student.

By signing my name below, I verify that the above information is complete and accurate to the best of my knowledge. I agree to comply with SDOC School Board Policy 3.48 – Service Animals. I understand that an accommodation is not in place until reviewed, granted approval, and an Accommodation Plan is developed. I understand that additional information may be requested to maintain up to date information and Accommodation Plan implementation. I understand that any intentional misrepresentation contained in this request may result in disciplinary action.

REQUESTER SIGNATURE

PRINT NAME

DATE

Return this form to:

Karyle Green, Ed.D.
Chief Human Resources Officer
karyle.green@osceolaschools.net

**PLEASE ATTACH A COPY OF THE
SERVICE ANIMAL'S VACCINATION RECORD**